



At: Gadeirydd ac Aelodau'r Pwyllgor  
Archwilio Cymunedau

Dyddiad: Dydd Mawrth, 19  
Tachwedd 2013

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Annwyl Gynghorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR ARCHWILIO CYMUNEDAU, DYDD LLUN, 25 TACHWEDD 2013** am **9.30 am** yn **SIAMBR Y CYNGOR, NEUADD Y SIR, RHUTHUN.**

Yn gywir iawn

G Williams  
Pennaeth Gwasanaethau Cyfreithiol a Democrataidd

## AGENDA

### RHAN 1 - GWAHODDIR Y WASG A'R CYHOEDD I'R RHAN HON O'R CYFARFOD

#### 1 YMDDIHEURIADAU

#### 2 DATGAN CYSYLLTIAD

Dylai Aelodau ddatgan unrhyw gysylltiadau personol neu rai sy'n rhagfarnu gydag unrhyw fater a nodwyd y dylid ei ystyried yn y cyfarfod hwn.

#### 3 MATERION BRYG FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Rhybudd o faterion y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel mater bryg yn unol ag Adran 100B(4) Deddf Llywodraeth Leol 1972.

**4 COFNODION** (Tudalennau 5 - 14)

Derbyn cofnodion cyfarfod y Pwyllgor Archwilio Cymunedau a gynhaliwyd ar 17 Medi 2013 (copi ynghlwm).

**5 GORFODI PARCIO** (Tudalennau 15 - 30)

Ystyried adroddiad ar y cyd gan y Pennaeth Priffyrdd a Gwasanaethau Amgylcheddol a Phennaeth Tai a Datblygu Cymunedol (copi ynghlwm) i Aelodau edrych ar Strategaeth Gorfodi Parcio'r Cyngor a'r effaith ar Ddatblygu Economaidd.

**9.35 – 10.00**

**6 STRATEGAETH ATAL BAW CŴN** (Tudalennau 31 - 70)

Ystyried adroddiad ar y cyd gan y Swyddog Marchnata, Twristiaeth a Digwyddiadau (Arfordirol) a'r Arweinydd Tîm Cyfathrebu Corfforaethol (copi ynghlwm) i Aelodau adolygu cynnydd yr ymgyrch hyd yma a'r cynlluniau wrth symud ymlaen dros y misoedd nesaf.

**10.00 – 10.30**

~~~~~ **EGWYL ( 10.30 – 10.40 )** ~~~~~

**7 STRATEGAETH RHEOLI RISG LLIFOGYDD DRAFFT** (Tudalennau 71 - 80)

Ystyried adroddiad gan yr Uwch Beiriannydd - Rheoli Perygl Llifogydd (copi ynghlwm) i Aelodau ystyried fersiwn ddrafft derfynol y Strategaeth cyn yr ymgynghoriad cyhoeddus.

**10.40 – 11.10**

**8 RHAGLEN GYFALAF PRIFFYRDD DDRAFFT 2014/15 A'R CYNNYDD AR Y STRATEGAETH DDRAFFT** (Tudalennau 81 - 86)

Ystyried adroddiad ar y cyd gan y Rheolwr Priffyrdd Strategol a'r Rheolwr Adran, Rheoli Rhwydwaith (copi ynghlwm) i'r Aelodau ystyried a chytuno ar y drafft diweddaraf o Raglen Gyfalaf Cynnal a Chadw Priffyrdd yn amodol ar newidiadau pellach yn Grwpiau Ardal yr Aelodau. Hefyd, bod yr aelodau'n nodi'r ddogfen Bolisi ac yn cytuno i adolygu'r canlyniad o'r Gweithgor Strategaeth Priffyrdd.

**11.10 – 11.40**

**9 RHOI PRYDLESI** (Tudalennau 87 - 108)

Ystyried adroddiad ar y cyd gan y Rheolwr Eiddo a'r Rheolwr Prisiad ac Ystadau (copi ynghlwm) i Aelodau archwilio polisi'r Cyngor ar gyfer rhoi Prydlesi, yn enwedig i grwpiau cymunedol.

(Mae Atodiad 1 i'r adroddiad hwn yn ddogfen gyfrinachol)

**11.40 – 12.10**

**10 RHAGLEN WAITH ARCHWILIO (Tudalennau 109 - 124)**

Ystyried adroddiad gan Gydlynnydd Archwilio (copi ynghlwm) yn gofyn am adolygiad o raglen gwaith i'r dyfodol y pwyllgor a diweddarau'r aelodau ynglŷn â materion perthnasol.

**12.10 – 12.20**

**11 ADBORTH GAN GYNRYCHIOLWYR PWYLLGOR**

Derbyn y wybodaeth ddiweddaraf gan gynrychiolwyr y Pwyllgor sy'n aelodau o Fyrddau a Grwpiau'r Cyngor.

**12.20 – 12.25**

**RHAN 2 - MATERION CYFRINACHOL - EITEM 9 ATODIAD 1**

Argymhellir, yn unol ag Adran 100A (4) Deddf Llywodraeth Leol 1972, y dylid gwahardd y Wasg a'r Cyhoedd o'r cyfarfod yn ystod trafod y materion canlynol oherwydd y tebygolrwydd y caiff gwybodaeth eithriedig, fel y diffinnir ym Mharagraff 12 Rhan 4 o Atodlen 12A y Ddeddf, ei datgelu.

**AELODAETH**

**Y Cynghorwyr**

James Davies  
Peter Arnold Evans  
Carys Guy  
Huw Hilditch-Roberts  
Rhys Hughes  
Win Mullen-James

Bob Murray  
Joe Welch  
Cefyn Williams  
Cheryl Williams  
Huw Williams

**COPIAU I'R:**

Holl Gynghorwyr er gwybodaeth  
Y Wasg a'r Llyfrgelloedd  
Cynghorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

## PWYLLGOR ARCHWILIO CYMUNEDAU

Cofnodion cyfarfod o'r Pwyllgor Archwilio Cymunedau a gynhaliwyd yn Ystafell Bwyllgora 1a, Neuadd y Sir, Rhuthun, Dydd Iau, 17 Hydref 2013 am 9.30 am.

### YN BRESENNOL

Y Cynghorwyr Huw Hilditch-Roberts (Cadeirydd), Rhys Hughes, Win Mullen-James, Bob Murray, Joe Welch, Cefyn Williams a/ac Huw Williams.  
Mynychodd yr Aelodau Arweiniol, y Cynghr. H.H. Evans, R.L. Feeley a H.C. Irving ar gais y Pwyllgor.  
Mynychodd y Cynghr. M.L.I. Davies, ac M.L. Holland, fel Arsyllwyr.

### HEFYD YN BRESENNOL

Pennaeth Tai a Datblygu Cymunedol (PM), Arweinydd Tîm Datblygu Economaidd a Busnes Arfordirol (MD), Rheolwr Tîm Cefnogi Pobl (KN), Cydlynnydd Archwilio (RE) a Swyddog Gweinyddol (CW).

#### 1 YMDDIHEURIADAU

Derbyniwyd ymddiheuriadau am absenoldeb oddi wrth y Cynghorwr(wyr) James Davies, Peter Arnold Evans, Carys Guy, Cheryl Williams a/ac Hywyn Williams

#### 2 DATGAN CYSYLLTIAD

No personal or prejudicial interests were declared.

#### 3 MATERION BRYN FEL Y'U CYTUNWYD GAN Y CADEIRYDD

In accordance with the requirements of Section 100B(4) of the Local Government Act 1972, the Chair declared that he intended to include for discussion the following matter requiring urgent attention under Part II:-

##### **Erection of new signs on the Nant Y Garth Pass**

In response to a question from Councillor T.R. Hughes regarding the excessive size of the traffic signs erected on the Nant Y Garth Pass, the Chair explained that details relating to the provision of the signs had been referred to in the Traffic Update circulated on the 4<sup>th</sup> October, 2013. Officers agreed to enquire on the reasons why such large signs had been erected.

#### 4 COFNODION

The Minutes of a meeting of the Communities Scrutiny Committee held on Thursday, 12<sup>th</sup> September, 2013 were submitted.

**RESOLVED** – that the Minutes be received and approved as a correct record.

## 5 RHAGLEN Y RHYL YN SYMUD YMLAEN – ADRODDIAD CHWARTEROL

A copy of a report by the Economic and Business Development Manager, which provided information regarding progress in terms implementing the Rhyl Going Forward (RGF) Regeneration Strategy, had been circulated with the papers for the meeting.

Councillor H.H. Evans introduced and provided a detailed summary of the report. The most recent Programme Update reports been attached as Appendices 1a to 1d. These demonstrated that in terms of the four workstreams of the programme:-

- West Rhyl Regeneration Area had a current status of Yellow
- Town Centre had a current status of Red
- Seafront and Tourism had a current status of Yellow
- Live and Work in Rhyl had a current status of Orange

West Rhyl – Confirmation had now been received from the Welsh Government (WG) with respect to the Compulsory Purchase Orders (CPOs) on the respective blocks. The selection process for the appointment of the Design Team for the Green Space had been completed, but the final appointment would potentially be delayed until receipt of confirmation of the CPO to avoid any potential abortive costs. Members were informed that the next phase of demolition in Gronant Street had now commenced

Town Centre – The Leader explained that the bid submitted by Denbighshire, to the WG's Vibrant and Viable Places programme, for £12 million funding to support the regeneration of the Town Centre had been unsuccessful. One possible reason for the bid's failure was the change of WG Minister responsible for the programme and the subsequent change of emphasis towards housing. He confirmed that work was continuing with partners, local Members and the Town Council to develop a strategy for the Town Centre and to seek alternative funding mechanisms as part of the wider process for developing the Town Plan for Rhyl.

In reply to concerns expressed by Councillor W. Mullen-James regarding the change of criteria during the Vibrant and Viable Places programme bidding process, the Leader confirmed he had made strong representations to the respective Minister and it had been implied that the bid to the Vibrant and Viable Places Scheme had not been appropriate for this aspect of the Rhyl Going Forward Programme. Councillor Mullen-James agreed to pursue the matter through the appropriate political channels.

Options were currently being explored to replace the Town Centre Manager post. These included having a more focused role looking at promoting and finding tenants for empty properties in the town centre. The scope of similar posts in other towns were currently being studied. The opening of the LEGO Innovation Centre at the former Bee and Station Hotel had taken place on the 20<sup>th</sup> September.

Seafront and Tourism - Work was continuing on the development of the case for new leisure facilities along the coast. The Honey Club had been demolished and

the Development Agreement with Chesham Estates had been approved by Cabinet. Designs for the new hotel were being developed and a planning application would be submitted by the end of the year.

The bridge was due to be opened the following week and works on the harbour building and square were scheduled to be completed in early 2014.

Rhyl Going Forward Group Programme Board - The Leader emphasised that the Rhyl Going Forward Group Programme Board was a strategic group and that its remit was not to focus on day to day issues.

Live and Work in Rhyl – The new mountain biking track at Glan Morfa was almost complete, and the design of the new school building at Rhyl High School was progressing. The Coastal Team Leader (CTL) confirmed that smaller issues pertaining to Rhyl would be pursued through the development of a Town and Area Plan, and work on promoting Rhyl as a place to live and invest or work would be developed.

Details pertaining to the Corporate Priorities, Priority 1 and Priority 6, had been incorporated in the report, together with, cost implications, consultation process and possible risks and the steps implemented to address them.

During the ensuing discussion, the following responses were provided to issues and concerns raised by Members:-

- The Leader explained that he was unaware of any negative impact on the 21<sup>st</sup> Century Schools programme following the recent announcement of funding cuts. He agreed to raise the matter with the WG Minister for Education and Skills, and expressed the view that the Rhyl High School project should not be adversely affected by the cuts. The Leader referred to the previous lack of investment in schools and the need to review the strategic approach to investment in schools.

- Members were informed by the CTL that Rhyl Town Centre had met the requirements and criteria in the original guidance, and had been the only town in the county eligible to bid for a grant from the Vibrant and Viable Places funding stream. It was explained that the town centre was the only area in Rhyl which had not been addressed by other projects and initiatives in the Town.

- The CTL referred to the possible support for the Rhyl Town Centre Strategy through the new European programme which would be commencing in 2014. He explained that the Rhyl Town Centre Manager's post had been reviewed by all the partners, who were examining good practice elsewhere, and details of the funding stream for the post were provided. Members were informed that work pertaining to the branding and the web-site had been undertaken by the Council's Communications, Marketing and Leisure Services.

- Councillor H.C. Irving highlighted the importance of the Housing Improvement Project in progressing and improving the Rhyl area. He made reference to the need for a change of culture and the significance of adopting an ethos towards owner occupation.

- Rhyl had not previously benefitted from a Town and Area Plan. The creation of such a plan for Rhyl would help to bring all workstreams and projects in the Rhyl area together to complement each other. The Corporate Priority Budget was a County wide budget and bids in respect of priorities identified from all settlements would be considered.

- With respect to Pont y Ddraig contractors would provide Denbighshire staff with training for the operation of the new bridge, and staffing costs would be incorporated in the operational costs of the harbour. The Leader confirmed that the creation of an income source from the bridge was being examined, together with, a 25 year plan for its operational costs. The Chair explained that details of costs had previously been presented to Scrutiny and the income potential had been positive and the business case presented had been favorable. The CTL explained that the project had encompassed the improvement and expansion of facilities in the harbour and not just the provision of the new bridge.

- In response to a request from the Chair, it was agreed that the maintenance agreement, and long-term operational costs of the new bridge, be presented to Scrutiny for consideration when completed.

- Surveys had been undertaken to seek the views of residents and visitors to Rhyl regarding their perception of the town including the impact of the initiatives introduced under the RGF Programme.

- In response to a question regarding the reduction in the provision of disabled parking spaces in Rhyl, the CTL explained that a report on the Council's Parking Enforcement Strategy and its impact on economic development would be considered at the next meeting of the Committee.

- The Head of Housing and Community Development (HHCD) explained that the WG was currently in the process of reviewing priority groups for rehousing and it was likely that ex-offenders would not be afforded a priority as they were as present. He highlighted the need to re-balance the housing market in West Rhyl by reducing the number of multiple occupancy properties and attracting families to the area. Councillor R.M. Murray referred to the need to improve employment prospects to assist in transforming the culture and ethos of the area, the Leader responded and referred to the work being undertaken in respect of the Rhyl City Strategy which involved working in partnership to create employment in the area.

In response to concerns expressed by the Chair regarding the importance of the inclusion of consistent and clearly defined objectives in the report to measure the initiatives being undertaken, the Leader explained that the colour status provided in the report related to the general status of the project in question.

The CTL responded to concerns raised by the Chair regarding the need for a strategic document to incorporate the entire Rhyl Plan, he referred to the development of the Town and Area Plan and Town Centre Strategy which would assist in coordinating and delivering the work streams. Following an in-depth discussion the Committee:



**RESOLVED** – *subject to the above observations, to receive the report and note the progress made.*

Councillor H O Williams left the meeting at this juncture.

## **6 ASESAD O ANGHENION LLETY SIPSIWN A THEITHWYR GOGLEDD CYMRU**

A copy of a report by the Housing Care and Support Manager, which provided information regarding the North Wales Gypsy and Traveller Accommodation Needs Assessment (GTANA) undertaken by Bangor University had been distributed with the papers for the meeting.

The County Councils of Denbighshire, Flintshire, Conwy, Ynys Môn, and Gwynedd jointly commissioned Bangor University to undertake research and assess unmet accommodation need for Gypsies and Travellers. The collaborative approach had been in line with WG guidance which urged “Local Authorities to work in a regional capacity and share the legal, moral, financial and political responsibility to address the accommodation inequality experienced by the Gypsy and Traveller community in Wales” (Travelling to a Better Future, WG).

The study had concluded that Denbighshire should be required to provide 2 residential pitches for Gypsies and Travellers, each to accommodate up to 4 caravans, and one transit pitch to accommodate up to 7 caravans on a short term basis to be developed on a sub-regional basis with Conwy County Borough Council. It had been recommended that the Scrutiny Committee support the proposed composition of the Steering Group to drive the recommendations forward. The HHCD outlined the legal implications of failing to take action which could also result in an increase in illegal encampments. Details of problems recently experienced by a local business were outlined by Councillor H.C. Irving who highlighted the need to be proactive and address the issue.

The Executive Summary to the Bangor University North Wales GTANA contained key findings and recommendations and had been attached as Appendix 1.

Current site provision across the partaking LAs included a total of 78 pitches; 66 of being situated within Flintshire and 12 within Gwynedd. The report indicated that site provision should be increased by a further 62 residential pitches and 28 transit caravan spaces by 2016. The growth requirement for residential pitches had been identified per LA, with transit requirements being identified only as a regional figure. It was being recommended that collaboratively the partaking LAs identify and develop three or four transit sites across the region each accommodating up to seven caravans. With regard to static provision it had been identified that Denbighshire should make provision for two residential pitches. In reply to Councillor R.M. Murray, it was explained that reference had been made to the minimum provision and any site recommended would be subject to the Planning process.

Legal advice sought had indicated that the GTANA be adopted as it had identified an accommodation need within Denbighshire which the Council would be obliged to

respond to. This requirement would be strengthened by the WG in the forthcoming White Paper whereby LAs would be mandated to provide sites for the Gypsy and Traveller Community where there was evidence that a need existed. It would be important for the Council to open up a dialogue with the Gypsy and Traveller Community to ensure their needs would be met by the proposed sites which may be offered. Conwy County Borough Council was undergoing a similar process and it had been suggested that the Working Group should take the opportunity to collaborate where appropriate, particularly in relation to the provision of a sub-regional transit pitch. The HHCD confirmed that where sites had been provided following dialogue with the Gypsy and Traveller Community the number of illegal encampments had subsequently decreased. Councillor C.H. Williams explained that he understood the legal implications relating to the provision of sites, but would find it difficult to voluntarily support the provision of sites for people who continually flouted the law.

Members were informed of the statutory obligation to provide sites and it was confirmed that charges would be imposed for sites provided and these could be incorporated in the options appraisal. The HHCD confirmed that privately owned sites would be financed by its occupiers and a full cost appraisal would be required for sites provided by the Council.

Within its Corporate Plan Denbighshire had listed the following as priorities:-

- Vulnerable People were protected and able to live as independently as possible.
- Ensuring access to good quality housing.

Councillor T.R. Hughes spoke against the proposed recommendations in the report and made reference to the adverse impact on the Council of the recent WG announcement regarding funding cuts. Councillor M.L. Holland felt that the provision of small sites would ensure that the Council retained control over their operation, and he expressed the view that a request be made to WG to provide funding towards the provision of such sites.

Details of possible financial implications and the requirement of additional resources had been included in the report, together with, the consultation process undertaken and possible risks and measures implemented to address them. An Equality Impact Assessment (EIA) on the findings of the Bangor University GTANA had not been undertaken. However, a full EIA would be completed as part of the options appraisal for any recommendations made by the Steering Group to Council.

In response to a request from the Chair, the HHCD agreed to incorporate in the report to Council, the current costs relating to the removal of settlers from illegal encampments. He highlighted the difficulties which could be encountered in providing definitive costs relating to the provision of sites, due to the number of variables to be addressed prior to undertaking an options appraisal. The HHCD explained that the report sought the Committee's support for the principle relating to the provision of accommodation for North Wales Gypsies and Travellers.

During the ensuing discussion Councillor W. Mullen-James proposed, and Councillor R.M. Murray seconded, recommendation 3.1 in the report. As the voting was tied with 3 votes for and 3 votes against, the Chair exercised his casting vote against the recommendation. Councillor W. Mullen-James proposed, and Councillor R.M. Murray seconded, recommendation 3.2 in the report. Again as the voting was tied at 3 votes for and 3 votes against, the Chair exercised his casting vote against the recommendation.

Consequently, the Committee, in acknowledging that the GTANA's recommendations would be presented to County Council in due course requested that its views be reported to Council and that the report presented to County Council include estimated costs to the Council of providing the recommended sites, including maintenance and administration costs, and the economic benefits to the county of providing sites, the approximate costs involved if the Gypsy and Traveller community managed and ran the sites themselves, as well as details of the costs the Council currently incurs in clearing illegal encampments. The Committee:

**RESOLVED –**

- (a) to note the recommendations of the Bangor University Report; that Denbighshire should be required to provide 2 residential pitches for Gypsies and Travellers (each of which could accommodate up to 4 caravans) and one transit pitch which could accommodate up to 7 caravans on a short term basis - to be developed on a sub-regional basis with Conwy County Borough Council, and*
- (b) to note, but not support, the proposed composition and remit of the Steering Group, as outlined in Appendix 2 to the report; and*
- (c) that the further details and costings requested above be incorporated into the report that will be presented to County Council in due course.*

**7 CYNLLUN COMISIYNU LLEOL CEFNOGI POBL**

A copy of a report by the Supporting People Team Manager, which detailed the two-year Local Commissioning Plan (LCP) for the Supporting People programme in Denbighshire, had been circulated with the papers for the meeting.

Councillor R.L. Feeley introduced the report and explained that Supporting People (SP) was a policy framework and funding stream to provide housing related support to vulnerable people, promoting independence and preventing homelessness. The LCP for 2014/15 and 2015/16 would be submitted to Cabinet on the 29<sup>th</sup> October, 2013 for agreement.

Supporting People provided housing related support services to a wide range of vulnerable people and details of the services supported by SP in Denbighshire had been outlined in the report. Housing related support aimed to enable people to maintain their housing tenure and live as independently as possible. The SP Programme had been evaluated at national level and shown to deliver very positive financial and other benefits.

The report incorporated details of changes to the administration of the SP programme which included new guidance and governance, contractual

arrangements and funding distribution formula. The funding distribution formula had cut the Denbighshire SP budget by 5% each year from 2012-13 until 2016-17. Plans had been introduced to manage the cuts without significantly impacting on service levels in 2012/13, 2013/14 and 2014/5 and to develop and consult on a fair and transparent strategic prioritisation framework to inform the management of cuts in 2015/16 and 2016-17. In July, 2013 the WG had detailed further cuts from April, 2014 and the Council had been consulted on options for managing the cuts. It was understood that the total level of cuts in 2014-15 would be in the region of 12%, though this had not been confirmed by WG.

Members were informed that the Local Commissioning Plan (LCP) had focused on managing known reductions whilst also being in a position to respond to additional budget cuts while minimising the impact on service users. Planning the 2014/15 budget had involved abandoning projects which had not been commissioned, decommissioning projects with the consent of providers and negotiating reduced contracts for projects which were not fully occupied or struggling to maintain service delivery.

Confirmation was provided that the challenges for 2015/16 would increase. However, the impact on service users would be minimised wherever possible through negotiating efficiency savings and reconfiguration with individual service providers. Concern had been expressed that not all the savings for 2014/15 could be achieved and that contracts may have to be reduced where savings had not been negotiated or identified by 10%. However, the Council was seeking to achieve savings by consensus and had already negotiated 75% of the expected scale of savings for 2014/15. While promoting a strategic approach to identifying efficiencies, WG had explicitly required constructive engagement from providers to deliver savings in 2014/15, and this had proved helpful.

It was explained that Denbighshire was committed to taking a strategic approach to the difficult choices ahead, which potentially included the decommissioning of some services, and the development of the Strategic Priority to Fund framework would continue.

Details of actions listed in the SP LCP for 2014/15 and 2015/16 had been incorporated in Appendix 1. The main strategic priorities which had been identified included:-

- Women & Men experiencing Domestic Abuse
- People with Learning Disabilities
- Young People with Support Needs (16 - 24)
- Generic/Floating Support/Peripatetic (tenancy support services which cover a range of user needs)

The Supporting People Team Manager (SPTM) provided a summary of the SP Spend Plan included in the report. The final SP Spend Plan would be concluded following confirmation of the funding level. Summaries of the grant calculations and the anticipated impact of the spending reductions for 2014-15 had been included in a confidential document Appendix 2.

Details of the consultation process undertaken, the Chief Finance Officer Statement, risks and steps implemented to reduce them and cost implications had been included in the report.

Councillor C.H. Williams highlighted the lack of reference in the report to the provision of services for men who were victims of domestic abuse. The SPTM referred to services currently provided for men, and explained that the remodelling of the SP service had incorporated the improvement of service provision for male users. In response to a request from the Chair, it was agreed that clarification of service provision for men be incorporated in the report. The Committee:

**RESOLVED** – *subject to clarification on the service provision available for men being incorporated into the report, to support the Supporting People Local Commissioning Plan 2014/15 and 2015/16, for submission to the North Wales Regional Collaborative Committee and the Welsh Government.*

## **8 RHAGLEN WAITH Y PWYLLGOR ARCHWILIO**

A copy of a report by the Scrutiny Coordinator, which requested the Committee to review and agree its forward work programme and which provided an update on relevant issues, had been circulated with the papers for the meeting.

The Cabinet Forward Work Programme had been included as Appendix 2 and a table summarising recent Committee resolutions, and advising on progress with their implementation, had been attached at Appendix 3 to the report.

Draft Caravan Sites Strategy for Denbighshire – As a result of workload pressures relating to the Local Development Plan and the associated urgent Supplementary Planning Guidance, the Planning and Public Protection Department had been unable to progress the development of the draft strategy as originally intended. Members agreed that the presentation of the draft strategy be deferred until the spring of 2014.

Draft Flood Management Strategy - Due to the need to dedicate officers' time and efforts to the investigations into the major flooding incidents in the County it had not been possible to focus on the draft Flood Management Strategy. As the Strategy should be available in the near future the Chair had agreed for its presentation to be rescheduled to November's meeting. As a result the report on the 'Community Covenant with the Armed Forces', scheduled for the meeting in November, had been rescheduled to the meeting in January, 2014.

Members were informed that the next Scrutiny Chairs and Vice-Chairs Group meeting had been scheduled for the 24<sup>th</sup> October, 2013. In response to a question from Councillor H.O. Williams, the Scrutiny Coordinator explained that the Scrutiny Chairs and Vice Chairs Group had been asked to consider a request that the Joint Board of the AONB be subject to scrutiny in the future..

Councillor J.S. Welsh informed the Committee that the rescheduling of the meeting of the Committee from the 28<sup>th</sup> November, 2013 to the 25<sup>th</sup> November, 2013 had

not been noted in the Members diary. The Scrutiny Coordinator agreed that a cancellation request for the meeting on the 28<sup>th</sup> November, 2013 would be issued.

***RESOLVED*** – *that, subject to the above amendments, the Committee's Work Programme be approved.*

Meeting ended at 11.35 a.m.

|                              |                                                                                              |
|------------------------------|----------------------------------------------------------------------------------------------|
| <b>Adroddiad i:</b>          | <b>Pwyllgor Archwilio Cymunedau</b>                                                          |
| <b>Dyddiad y Cyfarfod:</b>   | <b>25 Tachwedd 2013</b>                                                                      |
| <b>Aelodau Arweiniol:</b>    | <b>Aelod Arweiniol y Parth Cyhoeddus ac Arweinydd y Cyngor</b>                               |
| <b>Awduron yr Adroddiad:</b> | <b>Pennaeth Gwasanaethau Priffyrdd ac Amgylcheddol<br/>Pennaeth Tai a Datblygu Cymunedol</b> |
| <b>Teitl:</b>                | <b>Strategaeth Gorfodi Parcio a'i heffaith ar Ddatblygu Economaidd</b>                       |

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## 1. Am beth mae'r adroddiad yn sôn?

Archwilio Strategaeth Gorfodi Parcio'r Cyngor a'i heffaith ar yr economi leol.

## 2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Mae Pwyllgor Archwilio Cymunedau wedi gofyn am bapur i archwilio sut y mae strategaeth gorfodi parcio yn effeithio ar yr economi leol ac i ganfod unrhyw ddiffygion yn y strategaeth all leihau effeithiolrwydd y Cyngor wrth ddarparu'r flaenoriaeth gorfforaethol i ddatblygu'r economi leol.

## 3. Beth yw'r argymhellion?

Argymhellir y dylai'r Pwyllgor:

- 3.1. Ddarparu sylwadau a chefnogi datblygu polisi parcio newydd ar y cyd rhwng Adran Priffyrdd a Datblygu Economaidd a Busnes; a
- 3.2. Chefnogi'r cynnig i gynnal ymarfer cwmpasu i werthuso'r gofynion manwl ar gyfer adolygiadau parcio a thraffig ym mhob tref. Bydd hyn yn galluogi cynhyrchu dyfynbrisiau cost cywir a fyddai'n cael eu hadrodd yn ôl i'r Pwyllgor Archwilio cyn symud ymlaen gyda'r adolygiadau.

## 4. Manylion am yr Adroddiad

### 4.1. Cyflwyniad

Y cam cyntaf wrth ystyried darpariaeth parcio yw ystyried polisi parcio. Mae angen i'r polisi parcio adlewyrchu'r hyn y ceisiwn ei gyflawni yn narlun llawn polisiau cludiant, defnydd tir a datblygu economaidd. Er enghraifft, mewn dinasoedd mwy efallai mai'r amcan fyddai lleihau nifer y traffig sy'n mynd i ganol y dref.

Mewn trefi llai ac ardaloedd gwledig, megis Sir Ddinbych, fel arfer mae polisiau parcio yn canolbwyntio ar wneud y defnydd gorau o'r llefydd parcio sydd ar gael er lles y trigolion a'r economi leol. Fodd bynnag, mae angen cydbwysu'r amcan hwn yn erbyn yr angen i gadw'r traffig yn llifo a pheidio â gwaethygu diogelwch y ffordd.

Pan fydd polisi parcio wedi'i benderfynu bydd angen datblygu cynllun i gyflawni amcanion y polisi gan ystyried nifer o ffactorau megis argaeledd a phrisiau gofodau

parcio oddi ar y stryd, polisi ar gyfer gwaharddiadau parcio ar y stryd a strategaeth gorfodi.

#### 4.2 Cefndir

Ysgrifennwyd Polisi Parcio'r Cyngor yn 1996; ac mae copi wedi'i ddarparu yn Atodiad 1.

Roedd gorfodaeth parcio wedi'i ddad-droseddoli yn Sir Ddinbych yn 2004. Cyn hyn, roedd yr orfodaeth yn cael ei gynnal gan yr Heddlu. Yn ymarferol, roedd gorfodaeth yr Heddlu yn cael ei gynnal gan un warden traffig rhan amser oedd yn weithredol ledled y Sir. Ymddeolodd y warden traffig yn 2001 a ni chafwyd warden newydd yn ei le. Y gwir am y sefyllfa cyn 2004 oedd bod y rhan fwyaf yn anwybyddu gwaharddiadau parcio ar y stryd gan fod diffyg gorfodaeth. Achosodd hyn nifer o drafferthion diogelwch ffyrdd a lleihau nifer y gofodau parcio ar gyfer siopwyr gan fod yr un cerbyd yn aros mewn gofodau arhosiad byr drwy'r dydd. Ni oedd y sefyllfa'n berthnasol ar gyfer meysydd parcio oddi ar y stryd oedd yn cael eu gorfodi gan Weinyddwyr Parcio a gyflogwyd gan y Cyngor.

Oherwydd hyn penderfynodd y Cyngor ddad-droseddoli gorfodaeth parcio, a hwy oedd y cyntaf yng Nghymru i wneud hynny. Wedi hynny, mae nifer o awdurdodau unedol Cymru wedi penderfynu dad-droseddoli Gorfodaeth Parcio.

#### 4.3 Gorfodi

Mae'r Cyngor yn cyflogi 7 Swyddog Gorfodi Sifil Llawn Amser a 2 staff cyflenwi. Dosbarthwyd cyfanswm o 8,894 o Rybuddion Talu Cosb yn 2012. Mae'r nifer hwn wedi gostwng yn raddol ers 2006. Gellir egluro'r gostyngiad gan fod gyrwyr yn fwy tebygol o gydymffurfio yn awr. Gellir cael mwy o fanylion am weithgareddau gorfodi yn Atodiad 2.

#### 4.4 Effaith polisi a strategaethau parcio ar yr economi leol

Yn wahanol i awdurdodau lleol eraill, nid cyfyngu ar ofodau parcio neu osod prisiau uchel i annog pobl i beidio â defnyddio eu ceir oedd amcan Polisi Parcio Sir Ddinbych, ac mae'r polisi o gyfyngu parcio ar y stryd yng nghanol trefi i arhosiad byr wedi'i gyfuno gyda gorfodi effeithiol yn caniatáu defnydd gwell o'r gofodau.

Mae nifer o bethau'n dylanwadu ar lwyddiant canol trefi ac mae ceisio canfod cyswllt rhwng parcio ceir a ffyniant canol trefi yn hynod o anodd; mae'r ddarpariaeth manwerthu, masnach, hamdden a/neu dwristiaeth ehangach yn cael effaith fawr ar gystadleuaeth trefi. Fodd bynnag, gyda phopeth arall yn gyfartal, bydd parcio yn amlwg yn cael effaith a lle bo'r economi'n wan dylid defnyddio parcio i gefnogi'r strategaeth ar gyfer canol y dref a dylid eu prasio'n economaidd.

Mae adolygiadau diweddar ynglŷn â sut i adfywio prif strydoedd cenedlaethol wedi cyflwyno argymhellion ynglŷn â pharcio. Roedd Adroddiad Portas (2011) yn cynnwys argymhelliad allweddol ar gyfer awdurdodau lleol i ddarparu cynlluniau parcio rheoledig am ddim, ac yn adolygiad Bill Grimsey i ddyfodol y Stryd Fawr (2013) roedd yn dadlau bod angen i gynghorau ddarparu parcio am ddim ar stryd fawr (am ddwy awr) a chadw prisiau parcio'r un fath am o leiaf blwyddyn. Gweler Atodiad 3 ar gyfer cynllun prasio a gyflwynwyd gan Altrincham yn Trafford.



Mae adroddiadau Grimsey a Portas yn glir bod angen mwy o ymagwedd gydlynol. Mae ychydig o dystiolaeth hanesyddol sy'n nodi bod newidiadau i barcio ar y stryd wedi effeithio ar fasnach manwerthu ond mae diffyg tystiolaeth gadarn i gefnogi hyn a'r farn bod polisi prasio yn cael effaith andwyol ar yr economi leol.

Wedi dweud hynny, bydd cynnal adolygiad eang o reoli traffig a pharcio yn Sir Ddinbych yn darparu cyfle i asesu lle mae trefniadau cyfredol priffyrdd a pharcio yn cael effaith ar ganol trefi a darparu tystiolaeth gadarn er mwyn i'r awdurdod allu gwneud penderfyniadau. Gweler Atodiad 4 i gael rhagor o fanylion ynglŷn â'r adolygiadau arfaethedig.

Gellir cynnal adolygiad o bolisi parcio'r Cyngor, er mwyn penderfynu blaenoriaethau ar gyfer parcio ar y stryd yn hytrach na defnyddio'r meysydd parcio cyfredol, yn gyflym gan swyddogion a dylai gymryd tua 3 mis i'w gwblhau. Felly mae hwn yn waith y gellir ei gyflawni o fewn y cyllidebau cyfredol.

Gan eithrio adolygiad prasio, gallai'r adolygiadau eraill sydd wedi'u hamlinellu uchod fod yn waith sylweddol o ran cost a'r amser fydd eu hangen i'w cyflawni. Argymhellir felly cyn gwneud penderfyniad i barhau gyda'r adolygiadau hyn, bod angen cyflawni gwaith pellach i asesu cwmpas llawn o'r hyn sydd ei angen o'r adolygiadau ac i gael rhagamcan eithaf cywir o'r costau tebygol. Argymhellir bod adroddiad pellach yn cael ei gyflwyno i'r Pwyllgor Archwilio pan fydd y rhagamcan o'r costau ar gael cyn y gwneir penderfyniad i fynd ymlaen â'r adolygiadau.

Mae'n werth nodi y bydd adolygiad o gynhwysedd parcio yn dechrau yn Llangollen yn fuan. Bydd yr adolygiad hwn yn edrych ar gyflenwad parcio, yn hytrach nag unrhyw faterion rhwydwaith priffyrdd. Bydd yr adolygiad hefyd yn gymorth i wneud rhagamcanion costau ar gyfer gwaith ledled y Sir. Mae adolygiad parcio Llangollen yn cael ei ariannu o elfen draffig cyllideb cyfalaf Priffyrdd, fodd bynnag mae diffyg cyllideb ar gyfer cynnal ymarfer tebyg ar gyfer yr holl drefi felly bydd angen canfod ffynonellau cyllid eraill i symud y gwaith yn ei flaen pan fydd y costau'n wyddys.

Yn ogystal â'r data a gasglwyd gan Briffyrdd, bydd cytuno ar ddulliau o fesur effaith economaidd unrhyw fentrau ar Ganol y Dref yn allweddol i unrhyw newidiadau i'r Polisi/ Trefn Parcio. Mae'r dangoswyr posibl yn cynnwys:

- Nifer pobl – bydd angen buddsoddi mewn camerâu i gyfrif y niferoedd.
- Data gwariant cardiau credyd – gellir prynu hyn.
- Cyfraddau lleoedd manwerthu gwag.

Bydd gwaith pellach mewn perthynas â chostau a strategaeth ar gyfer mesur effaith economaidd mentrau o'r fath yn cael eu cynnwys mewn adroddiad i'r Pwyllgor Archwilio.

Bydd y Cynlluniau Ardal hefyd yn darparu adborth pwysig ar flaenoriaethau'r aelodau mewn perthynas â pharcio ceir yn enwedig o ran Canol Trefi.

## **5. Sut y mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Mae mynd i'r afael ag Isadeiledd Cludiant Lleol a rhwystrau tyfiant yn flaenoriaeth allweddol yng Nghynllun Darparu Uchelgais Economaidd a Chymunedol ac mae

Datblygu'r Economi Lleol yn flaenoriaeth gorfforaethol. Mae potensial y bydd polisi parcio yn effeithio ar hyfywedd yr economi leol ac felly mae'n bwysig bod y polisi newydd yn cael ei ddrafftio ar y cyd gan dimau Datblygu Economaidd a Busnes a'r timau Priffyrdd a'r Amgylchedd er mwyn datblygu ymagwedd gydlynol integredig i ddatblygu gwasanaeth sy'n adlewyrchu blaenoriaethau strategol y ddau faes gwasanaeth.

## **6. Beth fydd yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?**

Bydd adolygiad o'r polisi parcio cyfredol a drafftio polisi newydd yn cael ei gynnal gan staff cyfredol Priffyrdd a Datblygu Economaidd. Felly, bydd yn cael ei gyflawni o fewn y cyllidebau cyfredol.

Mae'n debyg y bydd cost adolygu cynhwysedd parcio, gwaharddiadau ar y stryd a pherfformiad rhwydwaith yn yr holl drefi yn amrywio'n sylweddol gan ddibynnu ar faint yr adolygiadau sy'n cael eu cyflawni. Felly, cynigir y dylid cynnal ymarfer cwmpasu i ddechrau er mwyn penderfynu beth sydd ei angen ac i gael syniad cywir o'r costau. Yna byddai'r costau hyn yn cael eu hadrodd yn ôl i'r Pwyllgor Archwilio cyn y gwneir unrhyw ymrwymiad i barhau.

Efallai y bydd argymhellion yr adolygiadau yn creu goblygiadau i'r Adran Gynllunio, ac felly byddai'n rhaid ymgynghori gyda'n cydweithwyr yn yr adran Gynllunio.

## **7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Gydraddoldeb a gynhaliwyd ar y penderfyniad? Dylid cynnwys templed yr Asesiad o Effaith ar Gydraddoldeb a gwblhawyd fel atodiad i'r adroddiad.**

Bydd Asesiad o Effaith ar Gydraddoldeb yn cael ei gynnal ar gyfer y polisi parcio newydd.

## **8. Pa ymgynghoriadau sydd wedi eu cynnal gydag Archwilio ac eraill?**

Anfonwyd nodyn briffio i Gadeiryddion Pwyllgorau Archwilio yn flaenorol.

## **9. Datganiad y Prif Swyddog Cyllid**

Dylid cynnwys costau'r gwaith cychwynnol yn y cyllidebau cyfredol. Mae'n rhaid prisio unrhyw waith pellach a chanfod cyllideb cyn y gellir gwneud unrhyw benderfyniad.

## **10. Beth yw'r risgiau ac allwn ni wneud rhywbeth i'w lleihau?**

Mae risg oni chyflawnir yr adolygiadau a argymhellir a datblygu polisi parcio newydd yna byddai'r trefniadau cyfredol yn dirywio mewn addasrwydd ac yn cael effaith andwyol ar yr economi leol.

## **11. Grym i wneud Penderfyniad**

Mae Erthygl 6.3.3 o Gyfansoddiad y Cyngor yn nodi pwerau Archwilio o ran datblygu ac adolygu polisïau.

**Swyddog Cyswllt:** Rheolwr Traffig, Parcio a Diogelwch Ffordd Ffôn: 01824 706959

## DENBIGHSHIRE COUNTY COUNCIL

### HIGHWAYS AND TECHNICAL OPERATIONS SUB-COMMITTEE

30th October 1996

#### Report of the Head of Highways and Transportation

#### Parking Policy

1.0 PURPOSE

- 1.1 To seek approval for a parking policy for the County.

2.0 BACKGROUND

- 2.1 The control of parking is a key measure in enhancing the efficiency and safety of the highway system. It is of value also in promoting the use of more environmentally sustainable modes of transport through discouraging the use of a car particularly in congested urban areas.
- 2.2 The Council is responsible for the regulation of all on-street parking while the control of public off-street parking is split between the Council and private other public and private operators. There is no control over private off-street parking except via planning permissions for the amount included in new developments.

2.3 Residential Parking

The presence of parked vehicles on-street can reduce the capacity and efficiency of highways, cause road safety hazards, restrict access for emergency vehicles and detract from visual amenity particularly in the countryside and historic areas in towns. It has to be recognised, however, that not all demand for parking can reasonably be met from off-street parking. In areas of Victorian or older terrace housing, for example, and in many housing estates built in the 1930's and 1950's, it is rarely possible for residents to locate parking within the boundaries of their properties or to park in nearby car parks. Unreasonably restricting parking in such circumstances would limit the opportunity for residents to own cars.

**Policy 1** - In urban areas the Council will encourage motorists to use off-street parking where it is available. Where off-street parking facilities are not available the Council will restrict parking on-street only where there are over-riding considerations of safety, amenity or the need to retain or improve the capacity of a road.

- 2.4 There are locations, particularly in residential streets, where there are conflicting demands between different users to make use of available kerb space for parking. Problems arise, for example, in or around town centres where shoppers, commuters and tourists park in residential streets. The presumption is that priority will be given to residents. Restricting parking in residential roads to residents and their visitors can also generate benefits in reducing extraneous traffic and thereby reduce the risk of accidents. The issue of residents parking schemes has been considered by the Committee at its meeting on 1st May 1996 (minute no. 96 refers) when approval was granted for the introduction of such schemes initially on an experimental or pilot basis.

**Policy 2** - The Council will consider the introduction of residents parking schemes and other suitable measures to restrict parking in residential streets to residents and their visitors.

- 2.5 An aspect of parking that gives rise to concern, is that which takes place outside schools. The use of the private car to transport children to school, particularly in urban areas where few children have entitlement to free school transport, is increasing rapidly due to parents' concerns about the safety of children crossing busy roads and other safety concerns. This is giving rise to increased parking outside schools with consequently higher actual or perceived risks of accidents. It is proposed to review parking outside schools and to use measures that are available, such as school clearway orders, to prevent parking in unsafe locations. Reviews will be supported by publicity to raise the awareness of parents to park sensibly. The issue can also be addressed by providing safe routes to schools for pedestrians and cyclists which could reduce the desire to use the car as the mode of travel.

**Policy 3** - Parking outside schools will be reviewed with appropriate measures and publicity used to deter unsafe parking.

- 2.6 Footway parking causes particular problems for people with restricted vision who are unable to see obstacles in their path and for wheelchair users or people pushing baby buggies or prams. Where the footway width is severely restricted the latter groups of pedestrians may have to walk in the road to negotiate a parked vehicle with obvious implications for road safety. This practice also causes damage to footways leading to hefty repair costs and potential pedestrian trips. Footway parking, therefore should be discouraged or accommodated in such a fashion that pedestrian routes are not obstructed and footways not damaged.

**Policy 4** - The Council will review instances of footway parking and will use enforcement, publicity or engineering measures, as appropriate, to ensure that pedestrian routes are not obstructed. And avoid damage to footways.

## 2.7 Parking in Town Centres

The Council's objections are to sustain the vitality, attractiveness and viability of the County's towns centres. Town centres generate parking demand from shoppers, tourists and workers, and clearly providing adequate parking will ensure that the County's town centres can compete effectively with other retail and business centres outside Denbighshire.

2.8 In terms of safety, visual amenity and allowing ease of movement for pedestrians, parking should ideally be provided in off-street car parks. This is not always possible because of the cost of acquiring sites and then constructing car parks. In addition, in historic towns this could involve destroying the visual and historic character that makes them attractive to visitors. Some on-street parking, therefore may be necessary to meet parking demands. Where it is provided it is suggested that it should be restricted to short stay, usually between 30 minutes and 2 hours maximum duration. This ensures a high turnover of vehicles and provides for parking at close proximity to shops for shoppers and, where necessary, for vehicles delivering to shops.

**Policy 5** - The Council will permit short stay on-street car parking in town centres to complement off-street car parking provision, subject to considerations of road safety, visual amenity and ease of pedestrian movement.

2.9 The Council manages a number of car parks in the County's town centres. In reviewing the management of these facilities consideration will be given to designating car parks near the main shopping streets for short stay use in order to encourage shoppers to visit the County's retail centres. Long-stay (all day) parking will be catered for in the more peripherally located car parks.

**Policy 6** - The Council will manage the car parks in its ownership to provide short stay parking close to main shopping streets in town centres and long stay car parks located further from town centres for commuters and other longer stay uses.

2.10 As an alternative to locating parking in town centres it is possible to site car parks on the edge of towns and provide Park and Ride bus services to connect the two. As well as catering more easily for growing demand for parking, Park and Ride has the benefit of removing traffic from congested roads in or around town centres. As controls are introduced on parking by non-residents in residential areas Park and Ride offers the opportunity to cater for disabled parking. Currently, one Park and Ride scheme is in operation in Rhyl catering for tourists and shoppers.

**Policy 7** - The Council will seek to support and promote and expand Park and Ride schemes in Denbighshire.

#### 2.11 Parking for Disabled People

The Orange Badge scheme enables people with disabilities to obtain an Orange Badge which allows a vehicle driven by a driver with a disability or by an able bodied driver conveying a disabled passenger to park almost anywhere on-street where there is no loading/unloading restriction. The scheme was set up to permit people particularly with a restricted walking ability to park close to locations they wish to visit.

2.12 The Institution of Highways and Transportation (IHT) has published guidelines on providing for people with mobility handicaps. Research showed that the majority of people with impairments (wheelchair users, visually impaired, stick users and ambulatory without walking aid) can move no more than 137 metres without a rest. In considering the provision of parking priority should be given, therefore to ensuring that Orange Badge holders can park within 137 metres of their homes, and town centre and

other destinations. This can be achieved by marking advisory disabled persons parking bays (most suitable in residential streets), designating mandatory Orange Badge parking bays or through the use of limited waiting or no waiting restrictions. The IHT guidelines have also recommended reserving spaces in car parks for Orange Badge holders and it is suggested that the Council adopt these recommendations for use in its own car parks and in discussions with the managers or developers of privately owned car parks.

**Policy 8** - Priority will be given to catering for the parking needs of disabled people. In car parks, reserved spaces will be designated for Orange Badge holders as follows:-

- (i) for car parks associated with employment premises and provided for employees and visitors.  
up to 200 spaces - 5% of capacity, subject to a minimum of 2 spaces  
over 200 spaces - 2% of capacity, plus 6 spaces
- (ii) for car parks associated with shopping areas, leisure or recreational facilities, and places open to the general public:  
up to 200 spaces - 6% of capacity subject to a minimum of 3 spaces  
over 200 spaces - 4% of capacity plus 4 spaces

### 2.13 Parking in the Countryside

The car gives access to the countryside by parking at beauty spots can cause damage to vegetation and verges, contribute to erosion and be visually intrusive. It may also create a hazard if on the highway. The Council will work with tourist attractions and bodies responsible for promoting countryside recreation to provide small lay-bys and car parks in the countryside. Promoting the use of public transport and cycling can also help to reduce parking demand in rural areas by encouraging visitors to leave their cars at home.

**Policy 9** - The Council will promote the provision of lay-bys and car parks to cater for demands for recreational parking in rural areas.

### 2.14 Enforcement

Enforcement of parking controls in car parks lies in the hands of the car park managers. Particular difficulties are encountered with enforcement of on-street parking restrictions. Enforcement of waiting restrictions is currently the responsibility of the North Wales Police and its traffic warden service. Resources are limited and complaints are regularly received that restrictions are not being enforced adequately.

Powers are available under the provision of the Road Traffic Act 1991, to enable local authorities to take over responsibility from the Police for the enforcement of non-endorsable parking offences. Adopting these powers however will carry significant additional financial implications and at this stage it is intended only to investigate options for improving enforcement.

**Policy 10** - The Council will investigate means of improving enforcement of on-street parking controls.

**2.15 Charging for Car Parking**

The Council currently charges for parking in off street car parks in the former Rhuddlan Borough Council area (see Appendix) and Llangollen. Charging for parking, whether on or off-street can be used for a number of purposes, as follows:-

- (i) to manage parking, for example, to discourage commuters from using short stay car parks by charging higher rates for all day parking.
- (ii) to make enforcement easier. Enforcement, particularly of short stay parking, is easier where enforcement officers only have to check a ticket displaying the time of arrival or time of latest departure attached to a windscreen, rather than patrolling an area and noting vehicle registrations to calculate the length of time parked.
- (iii) to generate revenue which can be used to fund enhanced enforcement or make improvements to car parks, for example installing better security.
- (iv) to encourage the use of more environmentally sustainable modes of transport, for example by charging high rates for all day car parking in urban areas revenue can be channelled into Park and Ride schemes which in turn relieve town centres of congestion or to improve public transport services.

- 2.16** The underlying concern regarding charging is the impact it has on shopping habits. The smaller town centres are dependent on competing effectively with larger centres both within and outside the County and with out-of-town centre superstores and retail parks where ample free car parking is available. In these circumstances, the case for introducing or extending charging should be reviewed separately for each settlement.

**Policy 11** - The Council will develop a system of charging for car parking which takes account the needs and problems of its towns and communities.

**3.0 RECOMMENDATION**

- 3.1** To approve the report policies contained within the report, and
- 3.2** To authorise officers to bring forward proposals which will help achieve the policy requirements.

**Director of Technical Services**

Mae tudalen hwn yn fwriadol wag



**Parking Enforcement Activities**

There are presently 7 full time Civil Enforcement Officers employed by the Council plus 2 relief staff. There are also 2 full-time members of staff who collect cash from the Pay and Display machines. We also employ an individual on a part-time basis to count and process all the cash that is collected.

In 2012-13 the net surplus generated by enforcement activities was £6,429. During the same period, the total income from fines was £281,055. It should also be noted that the Civil Enforcement Officers also enforce the public car parks as part of their duties which helps improve compliance and thus income from the Pay and Display machines.

The fines issued by Civil Enforcement Officers are officially known as Penalty Charge Notices (PCNs) rather than Fixed Penalty Notices which are what the Traffic Wardens used to issue. A table summarising the PCNs issued since 1<sup>st</sup> April 2012 is listed in Appendix 2. This also provides a breakdown by MAG area.

The number of PCNs issued every year has steadily decreased almost since 2006. The number of Civil Enforcement Officers employed by the authority has also decreased during the same period. Please see the tables below which show the number of PCNs issued by calendar year and by MAG area.

| 2005   | 2006   | 2007   | 2008   | 2009   | 2010  | 2011  | 2012  |
|--------|--------|--------|--------|--------|-------|-------|-------|
| 14,498 | 17,473 | 14,013 | 13,339 | 10,313 | 9,675 | 9,203 | 8,894 |

**Total number of Penalty Charge Notices issued by calendar year**

|                     | 2012-13       |                         | 2013-14<br>(1/4/13 to 14/7/13)* |                         |
|---------------------|---------------|-------------------------|---------------------------------|-------------------------|
| MAG                 | Number issued | Percentage of total (%) | Number issued                   | Percentage of total (%) |
| Rhyl                | 6335          | 76.1                    | 1335                            | 60.2                    |
| Prestatyn           | 790           | 9.5                     | 334                             | 15.1                    |
| Elwy                | 69            | 0.8                     | 45                              | 2.0                     |
| Denbigh             | 337           | 4.0                     | 224                             | 10.1                    |
| Ruthin              | 395           | 4.7                     | 126                             | 5.7                     |
| Dee Valley          | 376           | 4.5                     | 152                             | 6.9                     |
| <b>Total issued</b> | <b>8322</b>   |                         | <b>2216</b>                     |                         |

**Number of Penalty Charge Notices issued by MAG area**

The annual decreases in PCNs issued are generally because compliance amongst drivers has improved over the years, therefore, reducing the number of PCNs that are issued and hence the number of Civil Enforcement Officers that need to be employed. Please note, however, that Civil Enforcement

Officers also have an important deterrent effect for helping to prevent illegal parking.

In recent months, there have been some complaints raised by the general public concerning alleged discourteous behaviour by Civil Enforcement Officers. In most of these cases, the comments have been about Civil Enforcement Officers in general rather than about a specific individual. However, this is obviously something that we must take very seriously. The Parking Enforcement team is currently being reviewed as part of the wider restructuring exercise that has been ongoing in Highways and Environmental Services. As part of this review the issue of conduct has been focused upon. It is also intended to introduce the wearing of body cameras as standard practice amongst all Civil Enforcement Officers. The cameras will have obvious security benefits but will also help provide vital evidence in instances where the Civil Enforcement Officer is alleged to have been rude or discourteous.

### Trafford's 10p parking Reducing Car Parking Charges - Altrincham, Trafford

From July 2009 Trafford provided a period of 18 months of Free after 3pm (Monday to Friday) parking to support more footfall to shops however following a public consultation it was found that ultimately the majority vote was for lower or free parking charges.

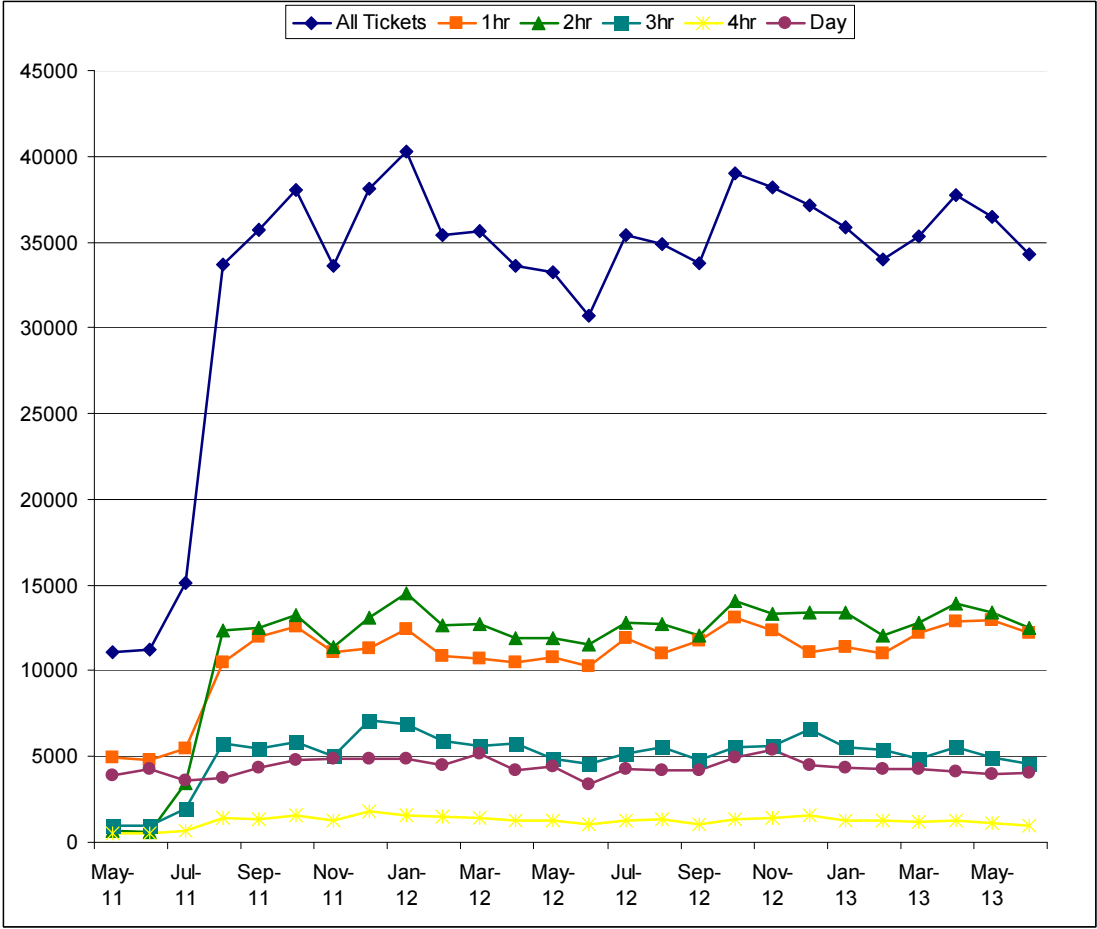
They have always supported free parking on Sundays and do not charge after 6pm.

The new, lower charges below were introduced in **April 2011**:

- 1 hour - 10p
- 2 hours - 30p
- 3 hours - 70p
- 4 hours - £2
- Over 4 hours - £3

Car park usage increased both on and off street and an increase in footfall has also been assumed. The greatest increase was in long-stay parking on street; however it is worth noting that it is not clear whether this increase is from visitors / shoppers using the town centre or commuters / business use which would be of less benefit to the vitality of the town centre. This highlights the importance of agreeing economic measures for monitoring the impact of any changes.

| Pay & Display usage comparison by financial year up to 31st March 2013 |                |               |                |               |                |
|------------------------------------------------------------------------|----------------|---------------|----------------|---------------|----------------|
|                                                                        | 2010/11        | % Change      | 2011/12        | % Change      | 2012/13        |
| <b>On-Street</b>                                                       | <b>261,487</b> | <b>7.68%</b>  | <b>281,564</b> | <b>36.79%</b> | <b>385,148</b> |
| 1/2hr                                                                  | 67,566         | -85.68%       | 9,675          |               |                |
| 1hr                                                                    | 96,287         | 37.93%        | 132,805        | 55.69%        | 206,763        |
| 2hr                                                                    | 60,838         | 59.68%        | 97,147         | 63.80%        | 159,127        |
| 3hr                                                                    | 839            | 231.47%       | 2,781          | -39.70%       | 1,677          |
| Day                                                                    | 7,222          | 9.90%         | 7,937          | 121.51%       | 17,581         |
| <b>Off-Street</b>                                                      | <b>262,619</b> | <b>32.62%</b> | <b>348,298</b> | <b>20.92%</b> | <b>421,155</b> |
| 1hr                                                                    | 57,712         | 77.97%        | 102,708        | 33.54%        | 137,152        |
| 2hr                                                                    | 73,032         | 34.30%        | 98,080         | 55.05%        | 152,076        |
| 3hr                                                                    | 48,460         | 6.96%         | 51,835         | 24.08%        | 64,316         |
| 4hr                                                                    | 10,148         | 27.70%        | 12,959         | 18.22%        | 15,320         |
| Day                                                                    | 45,218         | 3.85%         | 46,961         | 11.35%        | 52,291         |



Car Park Usage May 2011 – June 2013

### ***Proposed Traffic and Parking Reviews***

It is suggested that the following reviews are carried out in addition to the planned review of the existing parking policy. These reviews could be undertaken in a phased approach. For example, the pricing review, parking restriction review and capacity review could be undertaken as Phase 1. The second phase would then be to carry out the highway network review.

- *A Highways Network Review* to identify whether the preferred route network, signage schemes etc. are suitable and any potential improvements that might enhance efficiency.
- *A Capacity Review* identifying whether current parking provision is meeting the needs of the towns and where constraint on supply may have a detrimental impact.
- *A Pricing Review* to identify the current charges for existing parking capacity and make recommendations for future pricing policies and pricing incentives. There needs to be a relationship between pricing and the amenities on offer and consideration will be given to differential charging based on demand.
- *A Review of Parking Restrictions* and the approach to on street parking in key retail areas including the provision of disabled parking and enforcement activity.

Mae tudalen hwn yn fwriadol wag

|                            |                                                                                                             |
|----------------------------|-------------------------------------------------------------------------------------------------------------|
| <b>Adroddiad i:</b>        | <b>Pwyllgor Archwilio Cymunedau</b>                                                                         |
| <b>Dyddiad y Cyfarfod:</b> | <b>25 Tachwedd 2013</b>                                                                                     |
| <b>Aelod Arweiniol:</b>    | <b>Aelod Arweiniol y Parth Cyhoeddus</b>                                                                    |
| <b>Awdur yr Adroddiad:</b> | <b>Swyddog Marchnata, Twristiaeth a Digwyddiadau (Arfordirol) ac Arweinydd Tîm Cyfathrebu Corfforaethol</b> |
| <b>Teitl:</b>              | <b>Adroddiad cynnydd ar Ymgyrch Atal Baw Cŵn</b>                                                            |

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## 1. Am beth mae'r adroddiad yn sôn?

- 1.1 Bwriad yr adroddiad hwn yw rhoi gwybod i aelodau am y cynnydd hyd yma o ran yr Ymgyrch Atal Baw Cŵn yn dilyn lansiad meddal yr ymgyrch ar 18 Chwefror ac adroddiadau blaenorol a gyflwynwyd i'r Uwch Dîm Arweinyddiaeth ac Aelodau.
- 1.2 Mae baw cŵn yn ffynhonnell barhaus o gwynion ar gyfer y Cyngor. Mae'r mater wedi ei godi yn y cyfryngau lleol gyda galw rheolaidd ar y Cyngor i fynd i'r afael â'r mater. Mae baw cŵn hefyd wedi ei amlygu yn yr arolwg preswylwyr fel un o'r materion pwysicaf y mae angen mynd i'r afael ag ef. Mae wedi ei nodi bod baw cŵn hefyd yn fater o ran diogelwch cymunedol ac yn dreth ar adnoddau corfforaethol.

## 2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Yn dilyn yr adroddiad a gyflwynwyd ym mis Chwefror 2013, gofynnodd y Pwyllgor Archwilio am ddiweddariad ar yr ymgyrch hyd yma gan fod hwn yn ddull newydd a modern i ymgyrchoedd marchnata ar gyfer y Cyngor. Bydd yr adroddiad hwn yn darparu gwybodaeth am gynnydd yr ymgyrch hyd yma a chynlluniau ar gyfer y dyfodol yn ystod y misoedd nesaf.

## 3. Beth yw'r argymhellion?

Bod y Pwyllgor Archwilio:

- 3.1 yn ystyried yr adroddiad, sy'n tynnu sylw at y cynnydd ac effaith y dull o fynd i'r afael â mater baw cŵn yn y Sir; a
- 3.2 chynnig sylwadau ar effeithiolrwydd y strategaeth hyd yn hyn, hyd yr ymgyrch yn y dyfodol a'r adnoddau sydd ar gael i gefnogi cyflwyniad y strategaeth yn y tymor hir.

## 4. Manylion am yr Adroddiad

Mae'r adroddiad hwn yn rhoi gwybod i'r Pwyllgor Archwilio am sefyllfa bresennol yr ymgyrch ac yn gofyn am sylwadau ar ystyriaethau wrth symud ymlaen. Mae'n rhoi manylion y gweithgareddau marchnata sy'n cael eu cynnal ar hyn o bryd a chynlluniau parhaus. Mae'r adroddiad hefyd yn tynnu sylw at unrhyw faterion hyd yn hyn ac argymhellion.

### 4.1 Gweithgareddau hyd yma:

Mae'r penderfyniad i ddefnyddio'r fath ddull marchnata sylweddol a chydlynol, o'i gymharu â'r hyn sydd wedi'i wneud o'r blaen, yn defnyddio cryfderau'r holl wasanaethau sy'n cymryd rhan i hyrwyddo a chyflawni sut mae'r Cyngor yn gwrandao ac yn ymateb i'w gymunedau. Mae'r Cyngor wedi cydnabod yr angen i fod yn fwy cadarn, cydlynol a chynhwysfawr i orfodi ac addysgu am faterion baw cŵn yn y Sir. Mae'r ymgyrch wedi galluogi'r Cyngor i gyfathrebu

sut y mae'n cyflawni blaenoriaethau corfforaethol allweddol sy'n darparu amgylchedd glân ar draws y Sir.

Diben strategol y dull newydd hwn yw cynnal ymgyrch aml-gyfrwng wedi'i brandio'n glir yn tynnu sylw at y canlynol:

- Deall pam mae hyn yn broblem yn Sir Ddinbych.
- Codi ymwybyddiaeth o'r materion baw cŵn yn Sir Ddinbych.
- Addysgu pobl am beryglon iechyd baw cŵn.
- Ymgysylltu ac ymgynghori â'r gymuned leol a phartneriaid allweddol er mwyn cynyddu cyfrifoldeb cymdeithasol i gadw strydoedd yn lân a lleihau'r math hwn o ymddygiad gwrthgymdeithasol.
- Lleihau nifer yr achosion o faw cŵn yn y sir.

Hyd yn hyn, mae'r gweithgareddau canlynol wedi digwydd:

- Cyfathrebu a deunydd marchnata
- 
- Cydweithredu ac ymgysylltu â'r gymuned

Gweler manylion pellach yn yr atodiadau sydd ynghlwm.

Dros y 6 mis diwethaf, mae'r tîm gorfodi wedi cynnal tua 500-600 o ymweliadau â'n trefi i 'batrolïo' am gŵn yn baeddu. Mae hyn yn dangos bod y Cyngor yn gwirio, cynghori perchnogion cŵn o ran eu cyfrifoldebau ac yn atal y perchnogion anghyfrifol rhag gadael i'w cŵn faeddu. Rydym yn awyddus i symud y ffocws ar y gweithgaredd hwn yn hytrach na rhoi rhybuddion cosb benodedig, sydd, fel y gwyddom, yn gyfyngedig iawn fel mesur o lwyddiant.

Mae'r tîm gorfodi hefyd wedi cynnal digwyddiad wythnos ar Stryd Fawr y Rhyl, lle'r oedd swyddogion y Deyrnas yn dosbarthu bagiau cŵn rhad ac am ddim, gan ddarparu cyngor a derbyn gwybodaeth gan y cyhoedd am fannau problemus yn eu cymuned, roedd yr adborth gan y gymuned yn ardderchog.

Mae'r tîm hefyd wedi cynnal rhai digwyddiadau arbennig mewn rhai mannau problemus, gan gynnwys Parêd y Dwyrain, y Rhyl a Cae Ddol, Rhuthun. Roedd hyn yn cynnwys defnyddio camerâu teledu cylch caeedig symudol.

**Dadansoddiad o ystadegau o 18 Chwefror i 20 Hydref:** Mae'r ymgyrch wedi bod ar waith ers mis Chwefror ac wedi gweld nifer o ddatganiadau i'r wasg, sylwadau Facebook, gweithgareddau ac adborth mewn cefnogaeth lawn i'r gweithgareddau sy'n digwydd.

Mae effaith yr ymgyrch yn dal i gael ei monitro, ond hyd yn hyn rydym wedi gweld cyfanswm o:

- 48 o adroddiadau ar-lein wedi'u llenwi
- 86 o ymatebwyr i'r arolwg ar-lein 1af
- 473 o dudalennau gwe cysylltiedig â baw cŵn wedi'u gweld. 220 o achosion o weld tudalen gwe 'mae Sir Ddinbych yn dweud digon yw digon', 114 o achosion o weld tudalen gwe 'y Cyngor a'r heddlu yn ymuno i fynd i'r afael â baw cŵn' a 99 erthygl 'Dywedoch chi, gwnaethom ni'.
- 198 (ac eithrio 85 o alwadau oherwydd yr eira) galwad 0800.
- 374 o ymholiadau ar y system Rheoli Cyswllt Cwsmer Chwefror - Hydref 13. O'i gymharu â 185 yn 2010, 192 yn 2011 a 287 yn 2012. Yn amlwg, mae hyn yn dangos bod yr ymgyrch yn cynyddu ymwybyddiaeth pobl o fater baw cŵn ac nad yw'n dderbiniol mwyach yn ein cymunedau. Gwnaethom ragweld cynnydd yn y nifer o ymholiadau sy'n gysylltiedig â baw cŵn o ganlyniad i'r ymgyrch farchnata a gorfodi proffil uchel ac mae'r ystadegau hyn yn cefnogi hyn. Bydd hyn yn parhau i gynyddu yn ystod misoedd y gaeaf oherwydd y nosweithiau tywyll a pherchnogion yn meddwl na ellir eu gweld.



- Mae 24 o Rybuddion Cosb Benodedig wedi eu rhoi ar gyfer baw cŵn ers y 18 Chwefror. 1 yn Llangollen, 3 ym Mhrestatyn a 20 yn y Rhyl.
- Mae Gweithrediadau Gorfodi wedi eu gwneud ym Mharêd y Dwyrain, Marine Lake, Henllan, Pwll Brickfield, Bodelwyddan a Llandegla ac mae'r ymateb wedi bod yn gadarnhaol. Defnyddir arwyddion ochr yn ochr â phresenoldeb swyddogion, dosbarthu llythyrau, aflonyddu ar berchnogion cŵn, dosbarthu bagiau gwastraff, rhoi cardiau post gyda rhifau i adrodd am ddigwyddiadau arnynt, a thocynnau wrth gwrs.
- Yn dilyn buddsoddiad sylweddol dros yr ychydig flynyddoedd diwethaf, mae gan y Cyngor bellach bron 1,000 o finiau sbwriel ar draws y sir, ac maent i gyd yn derbyn gwastraff cŵn mewn bagiau. Mae hyn yn ychwanegol i'r biniau cŵn yr ydym wedi'u gosod mewn ardaloedd twristiaeth. Mae gan bob un o'r biniau newydd arwyddion yn dangos eu bod yn cymryd gwastraff cŵn mewn bagiau ac rydym yn y broses o roi arwyddion tebyg (sticeri) ar yr hen finiau. Mae 120 o finiau wedi'u prynu ers i'r ymgyrch ddechrau.
- Yn adroddiad strydoedd glân diweddaraf Cadwch Gymru'n Daclus dangosir bod baw cŵn ar lefel debyg fel a gofnodwyd yn 2007/08 ond mae wedi dangos ychydig o gynnydd dros y flwyddyn ddiwethaf mewn gwirionedd.
- Sgôr Mynegai Glendid y System Reoli ar gyfer Archwilio'r Amgylchedd Lleol o hunan- arolygu ar gyfer 2012/13, fel yr adroddwyd i Cadwch Gymru'n Daclus ac i'r Gymdeithas Rhagoriaeth mewn Gwasanaeth Cyhoeddus oedd 93.5%. Y ffigur ar gyfer 2011/12 oedd 92.1% ac ar gyfer 2010/11 oedd 92.8%.
- Ar y cyfan mae ein dangosydd strydoedd glân yn sylweddol uwch na chyfartaledd Cymru gyfan o 67.6, sef 70. 6. Gweler atodiad 6 am fwy o wybodaeth.

O'i gymharu â'r 5 prif fan problemus ym mis Chwefror, nid yw'r 5 prif fan problemus wedi newid ar wahân i Brestatyn yn symud o 4ydd i 2il ar y rhestr. Y 5 prif fan problemus yw'r Rhyl, Prestatyn, Dinbych, Rhuthun a Rhuddlan.

Mae'r ystadegau yn yr atodiadau yn dangos yn glir cynnydd mewn rhyngweithio â phreswyl yn cyd-daro â mwy o weithgareddau marchnata h.y. datganiadau i'r wasg, mynychu diwrnodau agored, hysbysebion ac yn y blaen.

Er enghraifft, pan fo cynnydd mewn gweithgarwch Rheoli Cyswllt Cwsmer, mae'n ymwneud â naill ai datganiad i'r wasg yn cael ei gyhoeddi, hysbyseb yn y papurau lleol neu bresenoldeb mewn digwyddiad / diwrnodau agored y Cyngor h.y. diwrnodau agored hamdden. Yn y digwyddiadau hyn, cafodd stondin ei godi i godi ymwybyddiaeth o'r ymgyrch a'r materion sy'n ymwneud â hi. Roedd y stondin yn cynnwys gêm ryngweithiol i ymgysylltu â phlant ifanc o ran codi baw cŵn yn ddiogel, a hefyd ymgysylltu ag oedolion o ran manau problemus yn eu cymunedau. Dywedodd y plant hefyd wrth swyddogion am fannau problemus, yn enwedig ar hyd llwybrau cerdded i ysgolion.

Mae adborth gan drigolion yn gadarnhaol am yr ymgyrch yn gyffredinol. Roedd yr ychydig sylwadau negyddol yn ymwneud â'r ddelwedd sy'n cael ei defnyddio. Eglurwyd wrth drigolion bod y ddelwedd yn ysgogi sgwrs, cadarnhaol neu negyddol, am yr ymgyrch a'r broblem yn ein cymunedau, ac felly, yn codi ymwybyddiaeth nad yw'n dderbyniol caniatáu baw cŵn yn y Sir.

Mae siroedd cyfagos wedi bod yn cysylltu â'r Cyngor, gan gynnwys cynghorau cymuned yng Nghonwy, i ofyn am ddefnyddio delwedd yr ymgyrch gan ei bod yn fwy effeithiol na'r un a ddefnyddir ar hyn o bryd. Mae Cyngor Sir y Fflint hefyd wedi gofyn lle'r ydym yn cael ein harwyddion sydd ar bolion lamp er mwyn defnyddio'r un fformat ar gyfer eu hymgyrch hwy. Mae'r defnydd o arwyddion wedi bod yn llwyddiant mawr ac maent wedi eu defnyddio mewn llawer o lefydd i atgyfnerthu'r gwaith atal a lleihau yn enwedig yng Nghae Ddol, Rhuddlan ac ychydig o fannau eraill. Mae Cynghorwyr wedi gofyn amdanynt ar ôl sylweddoli y gellir eu gosod ar unwaith a'u bod yn uchel eu proffil. Mae'r baneri yn cael eu defnyddio hefyd.

Gweler manylion pellach yn yr atodiadau sydd ynghlwm.

**4.2 Gweithgareddau - Edrych Ymlaen:** Mae nifer o weithgareddau ategol i'r ymgyrch y mae angen eu cynllunio a'u gweithredu. Gweler manylion pellach yn yr atodiadau sydd ynghlwm. Mae'r rhain yn cynnwys:

**4.2.1** Rhaglen Addysg - mae hyn yn cael ei ddarparu gan y Gwasanaethau Ieuenctid erbyn diwedd mis Tachwedd. Bydd hyn yn cynnwys ymweld ag ysgolion gydag enghreifftiau o'r deunydd hyrwyddo iddynt fynd adref gyda hwy, gemau rhyngweithiol ac yn y blaen. Byddant yn cyfleu negeseuon allweddol yr ymgyrch drwy ysgolion a chanolfannau ieuenctid.

**4.2.2** Ymgynghori ac Ymgysylltu â'r Gymuned a chyflwyno'r Strategaeth Atal Baw Cŵn - unwaith y bydd y strategaeth wedi ei hargraffu, bydd yn cael ei hanfon at yr holl Gyngorau Dinas, Tref a Chymuned i'w dosbarthu yn eang yn eu hardaloedd.

**4.2.3** Deunydd Marchnata - awgrymwyd bod cardiau post a phosteri yn cael eu hailargraffu dros yr ychydig fisoedd nesaf i gefnogi'r cynnydd mewn gweithgarwch disgwylidig yn ystod misoedd y gaeaf. Bydd y rhain yn cael eu dosbarthu trwy'r timau gorfodi.

**4.3 Ystyriaethau yn y Dyfodol:** Mae'r ymgyrch yn weithredol, ond mae angen ystyried hirhoedledd yr ymgyrch ac adnoddau pellach sydd ar gael i gefnogi'r broses o gyflawni hyn. Y prif gostau parhaus yw amnewid deunydd hyrwyddo a rhif 0800, y mae cyllideb wedi ei neilltuo ar eu cyfer yn y gyllideb wreiddiol. Mae angen rhoi ystyriaeth bellach i amser swyddogion a rhif 0800 a pha mor hir mae hyn yn parhau i fod ar gael.

## **5. Gwybodaeth Gefndir Ddefnyddiol:**

Mae'n bosibl y bydd aelodau pwyllgor yn dymuno cyfeirio at yr adroddiad blaenorol a gyflwynwyd i'r Pwyllgor Archwilio: Mehefin 2012, Ebrill 2013 a Nodyn Briffio Chwarterol ar batrolau troseddau amgylcheddol a chyflwyno Rhybuddion Cosb Benodedig

## **6. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Bydd ystyried y materion a amlygwyd yn yr adroddiad yn cynorthwyo'r Cyngor i gyflawni ei flaenoriaeth gorfforaethol mewn ffordd fodern, sy'n fforddiadwy ac yn gynaliadwy er budd y gymuned leol, a heb gael effaith niweidiol ar drigolion y Sir.

## **7. Beth fydd yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?**

Mae manylion llawn am gost yr ymgyrch i'w gweld yn yr atodiadau sydd ynghlwm. At ei gilydd, mae Marchnata'r ymgyrch ar gyfer dylunio ac argraffu deunyddiau ac ati wedi costio £8,599.52.

O'r gyllideb sy'n weddill i farchnata a chyfathrebu, gwnaed argymhellion i barhau i gefnogi'r ymgyrch gyda deunyddiau pellach.

Ar ôl i'r gyllideb gael ei gwario ar gyfer marchnata a chyfathrebu, byddai cynllunio a diogelu'r cyhoedd a'r amgylchedd yn gweld effaith costau parhaus deunyddiau yn cael eu cynhyrchu ac amser swyddogion wrth reoli'r ymgyrch, gorfodi a glanhau manau problemus.

## **8. Beth yw prif gasgliadau'r Asesiad o Effaith ar Gydraddoldeb a gynhaliwyd am y penderfyniad?**

Nid oes angen Asesiad o Effaith ar Gydraddoldeb ar gyfer yr adroddiad hwn. Mae'r adroddiad hwn yn darparu gwerthusiad ôl-weithredol o berfformiad y Cyngor hyd yma o ran yr ymgyrch atal baw cŵn, ac nid yw'r penderfyniad i gymeradwyo'r adroddiad yn effeithio ar nodweddion a ddiogelir.

## **9. Pa ymgynghori sydd wedi digwydd?**

Mae'r adroddiad hwn wedi ei roi at ei gilydd mewn ymgynghoriad llawn â Phennaeth Gwasanaeth (Cyfathrebu, Marchnata a Hamdden), Pennaeth Gwasanaeth (Cynllunio a Gwarchod y Cyhoedd) a Phennaeth Gwasanaeth (Priffyrdd a Gwasanaethau Amgylcheddol), ymgynghorwyd ag aelodau, ynghyd ag Aelod Arweiniol y Parth Cyhoeddus.

Mae ymgynghori wedi digwydd gyda Grwpiau Ardal yr Aelodau gan y Rheolwr Cynnwys y Gymuned, gan drafod y Strategaeth Atal Baw Cŵn. Mae adborth wedi'i dderbyn, a bydd taflen sy'n gyfeillgar i'r cyhoedd yn cael ei chynhyrchu a bydd ar gael mewn lleoliadau allweddol o amgylch y Sir i atgyfnerthu'r ymgyrch erbyn diwedd mis Tachwedd.

## **10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

Risgiau posibl i lwyddiant a chynaliadwyedd yr ymgyrch yw cefnogaeth y gymuned leol. Mae angen ei gwneud yn glir bod angen i gymunedau rannu'r cyfrifoldeb gyda'r cyngor i gyflawni ein hamcanion. Bydd hyn yn cael ei gyflawni drwy gael pobl leol a chynghorau dinas, tref a chymuned i gefnogi'r ymgyrch, i fod yn llygaid a chlustiau i ni yn y gymuned ac adrodd problemau yn gywir gyda manylion perthnasol troseddwy. Byddai hyn yn cael ei gyflawni trwy ymgynghori effeithiol parhaus gyda Grwpiau Ardal yr Aelodau, Cynghorau Dinas, Tref a Chymuned ac yn y blaen.

## **11. Pŵer i wneud y Penderfyniad**

Erthygl 6.3 o Gyfansoddiad y Cyngor

## **12. Dogfennau Ategol**

- Atodiad 1 a 2 - Gweithgareddau Cyfathrebu a Marchnata, gan gynnwys cydweithio ac ymgysylltu â'r gymuned
- Atodiad 3 - Ystadegau
- Atodiad 4 - Adroddiad Ariannol ar gyfer gweithgareddau cyfathrebu a marchnata
- Atodiad 5 - Briffio Chwarterol ar batrolau troseddau amgylcheddol a rhoi Rhybuddion Cosb Benodedig (1 Ebrill - 30 Medi 2013)
- Atodiad 6 - Adroddiad LEAMS Cadwch Gymru'n Daclus
- Atodiad 7 – Ystadegau Strydoedd Glan

### **Swyddog Cyswllt:**

Swyddog Marchnata Twristiaeth a Digwyddiadau (Arfordirol)

Ffôn: 01824 706215

Mae tudalen hwn yn fwriadol wag

## **Appendix 1 & 2 – Marketing, Communication, Collaboration and Community Involvement**

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The following is a summary of the activities that have taken place since the dog fouling campaign started in February this year:

### **Marketing and Communication:**

- All promotional material was distributed to City, Town and Community Councils, Leisure Centres, Libraries, vets, dog groomers, farm-store shops and other dog related businesses to clearly communicate that the Council is taking this seriously and needs the communities support.
- Banners and lamppost signs are being put up around the County where hot spot areas are being identified. This element of the campaign is now managed by Tim Wynne-Evans and his team to distribute this material where it is necessary.
- Social media campaigns have been launched on the Council's Facebook and twitter pages. These are supported by many local councillors and shared on their relevant page in their communities i.e. Llangynhafal and Gellifor. The next social media campaign, to include the campaign poster, will start the week commencing the 4<sup>th</sup> Nov to coincide with the campaign's next press release updating residents of the story 6 months on.
- Four adverts have been placed in the local press since the campaign started. The next advert will be in papers the week commencing the 11<sup>th</sup> November, in response to nights getting darker earlier and potential offenders taking advantage of not being seen. The campaign has plans for another four adverts to run over the winter months.
- The campaign has been at a number of events over the spring and summer, including the Denbigh and Ruthin Leisure Centre open days. At these events, a stand was set up to raise the awareness of the campaign and the issues surrounding it. The stand included an interactive game to engage with young children about safely picking up dog mess, while also engaging with adults as to hot-spot areas within their communities. The children also told officers of hot-spot areas, particularly along walking routes to schools.
- An online survey was undertaken at the beginning of the campaign to identify resident's opinions on the issue. This survey is being promoted throughout November and December to see how the campaign has performed. The survey will be promoted in the next press release on the 4<sup>th</sup> November.
- A number of press releases have been issued over the length of the campaign to support key messages, enforcement activities, and campaign progress and so on. The next press release is due the week commencing the 4<sup>th</sup> November. Future press releases will be drip fed by the enforcement team to continue updating communities and residents of the campaigns successes.
- The campaign's progress will continue to be monitored for hot spot areas by the enforcement team and promotional material distributed accordingly. This was taken over by the team during the summer.
- Any promotional material that is needed to be re-printed i.e. posters, adverts placed, postcards etc will be done by the Communication and Marketing team. It has been recommended that posters, adverts and postcards be organised over the winter months.

### **Collaboration and Community Involvement:**

- The final version of the Anti Dog Fouling Strategy has now been approved and will be printed by the middle of November. Once it has been printed, it will be distributed to the City, Town and Community Council's by the end of November to distribute in their communities and encourage community involvement and support in tackling this issue.

- The education programme to support the campaign will be delivered by Youth Services over November and December to schools and youth centres. The youth workers will engage and visit schools in their respective areas to communicate the key messages of the campaign, show examples of the promotion material and postcards to be taken home, an interactive game to encourage safely disposing of dog mess. This will be
- The Council has been approached by surrounding counties, including community councils in Conwy, asking to use the image of the campaign as it is more effective than the one they currently use. Flintshire County Council has also asked where we got our lampost signs from to use the same format for their campaign.
- The Council is still waiting for the results of the recent residents survey which should identify any impact that the campaign has had so far on the public perception of the cleanliness of their communities.

The campaign is up and running but there needs to be consideration as to the longevity of the campaign and further resources available in supporting the delivery of this. The primary ongoing costs are the replacement of promotional material and 0800 number, which a budget has been allocated for within the original budget. Further consideration needs to be given to officer time and the 0800 number and how long this remains available.

Key to this campaign is community involvement and support. The Council will continue to work with local communities in clean-up campaigns to improve the area, as well as improving ways that the community can contact the Council about dog fouling issues.

The Council need the community to help support this campaign by:

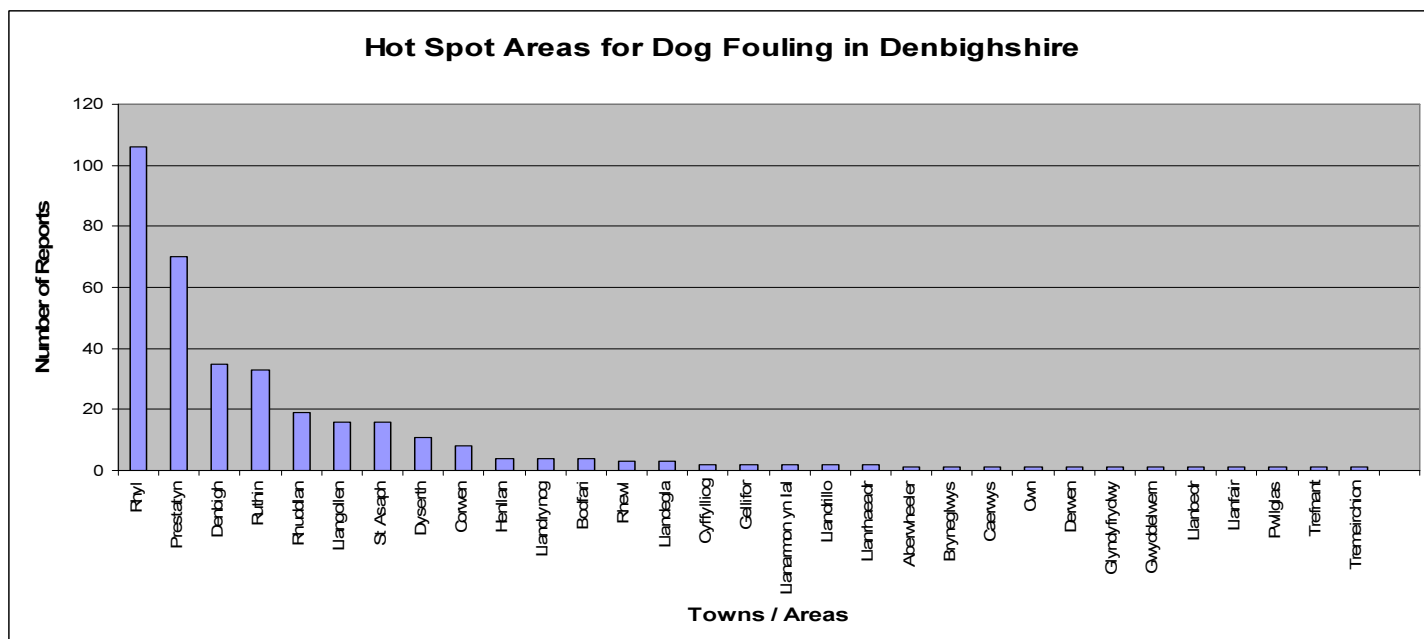
- Be the Council's eyes and ears
- Tell us where hotspot areas are for dog fouling
- Let us know who is not picking up dog mess
- Encourage friends and family to pick up after their own dog's mess
- Tell us your ideas of how dog fouling can be improved in Denbighshire.

## Appendix 3 – Marketing Statistics, Dog Fouling March – October 13

The following charts clearly show a relation in the increase in resident interaction coinciding with marketing activities that have taken place i.e. press releases, attending open days, adverts and so on. For example, when there is an increase in CRM activity, it relates to either a press release being issued, an advert in the local papers or attendance at a Council event/open day i.e. leisure open days.

### Hot Spot Areas:

Compared to the top 5 hot spots in February, the top 5 hotspots have not changed other than Prestatyn moving from 4<sup>th</sup> to 2<sup>nd</sup> on the list. The top 5 hot spot areas are:

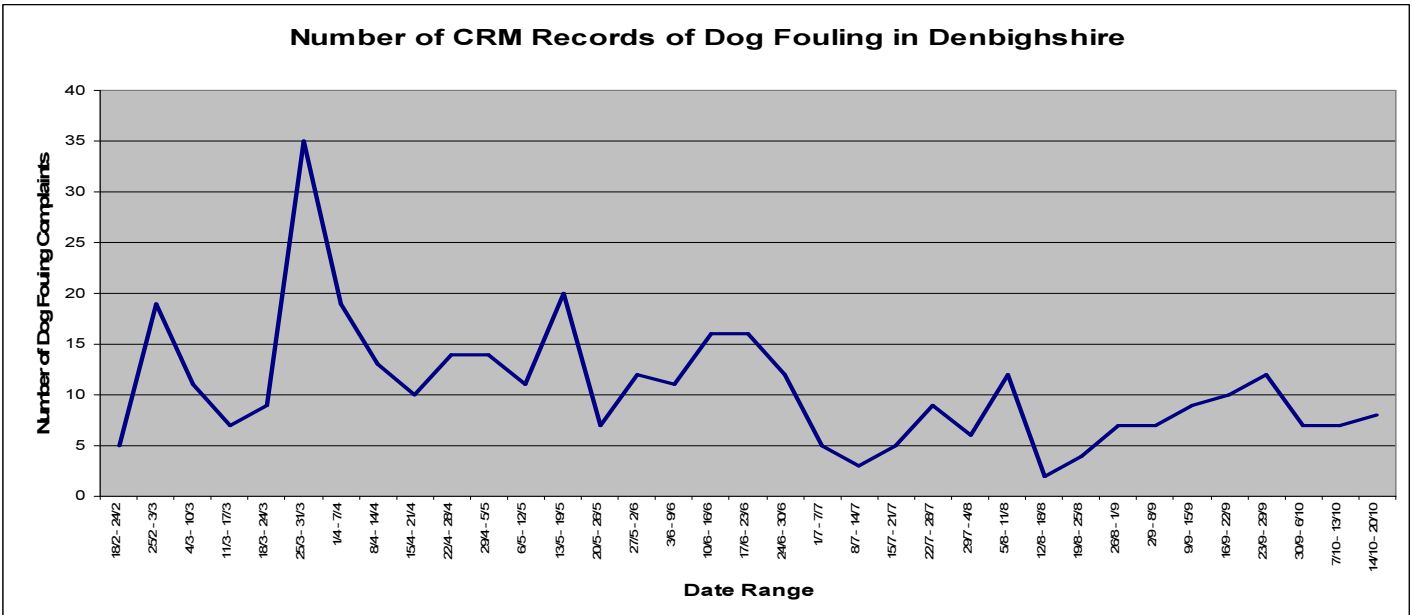


### Number of CRM Records:

The Council has received 374 enquiries on the CRM since the campaign started. In comparison to 185 in 2010, 192 in 2011 and 287 in 2012.

Clearly, this shows that the campaign is increasing people's awareness of the issue of dog fouling and that it is no longer acceptable in our communities. We predicted an increase in the number of dog fouling related enquiries to increase due to the high profile marketing and enforcement campaign and these statistics support this.

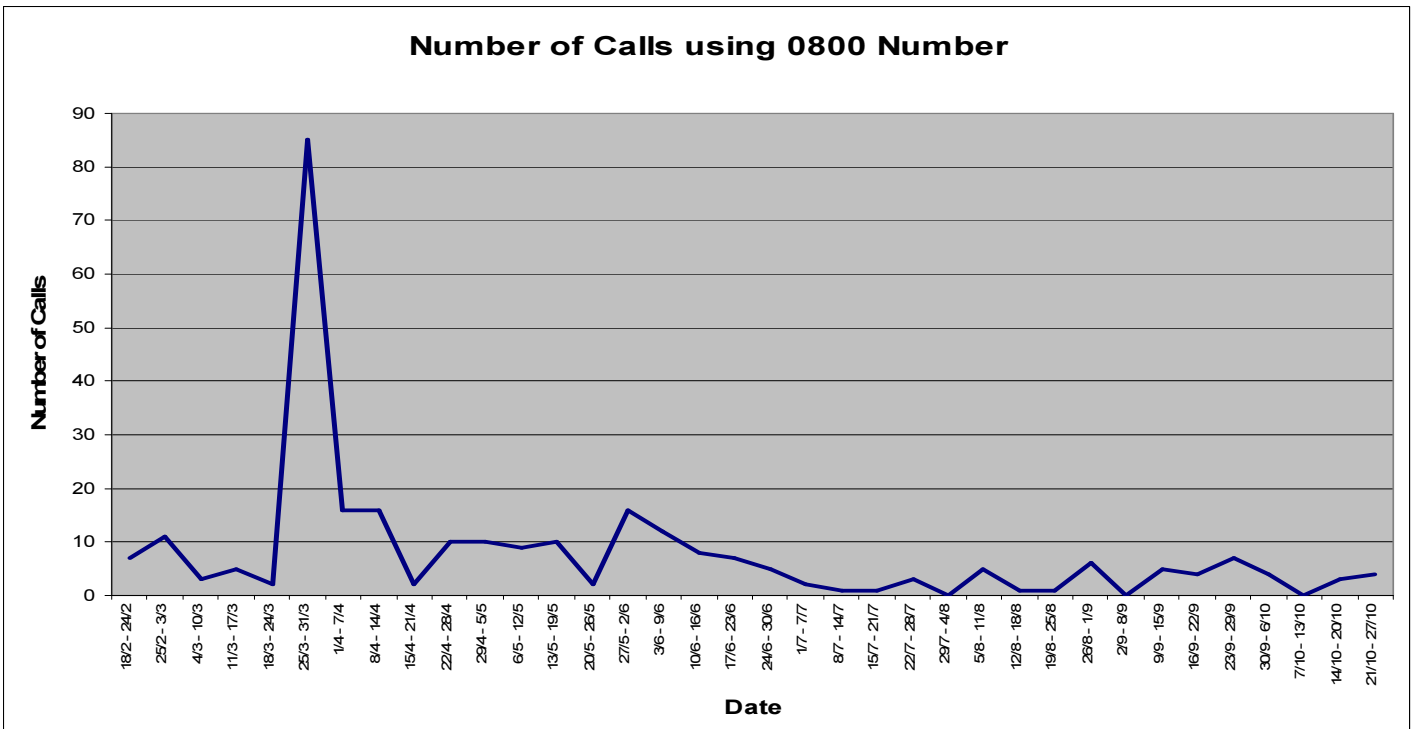
**Number of CRM Records of Dog Fouling in Denbighshire**



**Number of Freephone Calls:**

The figures below clearly show that residents are using the 0800 number but I would have expected to see these figures increase during the campaign. However, residents are still contacting customer services via the usual numbers and emails to make the Council aware of any issues. The spike in late March is a result of the snow that hit the County. Residents used the 0800 number as an alternative to the usual lines due to the increase in disruption in the South of the county.

**Number of Calls using 0800 Number**

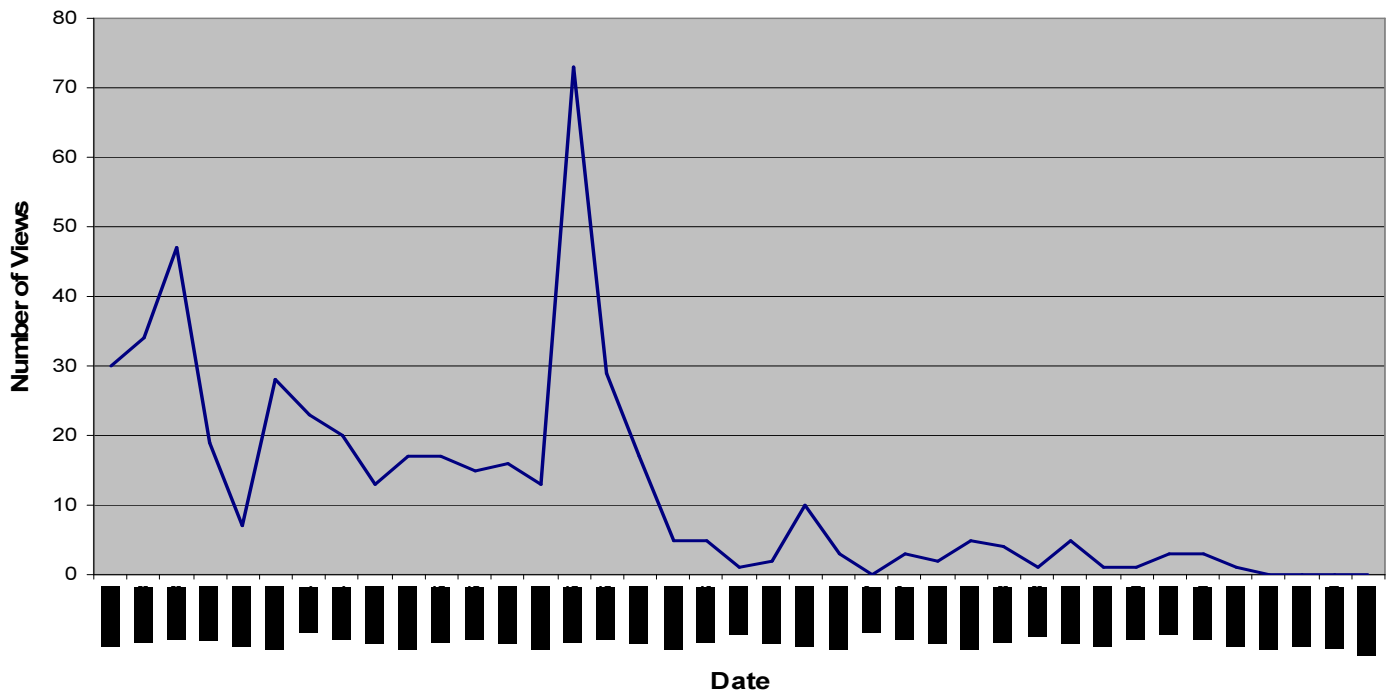


**Number of Pages viewed on the Council’s website, relating to dog fouling:**

The following graph identifies the number of pages that have been viewed on a weekly basis on the Council’s website. Overall, there have been 220 views of ‘Denbighshire says enough is enough’, 114 views of ‘Council and the police joins forces to tackle dog fouling’ and 99 ‘You said we did’ articles.



### No. of Page Views on DCC Website



Mae tudalen hwn yn fwriadol wag

## Appendix 4 – Financial Report, including future recommendations

### Total Budget

| <u>Qty</u>    | <u>Produce Description</u>                                                                                   | <u>Unit Price</u> | <u>Net Price</u> | <u>Left to Spend</u> |
|---------------|--------------------------------------------------------------------------------------------------------------|-------------------|------------------|----------------------|
| 10            | MJG003 - Roller Banners (Beaumaris Model)                                                                    | 85.00             | 850.00           | 9,150.00             |
| 1             | MJG007 2 images for all material use                                                                         | 39.5              | 39.50            | 9,110.50             |
| 5             | 10 Panels for bin Wagons                                                                                     |                   | 2,150.00         | 6,960.50             |
| 100           | Tri-Lamp Post signs - in key offending areas i.e parks etc.                                                  | 19.00             | 2,282.00         | 4,678.50             |
| 1000          | A4 Posters - available in pdf for public to print off                                                        | 0.18              | 105.00           | 4,573.50             |
| 20000         | Postcards                                                                                                    | 0.02              | 357.00           | 4,216.50             |
| 100           | 2 x 4 mtr banner                                                                                             | 12.00             | 1,228.00         | 2,988.50             |
| 1             | 17x4 advert in Free Press & Journal                                                                          | 270.64            | 270.64           | 2,717.86             |
| 1             | 17x4 advert in Free Press & Journal                                                                          | 270.64            | 270.64           | 2,447.22             |
| 1             | 17x4 advert in Free Press & Journal                                                                          | 270.64            | 270.64           | 2,176.58             |
| Tudalen<br>43 | 17x4 advert in Free Press & Journal                                                                          | 270.64            | 270.64           | 1,905.94             |
|               | Mileage Claim of CML                                                                                         | 0.522             | 18.62            | 1,887.32             |
|               | Letters to support mailings                                                                                  |                   | 16.12            | 1,871.20             |
|               | Postage of promotional materials                                                                             |                   | 98.86            | 1,772.34             |
|               | Cost of having 0800 number                                                                                   |                   | 21.86            | 1,750.48             |
| 2500          | <b>STILL TO PRINT:</b> Public Friendly Strategy - printed material, same as Leisure Strategy (small version) | 0.07              | 350.00           | 1,400.48             |

**Still to spend: £1,400.48**

### Recommendations:

| <u>Qty</u> | <u>Produce Description</u>                               | <u>Unit Price</u> | <u>Net Price</u> | <u>Left to Spend</u> |
|------------|----------------------------------------------------------|-------------------|------------------|----------------------|
| 3          | 17x4 advert in Free Press & Journal (Dec, Jan/Feb & Apr) | 270.64            | 811.92           | £588.56              |
| 1000       | A4 Posters - available in pdf for public to print off    | 0.18              | 105.00           | £483.56              |
| 20000      | Postcards                                                | 0.02              | 357.00           | £126.56              |
|            | Postage & Distribution of Public Friendly Strategy       |                   | 95.00            | £31.56               |
|            | Photocopying to support distribution of Strategy         |                   | 10.00            | £21.56               |
|            | 0800 Number for 6 months                                 |                   | 22.00            | -£0.44               |

Mae tudalen hwn yn fwriadol wag

**Planning and Public Protection Service**

**Quarterly Briefing on environmental crime patrols and serving of Fixed Penalty Notices (1<sup>st</sup> April – 30<sup>th</sup> June 2013)**

\*\*\*\*\*

This is a communication briefing to update Members on the environmental crime patrols that we have undertaken and the issuing of Fixed Penalty Notices (FPNs) for Environmental Crime in Denbighshire. You may be aware that since October 2012 we have commissioned enforcement officers from a private company called 'Kingdom' to help us tackle the problems of littering and dog fouling, which impacts upon one of the Council's Priorities of 'Clean and Tidy Streets'.

FPNs are issued to individuals who commit environmental crime and the fine is £75. Our agreement is that the Kingdom receives £45 per FPN that they serve. We manage the officers daily and deploy them to problematic and 'hot spot' areas which we gather through complaints and intelligence.

\*\*\*\*\*

The following table shows the number of times Kingdom Enforcement Officers have visited the various towns in each month:

| <b>Visits</b> | <b>Apr 13</b> | <b>May 13</b> | <b>June 13</b> | <b>Total</b> |
|---------------|---------------|---------------|----------------|--------------|
| Corwen        | 0             | 1             | 2              | 3            |
| Bodelwyddan   | 3             | 4             | 3              | 10           |
| Dyserth       | 3             | 4             | 2              | 9            |
| Denbigh       | 4             | 4             | 3              | 11           |
| Llangollen    | 1             | 2             | 2              | 5            |
| Rhuddlan      | 5             | 7             | 3              | 15           |
| Rhyl          | 25            | 27            | 25             | 77           |
| Ruthin        | 2             | 3             | 3              | 8            |
| Prestatyn     | 13            | 24            | 10             | 47           |
| St Asaph      | 3             | 3             | 2              | 8            |

The following table shows some statistics on the work of the Kingdom officers:

|                                            | <b>Apr 13</b> | <b>May 13</b> | <b>June 13</b> | <b>Total</b> |
|--------------------------------------------|---------------|---------------|----------------|--------------|
| <b>Total Number of FPNs issued</b>         | <b>225</b>    | <b>383</b>    | <b>347</b>     | <b>955</b>   |
| <b>Broken down to the following crime:</b> |               |               |                |              |
| Smoking related litter                     | 210           | 360           | 316            | 886          |
| All other litter                           | 4             | 3             | 7              | 14           |
| Dog fouling                                | 6             | 2             | 1              | 9            |
| Smoking in public space                    | 4             | 15            | 21             | 40           |
| Other                                      | 1             | 3             | 2              | 6            |

| Broken down to the following towns: |     |     |     |     |
|-------------------------------------|-----|-----|-----|-----|
| Corwen                              | 0   | 0   | 0   | 0   |
| Bodelwyddan                         | 1   | 0   | 0   | 1   |
| Dyserth                             | 0   | 0   | 0   | 0   |
| Denbigh                             | 1   | 1   | 0   | 2   |
| Llangollen                          | 2   | 1   | 0   | 3   |
| Rhuddlan                            | 2   | 1   | 0   | 3   |
| Rhyl                                | 162 | 258 | 340 | 760 |
| Ruthin                              | 0   | 4   | 0   | 4   |
| Prestatyn                           | 57  | 118 | 7   | 182 |
| St Asaph                            | 0   | 0   | 0   | 0   |

As you can see from the statistics the vast majority of FPNs have been served in Rhyl in relation to smoking related litter. These statistics, however, don't tell the whole story as we have carried out a number of operations in known dog fouling 'hotspots'. These operations have not resulted in many FPNs being issued but have clearly raised the profile of our commitment to catch and fine those not picking up after their dogs. We believe this is having a positive deterrent effect and more and more people are picking up. It is therefore getting harder to catch those that don't pick up. We need your help, and help from those in your communities, to catch those who are not picking up.

Since we employed Kingdom In October 2012 we have served 26 FPNs on dog fouling broken down to the following communities: Rhyl - 21; Prestatyn – 3; Rhuddlan – 1; and Ruthin – 1. We are determined to serve more FPNs for those not picking up, but we need your help and help from your constituencies, so please let us know who is, or who you think is, responsible and we will do the rest.

Please contact us on the specifically dedicated phone line 0800 2300234 to report who is not picking up in your community. The more detailed intelligence we receive, the more likely it is we will catch those individuals responsible for letting their dog foul on your streets.



Officers spend time in the various towns in Denbighshire, and this is the uniform that you would expect to see the officers wearing whilst on patrols. They also wear body video cameras.

If you have any queries on the information contained in this briefing note, please contact Emlyn Jones, Public Protection Manager or Tim Wynne-Evans, Senior Community Safety Enforcement Officer

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✉ [tim.evans@denbighshire.gov.uk](mailto:tim.evans@denbighshire.gov.uk)

**Planning and Public Protection Service**

**Quarterly Briefing on environmental crime patrols and serving of Fixed Penalty Notices (1<sup>st</sup> July – 30<sup>th</sup> Sept 2013)**

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FPNs are issued to individuals who commit environmental crime and the fine is £75. Our agreement is that the Kingdom receives £45 per FPN that they serve. We manage the officers daily and deploy them to problematic and 'hot spot' areas which we gather through complaints and intelligence.

\*\*\*\*\*

The following table shows the number of times Kingdom Enforcement Officers have visited the various towns in each month:

| <b>Visits</b> | <b>Jul 13</b> | <b>Aug 13</b> | <b>Sept 13</b> | <b>Total</b> |
|---------------|---------------|---------------|----------------|--------------|
| Corwen        | 1             | 1             | 0              | 2            |
| Bodelwyddan   | 3             | 5             | 2              | 10           |
| Dyserth       | 3             | 3             | 3              | 9            |
| Llandyrnog    | 3             | 4             | 2              | 9            |
| Denbigh       | 5             | 4             | 5              | 14           |
| Llangollen    | 4             | 3             | 2              | 9            |
| Rhuddlan      | 6             | 6             | 3              | 15           |
| Rhyl          | 27            | 26            | 23             | 76           |
| Ruthin        | 4             | 2             | 5              | 11           |
| Prestatyn     | 11            | 10            | 18             | 39           |
| St Asaph      | 4             | 3             | 4              | 11           |

The following table shows some statistics on the work of the Kingdom officers:

|                                            | <b>Jul 13</b> | <b>Aug 13</b> | <b>Sept 13</b> | <b>Total</b> |
|--------------------------------------------|---------------|---------------|----------------|--------------|
| <b>Total Number of FPNs issued</b>         | <b>420</b>    | <b>478</b>    | <b>189</b>     | <b>1087</b>  |
| <b>Broken down to the following crime:</b> |               |               |                |              |
| Smoking related litter                     | 405           | 457           | 185            | 1047         |
| All other litter                           | 6             | 4             | 0              | 10           |
| Dog fouling                                | 5             | 4             | 2              | 11           |
| Smoking in an enclosed space               | 4             | 13            | 2              | 19           |

|                                            |     |     |     |     |
|--------------------------------------------|-----|-----|-----|-----|
| Signs not displayed                        | 0   | 0   | 0   | 0   |
| Chewing Gum                                | 0   | 0   | 0   | 0   |
| Fly Posters                                | 0   | 0   | 0   | 0   |
| <b>Broken down to the following towns:</b> |     |     |     |     |
| Corwen                                     | 0   | 0   | 0   | 0   |
| Bodelwyddan                                | 1   | 1   | 3   | 5   |
| Dyserth                                    | 0   | 0   | 1   | 1   |
| Denbigh                                    | 0   | 0   | 2   | 2   |
| Llangollen                                 | 24  | 0   | 0   | 24  |
| Rhuddlan                                   | 1   | 0   | 0   | 1   |
| Rhyl                                       | 356 | 458 | 160 | 974 |
| Ruthin                                     | 0   | 9   | 1   | 10  |
| Prestatyn                                  | 38  | 10  | 22  | 70  |
| St Asaph                                   | 0   | 0   | 0   | 0   |

We have carried out a number of operations in known dog fouling ‘hotspots’. These operations have not resulted in many FPNs being issued but have clearly raised the profile of our commitment to catch and fine those not picking up after their dogs. We believe this is having a positive deterrent effect and more and more people are picking up. It is therefore getting harder to catch those that don’t pick up. We need your help, and help from those in your communities, to catch those who are not picking up.

We will shortly also be reporting to Members requesting approval to consult with the public on introducing Dog Control Orders across the County. These powers will help us to exclude dogs from certain land e.g children’s playgrounds, sport pitches etc. They will also provide the power to require that a dog be put on a lead in certain areas. Please contact us if you have any thoughts on where dogs should be excluded in your communities.

Please contact us on the specifically dedicated phone line 0800 2300234 to report who is not picking up in your community. The more detailed intelligence we receive, the more likely it is we will catch those individuals responsible for letting their dog foul on your streets.



Officers spend time in the various towns in Denbighshire, and this is the uniform that you would expect to see the officers wearing whilst on patrols. They also wear body video cameras.

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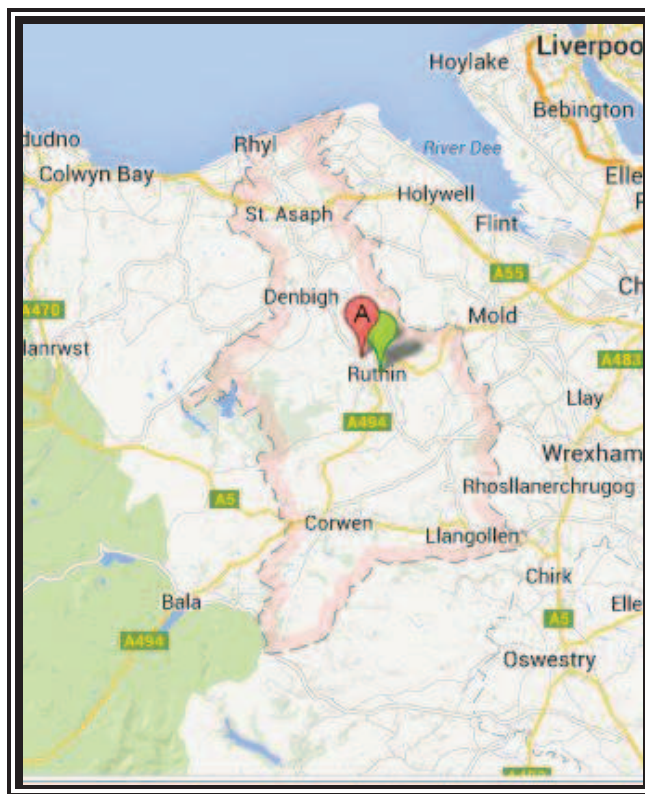
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# Denbighshire County Council

## How Clean are your Streets?

### August 2013-14

Local Environmental Audit and Management System (LEAMS) Report

## **Contents**

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## Introduction

The Keep Wales Tidy LEAMS survey for 2013-14 comprises of a single 6% survey sample. Details of the methodology can be seen at <http://www.keepwalestidy.org/our-projects/local-environmental-quality/leams>.

This report only contains data from the surveys undertaken by Keep Wales Tidy. It is not a report on the street scene indicator – highways and relevant land (reference STS/0798/NEW1) under the Environment and Transport – Street Scene Service/Policy area. The Street Scene Performance Indicator (PI) of ‘highways and relevant land’ (Reference STS/0798/NEW1) was introduced by the Welsh Government in February 2007. The PI for 2013-14 will be calculated from the six bi-monthly 2% surveys undertaken by Denbighshire Council and the results of this 6% survey, undertaken by Keep Wales Tidy. All surveys use the same LEAMS methodology.

The Keep Wales Tidy website currently features a “live” page of information which includes examples of good practice undertaken in other local authority areas and in other countries. We hope that you find this page useful in finding examples of work undertaken which will help identify new and innovative ways to tackle street cleanliness. In order to provide you with the most up to date information available you will also receive information on good practice currently carried out across Wales and further afield. Information on Eco – schools and community projects can also be found via our Website at <http://www.keepwalestidy.org/index>.

Please note that following discussions with the Welsh Government, the term Cleanliness Index (CI) has been changed to Cleanliness Indicator (CI). This and future reports shall refer to the Cleanliness Indicator. This is a change in name only; not methodology. Please also note that the 2013-14 survey consists of a 6% sample. This is consistent with the requirements of the PI and also allows for a direct comparison to be made with the 6% LEAMS data of 2007-08.

## Key Findings

- The CI for zone 1 was 83.3
- 24.7% of transects were awarded A or B+ grades demonstrating a very high level of cleanliness.
- 96.7% of transects were awarded grades B or above. While this is lower than that recorded in Denbighshire last year it remains higher than the all Wales average.
- Chewing Gum staining was found on 77% of transects.
- 1D grade was awarded during this survey for the severe presence of dog fouling
- Fast food litter was found on 16.1% of transects this year up from 8.6% in the 2012-13 survey

## Break Down of the Results

### Section 1: Summary of Results

The most recent survey of Denbighshire was undertaken on the 19<sup>th</sup> – 20<sup>th</sup> August 2013. The Cleanliness Indicator (CI) achieved by Denbighshire from the survey is **70.6**. This is well above the average CI of **67.6** recorded across Wales in 2012-13, but below the CI of 71.7 recorded across Denbighshire in the corresponding survey last year. Of the 93 streets visited in the course of this survey, 90 (**96.7%**) were deemed to be grade B or above. This is above the current all Wales Average 2012/13 figure of 95%.

The following figure and table shows the number and percentage of streets achieving each grade during this survey.

Figure 1: Distribution of Grades Achieved

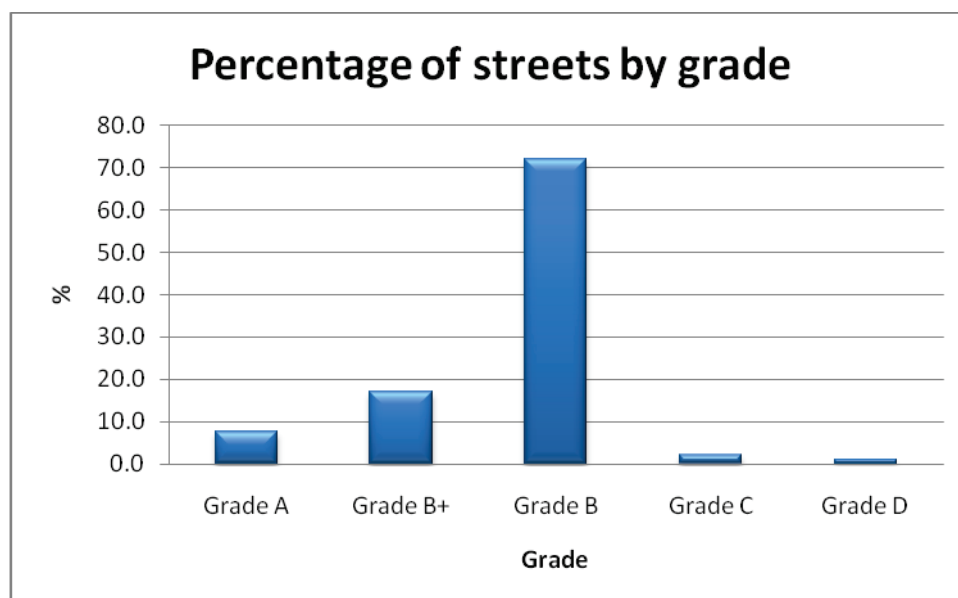


Table 1: Number and Distribution of Grades

| Grade                 | Grade A | Grade B+ | Grade B | Grade C | Grade D | Total |
|-----------------------|---------|----------|---------|---------|---------|-------|
| Count of Streets      | 7       | 16       | 67      | 2       | 1       | 93    |
| Percentage of Streets | 7.5     | 17.2     | 72.0    | 2.2     | 1.1     | 100.0 |

Clearly the B grade is the most common, followed by B+ grade. Any street falling below the B grade should be prioritised for action. This sample found three streets (3.3%) to be within that category. Denbighshire achieved the following scores in each of the zones for this year's survey (also see Figure 2).

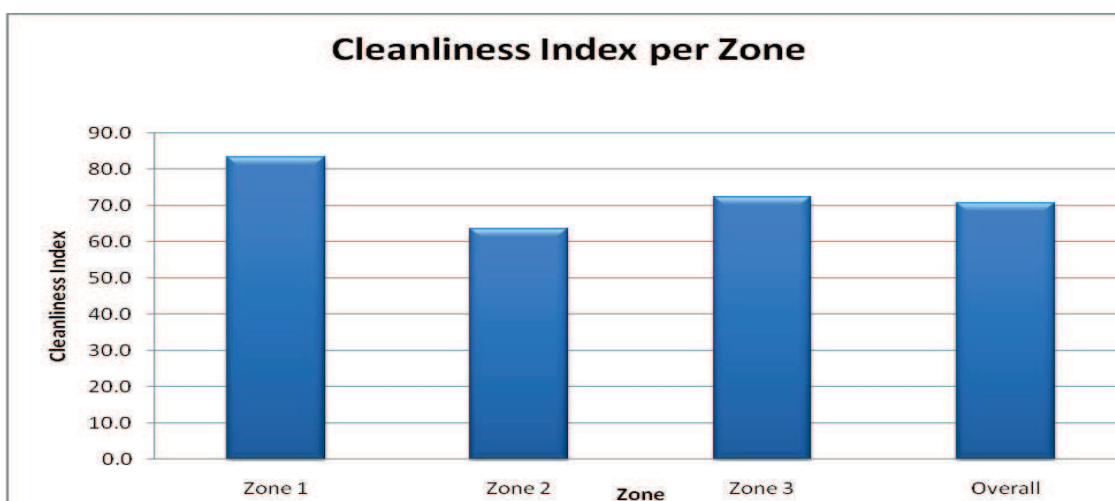
Zone 1: **83.3**

Zone 2: **63.6**

Zone 3: **72.5**

The results for Zones 1 and 3 are above the corresponding scores at an all Wales level; however the CI for Zone 2 is below the level recorded across Wales. The average scores by zone, across Wales, from 2012-13 are as follows: Zone 1 – 66.2, Zone 2 – 64.5 and Zone 3 – 69.6.

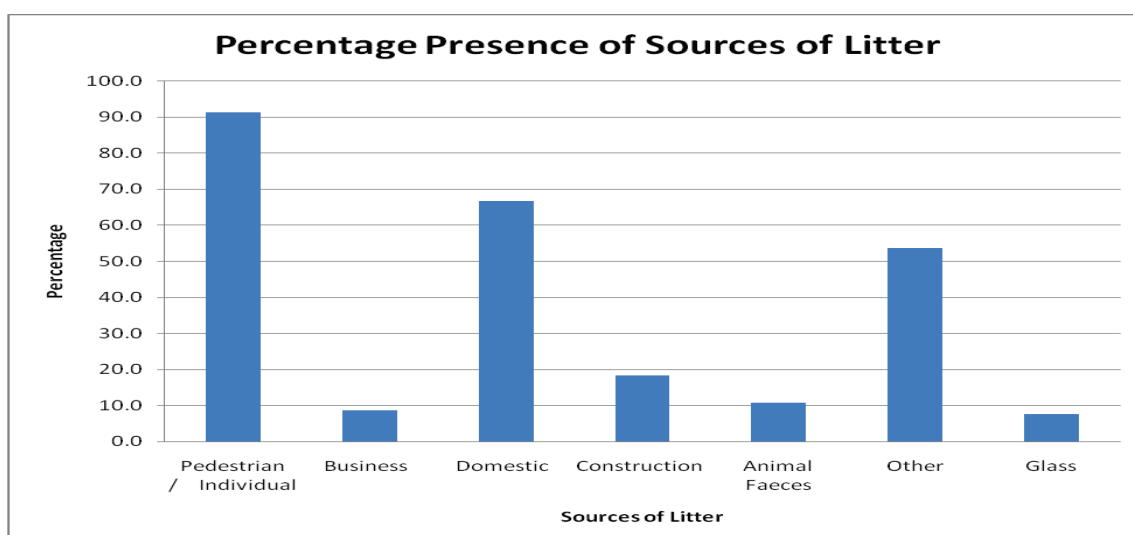
Figure 2: Cleanliness Indicator by Zone



The chart above shows Zone 1 to have the highest CI, only 2 streets were surveyed within this zone with one street receiving an A grade and 1 street receiving a B grade. Zone 3 had the next highest with 1 D grade (awarded for as significant presence of dog fouling) 46 B grades, 16 B+ grades and 6 A grades recorded.

Figures 3, 4 and 5 below summarise the sources and types of litter as well as the Adverse Environmental Quality Indicators found on the streets of Denbighshire.

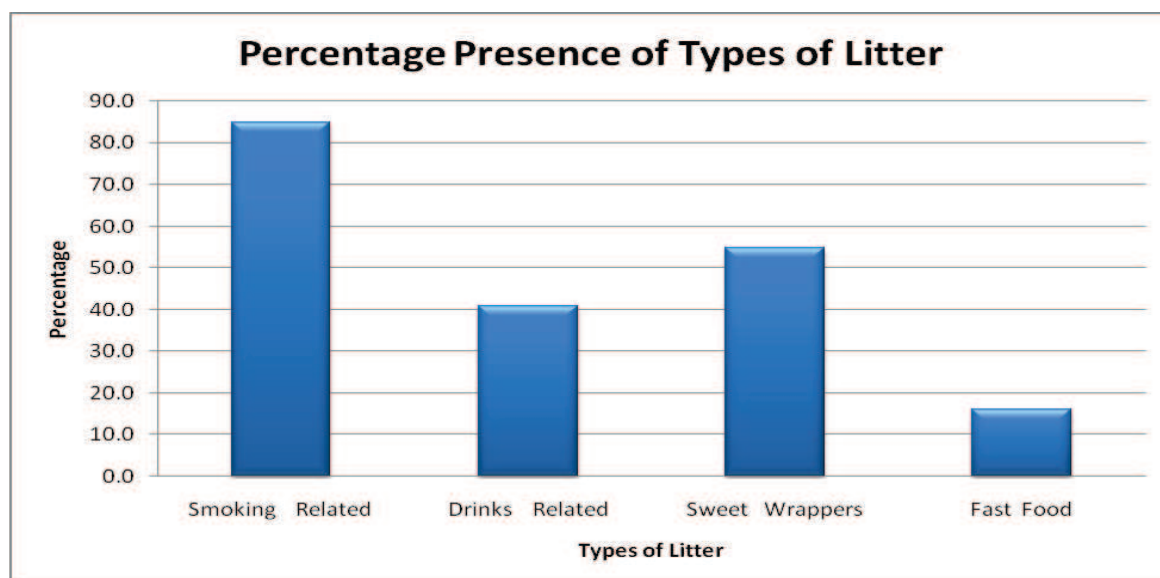
Figure 3: Sources of Litter



Litter from a pedestrian/individual source was present on 91.4% of streets; whilst

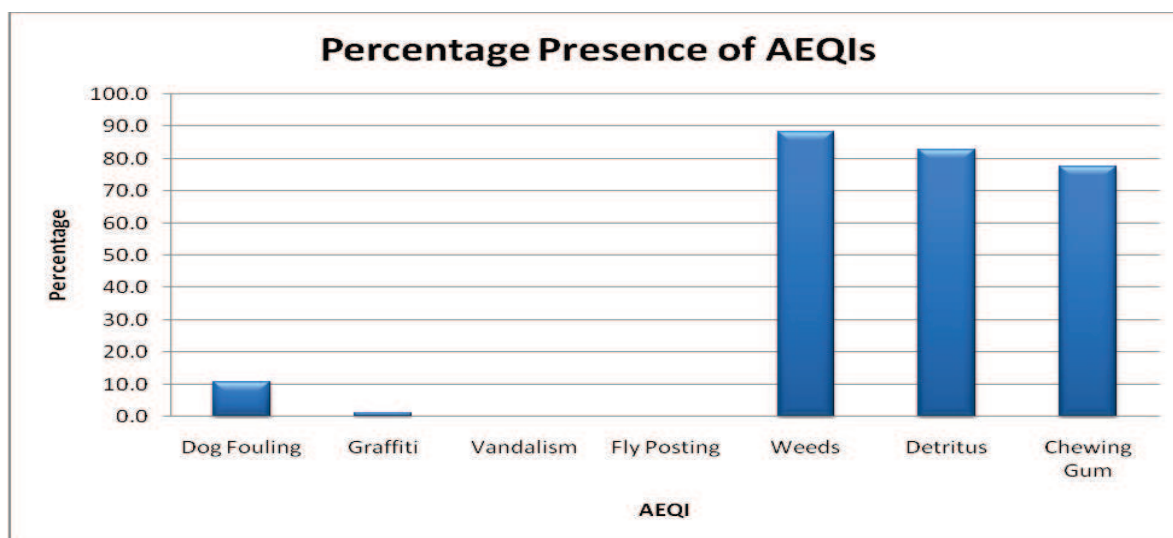
litter from 'other' and domestic sources were also significant (found on 53.8% and 66.7% of streets respectively). Business and construction litter were present on 8.6% and 18.3% of streets respectively. Animal faeces is shown to have effected 10.8% of streets and glass 7.5%.

**Figure 4: Types of Litter**



The most common litter issue facing Denbighshire is the presence of smoking-related litter (predominantly cigarette ends). This litter was encountered on 84.9% of the streets surveyed and was responsible for changing the grade on 7 occasions (7.5%). Sweets and drinks-related litter were also widespread, found on 54.8% and 40.9% of streets respectively, whilst fast food litter was recorded on 16.1% of streets.

**Figure 5: Adverse Environmental Quality Indicators**



For the 2013/14 survey Keep Wales Tidy will be monitoring the presence of chewing gum staining on streets. As with detritus, graffiti and fly posting, chewing gum staining will be graded A – D.

Weeds, detritus and chewing gum are by far the most prevalent AEQIs, with figures of 88.2% and 82.8% respectively for weeds and detritus and a presence of 77.4% for chewing gum. Graffiti was present on 1.1% of streets with dog fouling found on 10.8%. No incidents of vandalism or fly posting were recorded. See also Figures 6 and 7 below.



**Figure 6: Severity of Adverse Environmental Quality Indicators**

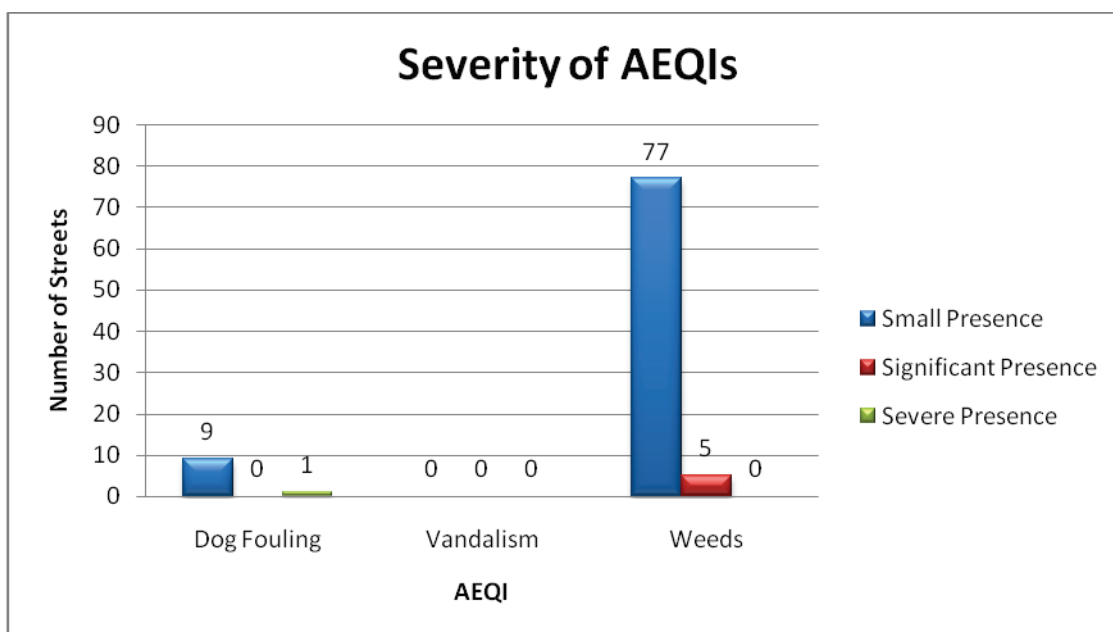


Figure 6, above, shows that the majority of streets with dog fouling had a 'small presence, with a severe presence on 1 street (Y Culgant, Corwen). Any presence of dog fouling is regrettable and means the street in question can score no higher than a B grade. Figure 6 also shows that the vast majority of streets with weeds had a small presence and that there was a significant presence on just 5 streets.

**Figure 7: Percentage presence of grades for Detritus, Graffiti, Fly-posting and Chewing gum Staining**

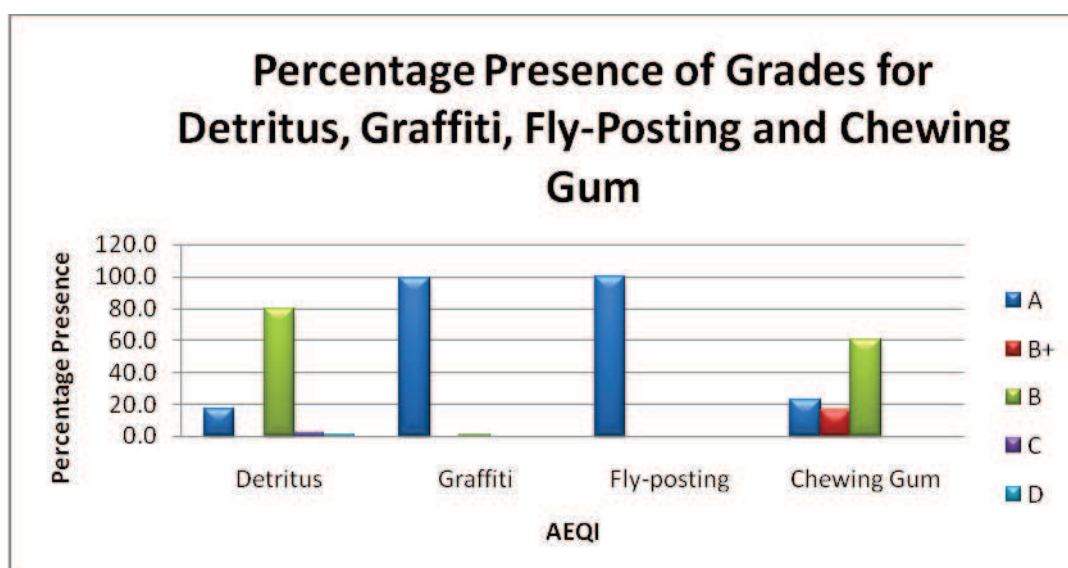


Figure 7 shows that the vast majority of grades for detritus were grade B which relates to being 'predominantly free' in relation to the Code of Practice on Litter and Refuse and Associated Guidance 2007 (COPLAR). B grade was also the most common grade encountered for chewing gum. It is pleasing that no C or D grades were awarded for chewing gum, graffiti and fly-posting.

One litter bin was encountered during this survey, which was not deemed to be overflowing.

## Section 2: Comparisons

This paper includes two comparison sections. The first section analyses findings from recent survey results. The second provides a direct comparison between the first 6% survey undertaken in Denbighshire (in 2007-08) and the most recent 6% survey (undertaken this year).

This section draws comparisons across data collected in Denbighshire over previous years. We hope that trends and issues will be noted and responded to by the Local Authority. The following chart shows how the CI has differed over the last six survey years.

**Figure 8: Cleanliness Indicator by Year**

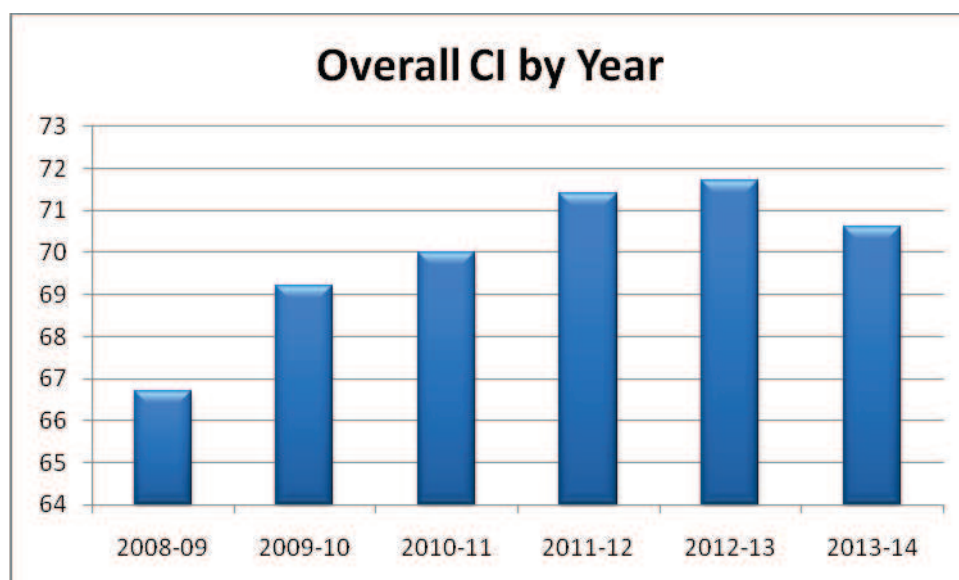


Figure 8 shows mixed results. While it is pleasing to see that the CI for 2013/14 is

above that of 2008/09, 2009/10 and 2010/11, the overall CI is lower than that recorded in 2011/12 or 2012/13. Although the results represent a fall for Denbighshire Council the CI of 70.6 remains significantly above the All Wales Average of 67.6.

**Figure 9: Comparison of CI by Zone and Year**

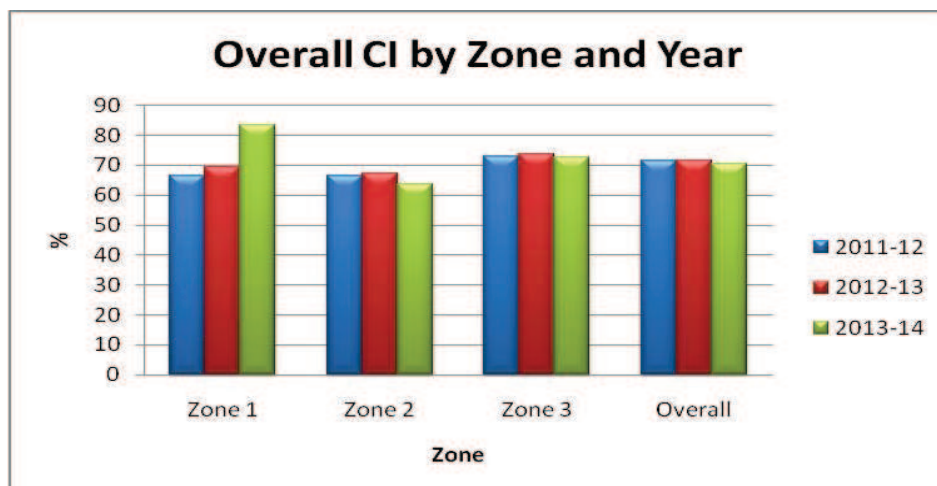


Figure 9, which compares results from the most recent three surveys, shows a variation of changes. The current results for Zone 1 is far higher than in previous survey years while Zones 2 and 3 have seen slight falls since last year. Zone 1 comprises the smaller of the three samples and is, as such, more susceptible to variation.

Figure 10: Comparison of Grades by Year

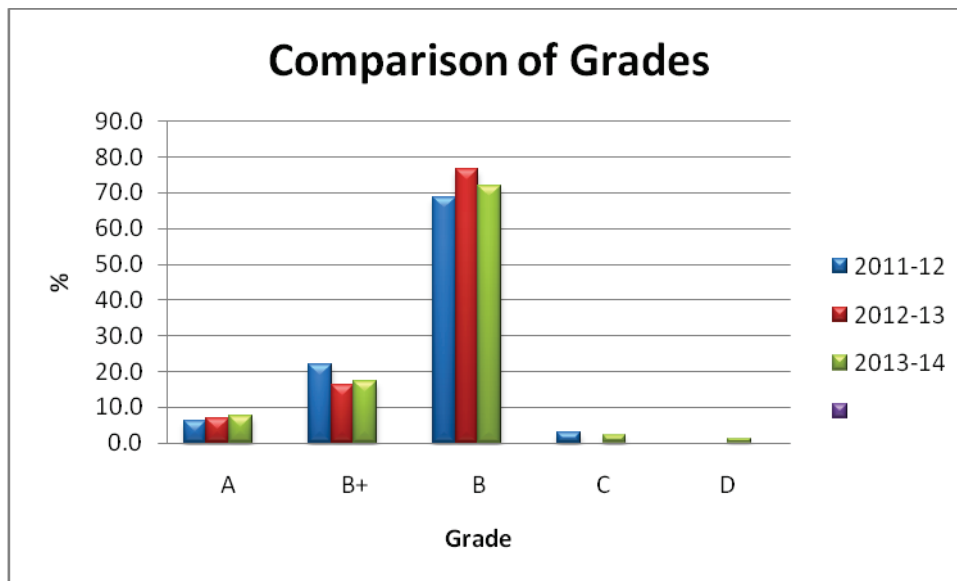


Figure 10 shows some positive results with an increase in both A and B+ grades since last year. Unfortunately this year, a small % of both C and D grade streets were recorded, unlike last year when no C or D grade streets were recorded.

Figure 11: Comparison of Litter Types by Year

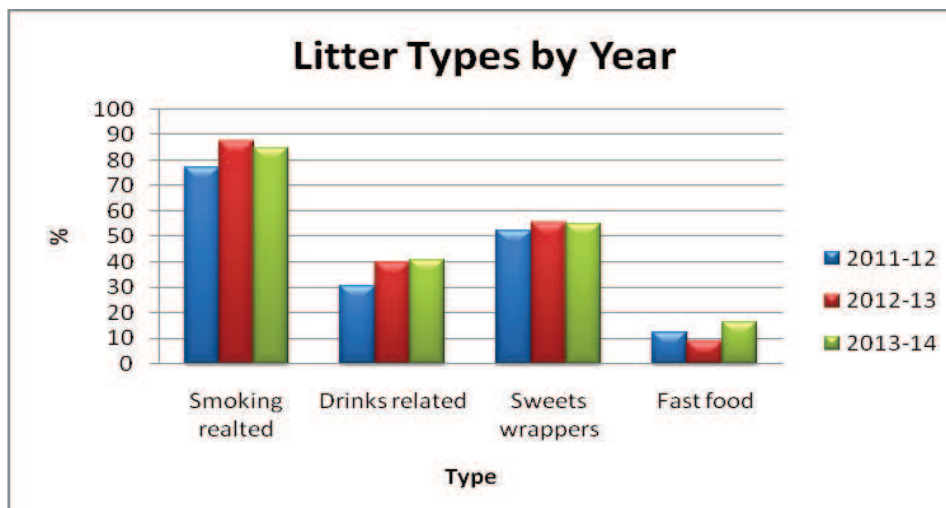
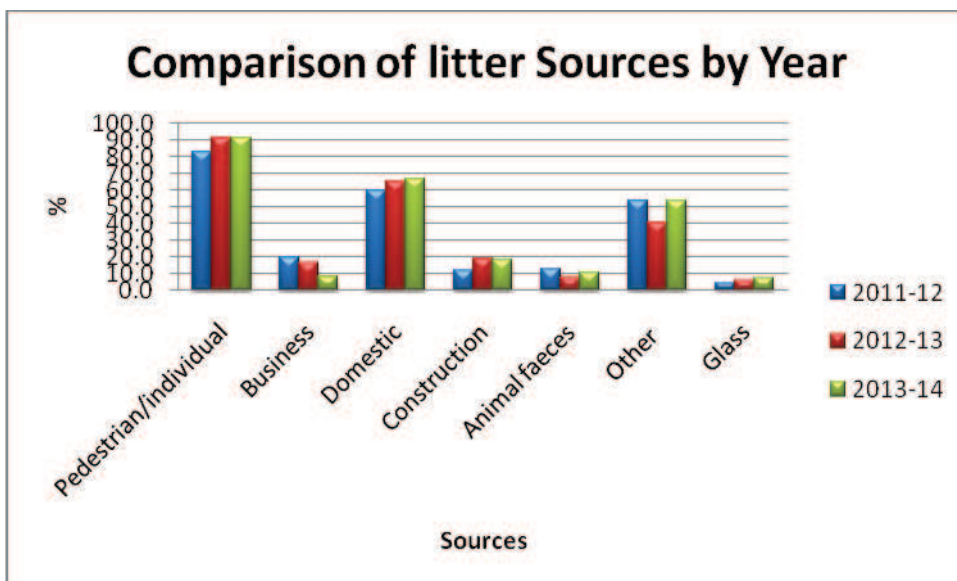


Figure 11 shows mixed results. Drinks and sweets litter remain at a similar level to last year, while fast food litter has seen a substantial increase in presence. It is pleasing to see that smoking related litter has reduced during the last year, although the figure of 84.9% remains higher than that recorded in 2011-12.

Figure 12: Comparison of Litter Sources by Year



The above graph shows an increase in 4 of the 7 sources of litter. The biggest increase has been in 'other' litter which increased from 40.6% in 2012-13 to 53.8% this year. The biggest fall has been in business related litter, which has fallen from 19.4% two years ago to 8.6% of streets this year.

Figure 13: Comparison of AEQIs by Year

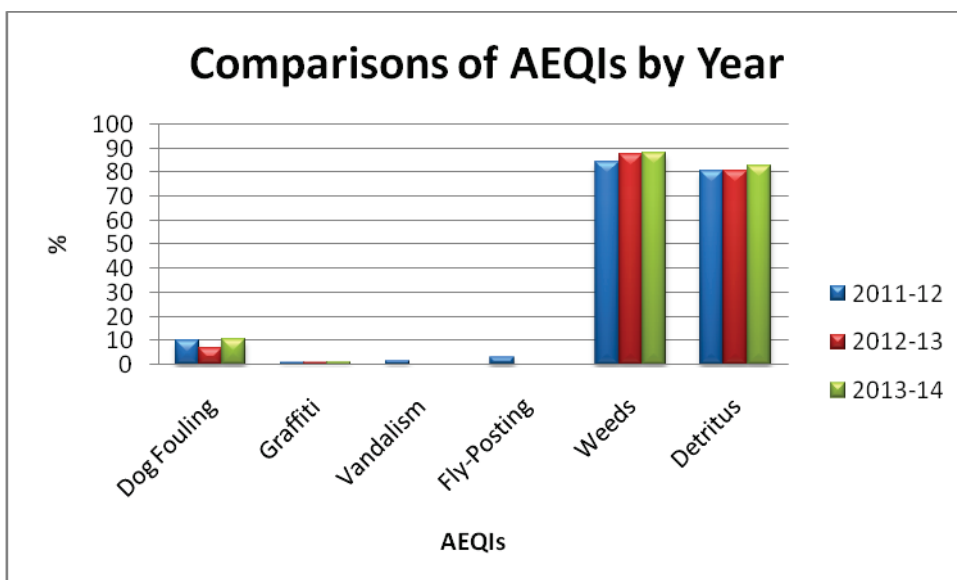


Figure 11 is pleasing. For a second year no vandalism or fly-posting was recorded on survey, with graffiti remaining at a very low level. Disappointingly the biggest

increase has been in dog fouling, which has increased from a presence of 7% to 10.8%. Weeds and detritus have both seen slight increases in presence during the last 2 years.

### Section 3: Comparison six years on

The following section provides a comparison of two Keep Wales Tidy LEAMS results; taken from 2007/08 and 2013/14. The 2007/08 survey was the first LEAMS survey to take place in each of the 22 local authorities across Wales and comprised of a 6% sample. The 2013/14 survey was also a 6% sample. This comparison allows for longer term changes to be observed, alongside the yearly data analysis above.

Figure 14: Comparison of CI six years on

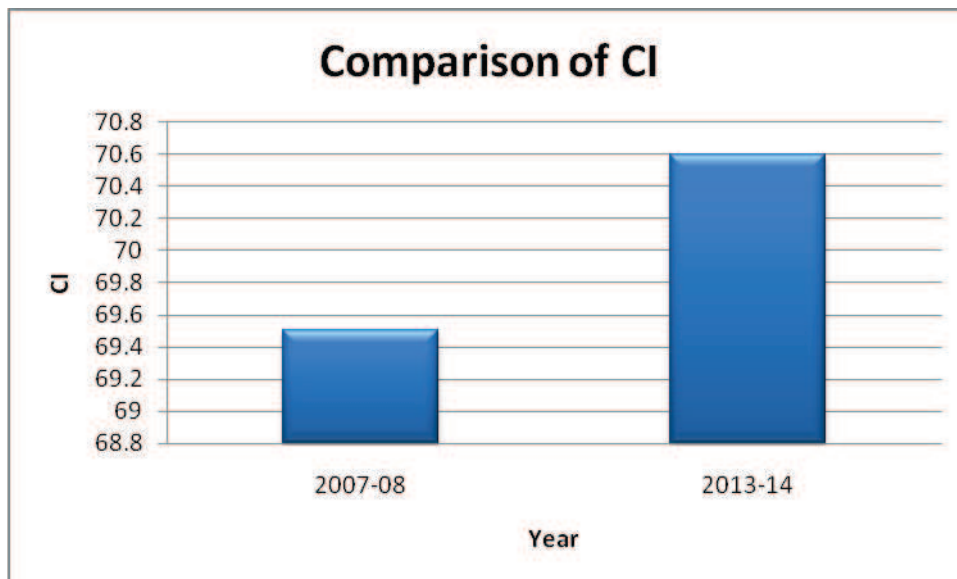


Figure 14 shows a pleasing improvement in the CI attained since 2007-08. It has increased from a baseline figure of 69.5 to 70.6 in 2013/14.

Figure 15: Comparison of CI by Zone and Year

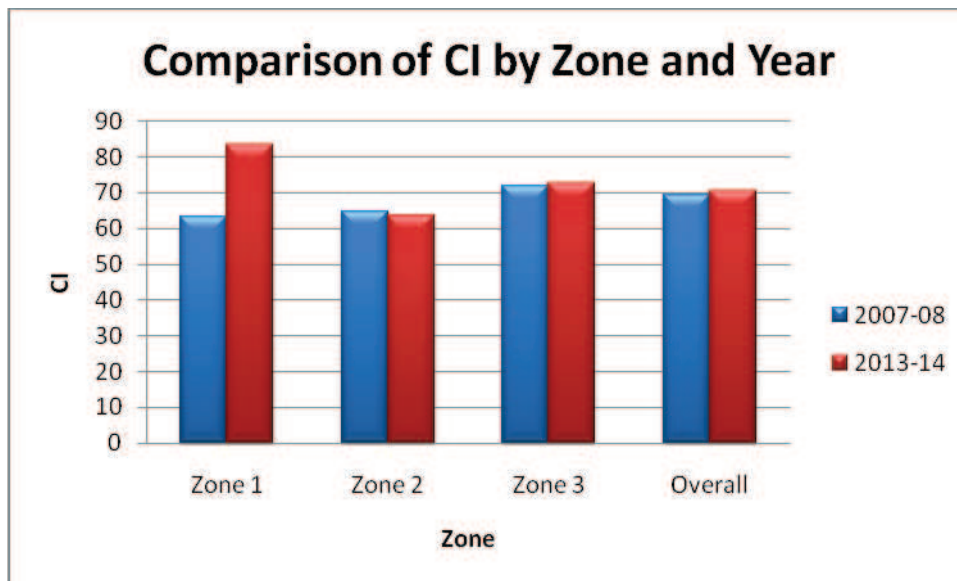


Figure 15 shows improvements in the CI score achieved for Zones 1 and 3. Zone 2 has, however seen a slight decrease in its CI score.

Figure 16: Presence of Litter Types by Year

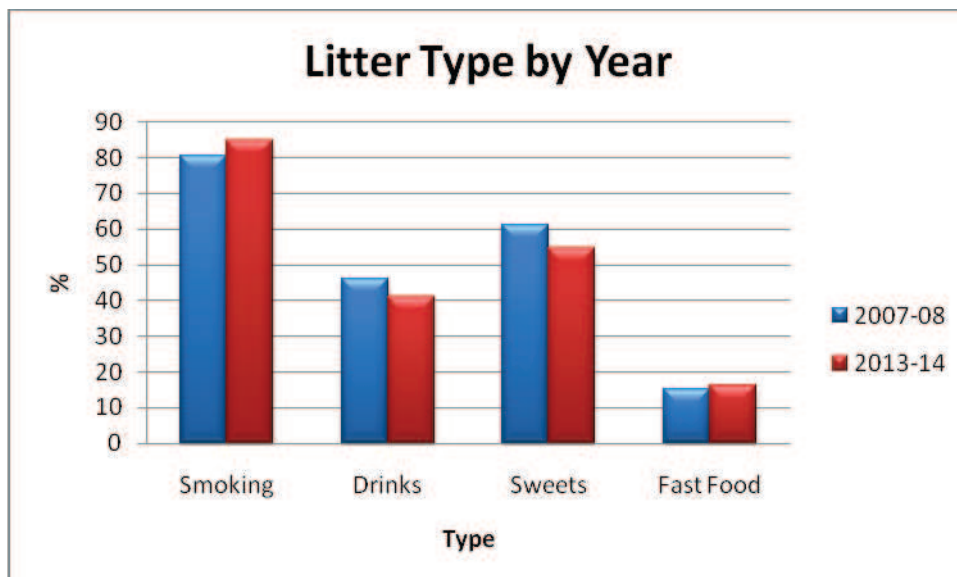


Figure 16 shows mixed results. Drinks and sweets litter have both seen significant improvements in percentage presence, while fast food and smoking litter have both increased. Smoking related litter remains the most common litter type found on

Denbighshire's streets.

Figure 17: Presence of Litter Sources by Year

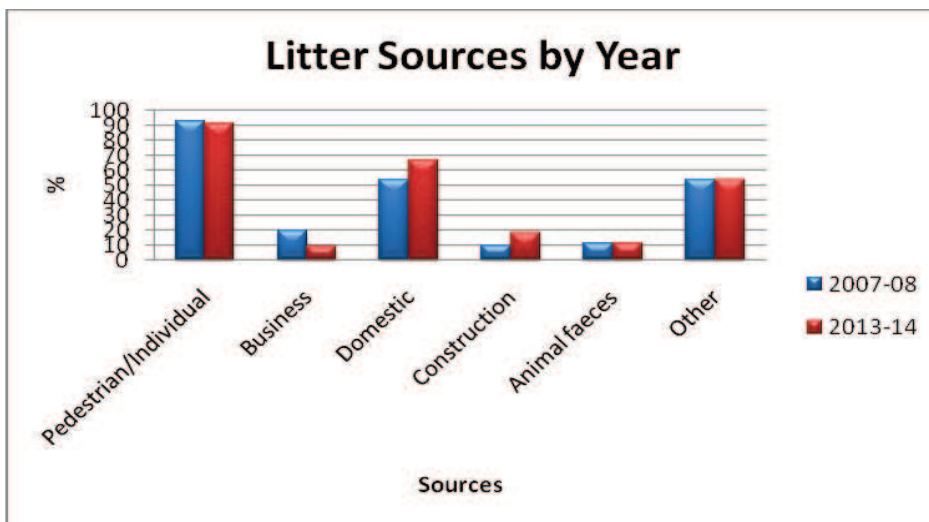


Figure 17 again shows mixed results. Domestic and construction litter have both seen significant increases in presence, while the presence of business litter has fallen substantially. Animal Faeces, 'Other' unidentifiable litter and pedestrian remain at a similar level to that recorded in 2007/08.

Figure 18: Presence of AEQIs by Year

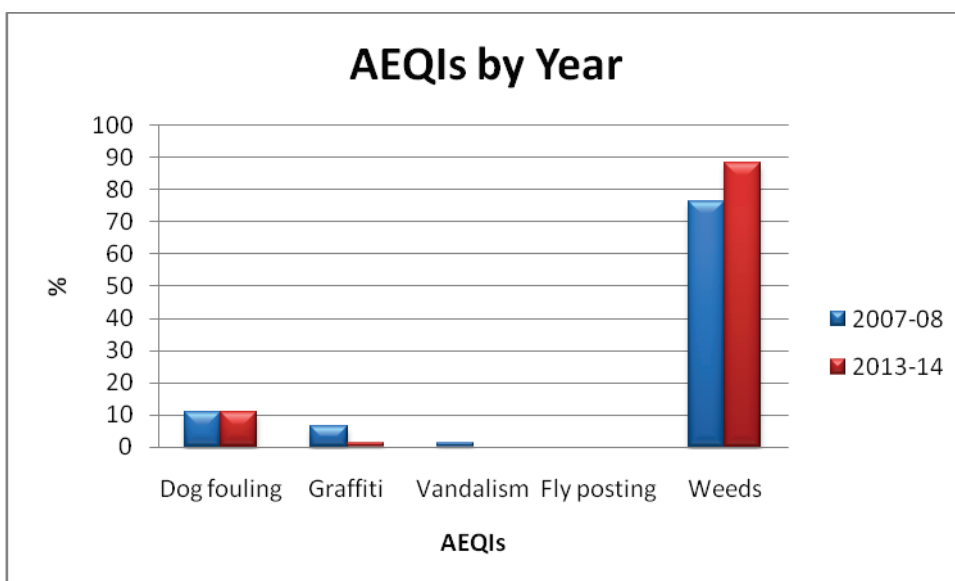


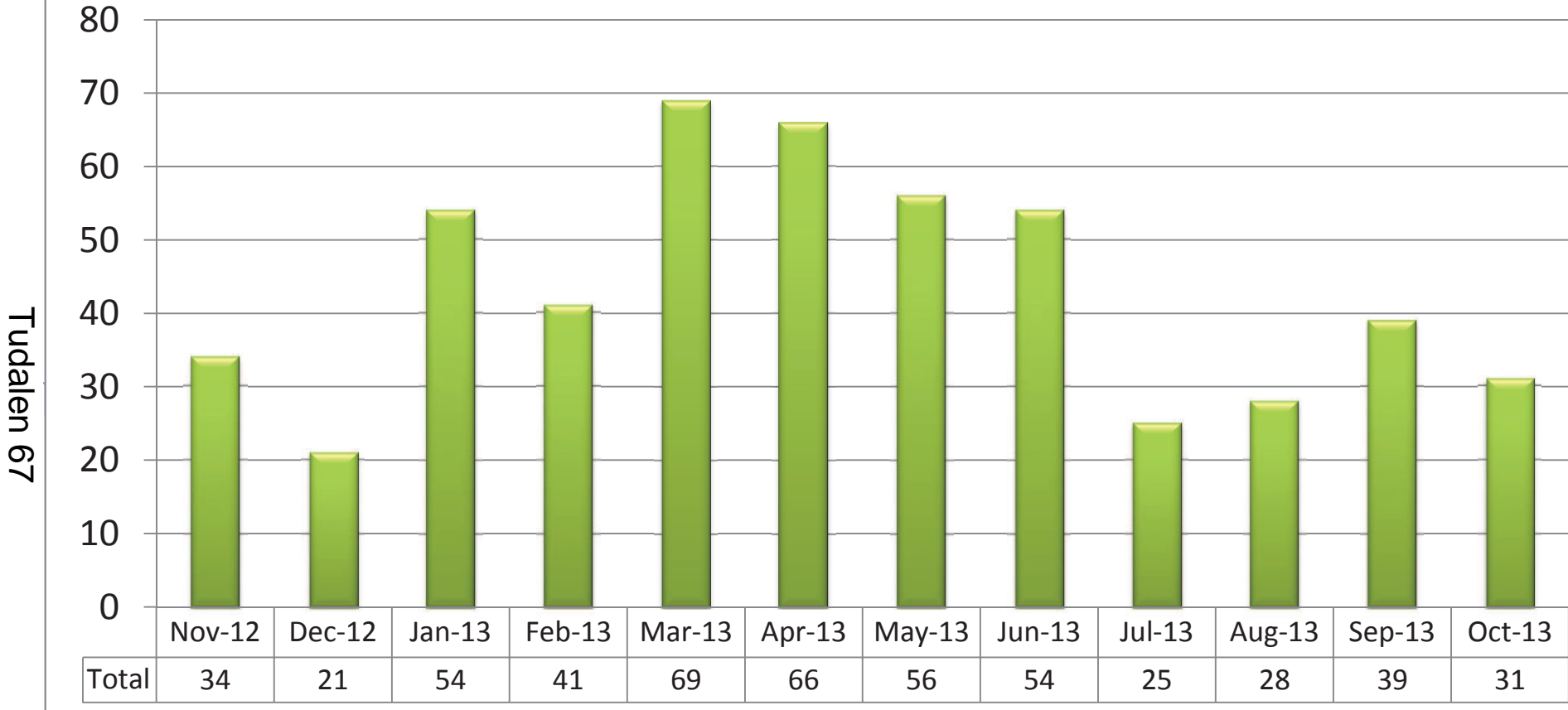


Figure 18 shows significant improvements to the presence of graffiti found on streets within Denbighshire. Vandalism found on 1.1% of transects in 2007/08 was not recorded in the most recent survey. There has, however, been a significant increase in the % of streets affected by weeds rising from 76.3% in 2007-08 to 88.2% this year.

Denbighshire has had consistently good results in recent years particularly the low numbers of streets receiving C or D grades. It is, therefore disappointing that Denbighshire has seen a slight downturn in their CI score this year. However the fact that many of the scores remain above the All Wales Average is pleasing. As mentioned at the beginning of the report a list of good practice examples that might help you in continuing to tackle some of the above environmental issue will be circulated with this report. If you have any good practice examples from Denbighshire then we would like to hear about them. Please send them to [catrin.james@keepwalestidy.org](mailto:catrin.james@keepwalestidy.org).

Mae tudalen hwn yn fwriadol wag

**INCIDENTS OF DOG FOULING REPORTED TO HIGHWAYS &  
ENVIRONMENTAL SERVICES VIA CRM (518 in total)  
November 2012 - October 2013**



**The total number of fly tipping incidents against which enforcement action was taken**

|         |      |
|---------|------|
| 2012/13 | 784  |
| 2011/12 | 950  |
| 2010/11 | 1563 |
| 2009/10 | 356  |
| 2008/09 | 362  |

Tudalen 68

**The total number of fly tipping incidents recorded by DCC per year\***

|         |      |
|---------|------|
| 2012/13 | 2041 |
| 2011/12 | 2249 |
| 2010/11 | 2515 |
| 2009/10 | 680  |
| 2008/09 | 750  |

**The total number of fly tipping incidents cleared within five working days\***

|         |      |
|---------|------|
| 2012/13 | 1800 |
| 2011/12 | 2039 |
| 2010/11 | 2440 |
| 2009/10 | 680  |
| 2008/09 | 750  |

*\*The sudden increase in incidents from 2010/11 is due to a change in the reporting criteria.*

| CLEAN STREETS SURVEY PERCENTAGES 2013-14 |        |                      |              |
|------------------------------------------|--------|----------------------|--------------|
| Period                                   | Actual | Excellence Threshold | Intervention |
| Q4 2013/14                               |        | 90                   | 85           |
| Q3 2013/14                               |        | 90                   | 85           |
| Q2 2013/14                               | 94.62  | 90                   | 85           |
| Q1 2013/14                               | 96.8   | 90                   | 85           |

Mae tudalen hwn yn fwriadol wag

Tudalen 70

|                                 |                                                                                                                         |
|---------------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Adroddiad i'r:</b>           | <b>Pwyllgor Archwilio Cymunedau</b>                                                                                     |
| <b>Dyddiad y Cyfarfod:</b>      | <b>25 Tachwedd 2013</b>                                                                                                 |
| <b>Aelod/Swyddog Arweiniol:</b> | <b>Aelod Arweiniol dros Barth y Cyhoedd/<br/>Cyfarwyddwr Corfforaethol: Uchelgais<br/>Economaid a Chymunedol</b>        |
| <b>Awdur yr Adroddiad:</b>      | <b>Uwch Beiriannydd, Rheoli Risg Llifogydd</b>                                                                          |
| <b>Teitl:</b>                   | <b>Strategaeth Rheoli Risg Llifogydd Lleol a<br/>Chamau Gweithredu Sir Ddinbych yn sgil<br/>Llifogydd Tachwedd 2012</b> |

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## **1. Am beth mae'r adroddiad yn sôn?**

Gohiriodd y Cyngor yr ymgynghoriad cyhoeddus y bwriedid ei gynnal ar Strategaeth Rheoli Risg Llifogydd Lleol Sir Ddinbych er mwyn gallu pwyso a mesur canfyddiadau'r ymchwiliad i Llifogydd Tachwedd 2012. Mae'r Strategaeth ddrafft bellach wedi ei chwblhau. Hefyd, mae nifer o'r argymhellion a oedd yn yr adroddiadau ymchwilio i lifogydd wedi eu gweithredu neu'n parhau.

## **2. Beth yw'r rheswm dros lunio'r adroddiad hwn?**

Cyflwyno'r Strategaeth Rheoli Risg Llifogydd Lleol ddrafft i'r Pwyllgor ei hystyried cyn ymgynghori'n gyhoeddus arni a rhoi'r wybodaeth ddiweddaraf i'r Pwyllgor ynglŷn ag ymateb y Cyngor ac eraill i argymhellion yr adroddiadau ymchwilio i lifogydd Tachwedd 2012.

## **3. Beth yw'r Argymhellion?**

Argymhellir y dylai'r pwyllgor:

- Ystyried a chynnig sylwadau am y Strategaeth Rheoli Risg Llifogydd Lleol a chefnogi'r cynnig i fwrw ymlaen â'r ymgynghoriad cyhoeddus (Mae rhestr o'r ymgynghoreion a dargedir yn Atodiad 1).
- Nodi a chynnig sylwadau ar y camau gweithredu a gymerwyd gan y Cyngor ac eraill mewn ymateb i argymhellion yr adroddiadau ymchwilio i lifogydd Tachwedd 2012.

## **4. Manylion am yr Adroddiad.**

### **4.1 Strategaeth Rheoli Risg Llifogydd Lleol ddrafft**

Mae'r Ddeddf Rheoli Llifogydd a Dŵr yn ei gwneud yn ofynnol i'r Cyngor, fel Awdurdod Llifogydd Lleol Arweiniol, ddatblygu, cynnal, gweithredu a monitro Strategaeth Rheoli Risg Llifogydd Lleol. Yn Nhachwedd 2011, cyhoeddodd Llywodraeth Cymru ganllawiau i Awdurdodau Cymru a oedd yn awgrymu y dylai

Strategaethau Rheoli Risg Llifogydd Lleol fod yn eu lle erbyn 31 Mawrth 2013. Roedd y Cyngor ar y trywydd iawn i gyrraedd y targed hwn nes i'r llifogydd effeithio ar y sir yn Nhachwedd 2012. Mae cynnig i ohirio'r broses o gwblhau'r Strategaeth nes bod yr ymchwiliad i'r llifogydd wedi dod i gasgliad ac wedi ei adrodd i Lywodraeth Cymru, sy'n cefnogi dull y Cyngor. Adroddwyd i'r Pwyllgor Archwilio Partneriaethau ar 25 Ebrill 2013 y byddai'r ymgynghoriad cyhoeddus angenrheidiol yn dechrau ym Medi 2013. Mae'r ffaith bod y cyfnod sydd ei angen i gwblhau'r ymchwiliad i'r llifogydd yng Nglasdir, Rhuthun wedi ei ymestyn, yn golygu bod yr ymgynghoriad wedi ei ddal yn ôl.

Yn sgil canfyddiadau'r ymchwiliad i'r llifogydd, mae'r Amcanion yn y Strategaeth ddrafft wedi eu hadolygu a gellir eu crynhoi fel a ganlyn:

**1) Gwella dealltwriaeth y Cyngor o risg llifogydd lleol.**

Tra bod effaith fwyaf y llifogydd yn Nhachwedd 2012 yn deillio o'r ffaith bod prif afon wedi gorlifo, roedd y digwyddiad yn ein hatgoffa'n amserol ei fod yn bwysig i'r Cyngor wella ei ddealltwriaeth o risg llifogydd.

**2) Sicrhau bod cymunedau lleol yn deall eu cyfrifoldebau o ran rheoli risg llifogydd lleol.**

Yn sgil llifogydd Tachwedd 2012 rhoddwyd ffocws ar y rôl bwysig sydd gan berchnogion tir ar y glannau, yn ogystal ag awdurdodau rheoli risg llifogydd, i'w chwarae mewn cynnal cyrsiau dŵr i leihau risg llifogydd. Mae pwysigrwydd Cynlluniau Llifogydd Cymunedol o safbwynt helpu cymunedau i baratoi tuag at lifogydd a allai ddigwydd, yn amlwg iawn.

**3) Gweithio mewn partneriaeth ag Awdurdodau Rheoli Risg eraill a budd-ddeiliaid.**

Ers y llifogydd, mae'r Cyngor wedi gweithio mewn partneriaeth agos gyda Chyfoeth Naturiol Cymru, gan adeiladu ar y berthynas waith bresennol i ymchwilio i achosion llifogydd a datblygu dull ar y cyd i leihau risg llifogydd yn y dyfodol.

**4) Mynd ati'n weithgar i reoli risg llifogydd sy'n gysylltiedig â chynigion ar gyfer datblygiadau newydd.**

Mae canfyddiadau'r adroddiad annibynnol i'r llifogydd yng Nglasdir yn ein hatgoffa o bwysigrwydd cael polisiau a phrosesau clir i reoli risg llifogydd mewn datblygiadau newydd.

**5) Annog dulliau rhagweithiol, cyfrifol o gynnal amddiffynfeydd llifogydd ac asedau draenio mewn eiddo preifat.**

Bu llifogydd ar sawl lleoliad ledled Sir Ddinbych yn Nhachwedd 2012 o ganlyniad uniongyrchol i gylfatiau wedi blocio a oedd yn eiddo preifat.

**6) Ymchwilio i gyfleoedd i leihau dŵr wyneb sy'n llifo o'r dalgylchoedd uchaf a storio llifogydd yn y gorlifdiroedd.**



Mewn ymateb i'r argymhellion a wnaed ynglŷn â llifogydd yn Llanelwy a Gellifor, bydd Cyfoeth Naturiol Cymru a'r Cyngor yn edrych ar ddulliau i leihau effeithiau dŵr wyneb sy'n llifo trwy ddal y llif yn ôl yn y dalgylchoedd uchaf.

#### **7) Nodi prosiectau rheoli risg llifogydd fforddiadwy a chynaliadwy.**

Gyda phwysau ychwanegol ar arian cyhoeddus, bydd galw cynyddol am gyfraniadau preifat a gan y gymuned tuag at gost cynlluniau rheoli risg llifogydd. Mae'n debygol y bydd y gwelliannau sy'n cael eu hargymell i fwnd amddiffynfa llifogydd Glasdir yn cael eu hariannu'n rhannol ag arian preifat.

#### **8) Sicrhau bod gwybodaeth am Reoli Risg Llifogydd lleol yn gyson â gweithdrefnau cynllunio rhag argyfwng y Cyngor.**

Mae Uned Cynllunio rhag Argyfwng y Cyngor yn cyfrannu'n uniongyrchol at y gwaith a wneir ar y cyd rhwng y Cyngor a Chyfoeth Naturiol Cymru i ddatblygu a gwella cynlluniau ymateb i lifogydd ac adfer trwy'r sir.

#### **4.2 Yr Wybodaeth Ddiweddaraf am Argymhellion yr Adroddiadau Ymchwilio i Lifogydd Tachwedd 2012**

Gweler Atodiad 2.

#### **5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Mae llifogydd yn gallu tarfu'n ddifrifol ac am gyfnod hir ar y cymunedau sy'n cael eu heffeithio. Mae deall a rheoli risg llifogydd yn cefnogi blaenoriaeth y Cyngor i ddatblygu'r economi lleol.

#### **6. Beth fydd yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?**

Mae'n anodd pennu cost cyflawni'r amcanion a'r mesurau sydd yn y Strategaeth Rheoli Risg Llifogydd Lleol. Mae'n anochel y bydd angen buddsoddi mewn adnoddau dynol i sicrhau bod y Strategaeth yn cael ei gweithredu'n briodol. Fodd bynnag, mae'r Cyngor yn debygol o gael arbedion o ganlyniad i leihau effaith llifogydd trwy reoli risg llifogydd yn fwy effeithiol.

Disgwylir y bydd cost gweithredu'r argymhelliad i gynyddu uchder y bwnd presennol yn ystâd Glasdir rhwng £250k a £350k. Rhagwelir y rhennir y gost yn gyfartal gan y Cyngor, Llywodraeth Cymru a Taylor Wimpey.

#### **7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Gydraddoldeb a wnaed ar y penderfyniad?**

Trwy wella ei ddealltwriaeth o risg llifogydd lleol, bydd y Cyngor wedi ei baratoi'n well i reoli risg llifogydd a lleihau'r effaith ar grwpiau bregus.

## **8. Pa ymgynghoriadau a gynhaliwyd gydag Archwilio ac eraill?**

Mae Cyngor wedi ymgynghori â Chyfoeth Naturiol Cymru (Asiantaeth yr Amgylchedd a Chyngor Cefn Gwlad gynt) yn ogystal ag adrannau mewnol, a bydd yn cynnal ymgynghoriad cyhoeddus ar y Strategaeth Rheoli Risg Llifogydd Lleol ddrafft.

## **9. Datganiad y Prif Swyddog Cyllid**

Gelir cynnwys oblygiadau ariannol yr adroddiad yng nghyllideb bresennol y Cyngor.

## **10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

Fel Awdurdod Llifogydd Lleol Arweiniol, mae gan y Cyngor ddyletswyddau a chyfrifoldebau statudol o dan y Rheoliadau Risg Llifogydd a'r Ddeddf Rheoli Llifogydd a Dŵr. Bydd methu â chyflawni'r rhain yn gwneud drwg i enw da'r Cyngor a gallai arwain at dynnu'n ôl arian grant gan Lywodraeth Cymru ar gyfer cynlluniau amddiffynfeydd llifogydd ac arfordirol yn y dyfodol.

## **11. Y Grym i wneud Penderfyniad**

Rheoliadau Risg Llifogydd (1999), Deddf Rheoli Llifogydd a Dŵr (2010).

Mae Erthygl 6.3.3 o Gyfansoddiad y Cyngor yn rhoi grym i'r pwyllgor o safbwynt datblygu ac adolygu polisi.

### **Swyddog Cyswilt:**

Uwch Beiriannydd, Rheoli Risg Llifogydd

Rhif ffôn: 07776 161612

- Cyngorwyr Sir Ddinbych
- Clercod Cyngorau Dinas, Tref a Chymuned
- Penaethiaid Gwasanaeth Cyngor Sir Ddinbych
- Cyfoeth Naturiol Cymru
- Dŵr Cymru
- Dŵr Dyffryn Dyfrdwy
- Asiantaeth Cefnffyrdd Gogledd a Chanolbarth Cymru
- Network Rail
- Glandŵr (Dyfrffyrdd Prydain yn flaenorol)
- Awdurdodau Llifogydd Lleol Cyfagos (CBS Wrecsam, CS y Fflint, CBS Conwy, CS Gwynedd, CS Powys)
- AC, AS a ASE (Llyr Huws Gruffydd AC, Mark Isherwood AC, Ann Jones AC, Darren Millar AC, Aled Roberts AC, Antoinette Sandbach AC, Ken Skates AC, David Jones AS, Susan Elan Jones AS, Chris Ruane AS, John Bufton ASE, Jill Evans ASE, Kay Swinburne ASE, Derek Vaughan ASE)
- Undeb Cenedlaethol y Ffermwyr
- Undeb Amaethwyr Cymru
- Cymdeithas y Tirfeddianwyr

Bydd copïau o'r Strategaeth ddrafft ar gael yn swyddfeydd y Cyngor, Llyfrgelloedd a siopau un stop, gyda dolen gyswllt ar wefan y Cyngor i gael mynediad i'r Strategaeth ddrafft a'r adroddiadau amgylcheddol ategol.

Mae tudalen hwn yn fwriadol wag

## 1. Llanelwy

Canfu'r ymchwiliad a wnaed gan Gyfoeth Naturiol Cymru ar ôl y llifogydd, fod yr amddiffynfeydd presennol yn Llanelwy'n diogelu yn erbyn digwyddiad 1 mewn 30 i'r gogledd o'r A55 (ger Parc Roe) ac yn erbyn digwyddiad 1 mewn 75 i'r de o'r A55. Mae hyn yn is na'r safon diogelwch sy'n cael ei ystyried yn addas. Ar hyn o bryd mae Cyfoeth Naturiol Cymru yn ystyried opsiynau tymor hir i leihau risg llifogydd i lefel sy'n fwy derbyniol ac mae yn y broses o weithredu mesurau tymor byr i leihau'r risg yn y cyfamser:

- Tymor byr
  - Codi arglawdd Parc Roe i sicrhau'r safon ofynnol o ran diogelwch o 1 mewn 75 nes gellir cael ateb tymor hir (gwaith wedi ei gwblhau)
  - Gwneud addasiadau i Bont Spring Gardens, yn cynnwys gosod rhwystrau y gellir eu symud a gwneud addasiadau i'r ffens rhwyllwaith uwchben dec y bont (gwaith i ddechrau yn Hydref 2013).
  - Clirio coed rhwng tafarn y New Inn a chydliwiad afonydd Clwyd ac Elwy (yn parhau fel rhan o brosiect wyth mis)
  - Gwelliannau i systemau telemetreg i fesur lefelau a llif yr afon yn fwy cywir.
  
- Tymor hir
  - Mae Cyfoeth Naturiol Cymru wedi dechrau ar y gwaith o gynllunio a dylunio opsiynau tymor hir fel rhan o broses a allai gymryd o leiaf tair blynedd. Mae Cyfoeth Naturiol Cymru'n disgwyl cwblhau astudiaeth arfarnu prosiect erbyn Gwanwyn 2014 i'w gyflwyno i Lywodraeth Cymru (LIC) ar gyfer ei gymeradwyo. Yn amodol ar gyllid gan LIC, gallai'r gwaith adeiladu ddechrau yn 2015/16. Mae'r Cyngor, ynghyd â Chyfoeth Naturiol Cymru, wedi bod yn cynnal trafodaethau gyda LIC ynglŷn â dyrannu arian ar gyfer y prosiect.
  - Yr opsiynau sy'n cael eu hasesu fel rhan o'r prosiect yw codi'r byndiau amddiffynfeydd llifogydd yn barhaol trwy Llanelwy, tynnu / codi pont Spring Gardens, gosod byndiau amddiffynfeydd llifogydd i lawr yr afon yn Llanelwy a storio dŵr ar ddechrau'r rhwydwaith i fyny'r afon. Bydd y broses asesu'n nodi pa opsiwn yw'r mwyaf cost effeithiol. Mae'n bosibl y bydd yr ateb a ddewisir yn gyfuniad o wahanol opsiynau.

## 2. Rhuddlan, yn cynnwys Sarn Lane

Dylai'r mesurau tymor hir arfaethedig i leihau risg llifogydd yn Llanelwy hefyd leihau'r risg i gartrefi yn Rhuddlan ac o gwmpas.

### **3. Lower Denbigh Road**

Mae Cyfoeth Naturiol Cymru wedi ehangu ei wasanaeth rhybuddio rhag llifogydd i gynnwys cartrefi ar eu pennau eu hunain yn Lower Denbigh Street. Bydd y gwasanaeth yn weithredol ar 23 Hydref 2013 a bydd swyddogion Cyfoeth Naturiol Cymru'n ymweld â'r ardal i hyrwyddo'r gwasanaeth ac annog trigolion i ymuno ag ef.

### **4. Brwcws, Dinbych**

Mae'r Cyngor wedi gosod falfiau atal y llif ar 4 draen dŵr wyneb yng nghyffiniau tanffordd yr A525 i atal y dŵr o Afon Ystrad rhag mynd i ddraeniau a gorlifo i dai. Mae Cyfoeth Naturiol Cymru wrthi'n gwneud gwaith modelu hydrologig fel rhan o astudiaeth ddichonoldeb i ganfod atebion peiranyddol posibl i leihau risg llifogydd. Mae Cyfoeth Naturiol Cymru yn gobeithio cwblhau'r gwaith hwn erbyn Tachwedd 2013.

### **5. Llanynys**

Bydd Cyfoeth Naturiol Cymru yn gwneud gwaith clirio ffosydd yn Ionawr 2014. Bydd hyn yn lleihau risg llifogydd yn ystod digwyddiadau llifogydd cymedrol, ond ychydig o effaith y byddai'n ei gael pe bai digwyddiad ar yr un raddfa â llifogydd Tachwedd 2012.

### **6. Gellifor**

Mae'r Cyngor wedi comisiynu astudiaeth hydrolegol o ddalgylch yr afon a fydd yn rhoi gwell dealltwriaeth o lefel y risg llifogydd. Yn ei dro, bydd hyn yn galluogi i'r Cyngor ystyried opsiynau i leihau'r risg.

### **7. Glasdir, Ruthun**

- Mae'r Cyngor wedi gosod bagiau tywod ar y bwnd amddiffynfeydd llifogydd presennol fel mesur dros dro i leihau risg llifogydd tra bod cynlluniau ar y gweill i ehangu'r bwnd yn unol ag argymhellion yr ymchwiliad annibynnol.
- Mae'r Cyngor wedi dechrau trafodaethau gyda Chyfoeth Naturiol Cymru ynglŷn â'r gofynion ar gyfer Caniatâd Amddiffynfa Llifogydd ac mae wedi comisiynu ymgynghorwyr i baratoi'r Asesiad Canlyniadau Llifogydd angenrheidiol. O ran ariannu, mae'r Cyngor yn cynnal trafodaethau gyda LIC ynglŷn â'r posibilrwydd o gael grant. Mae'r datblygwr tai, Taylor Wimpey (sy'n berchen ar y bwnd) wedi cynnig ariannu traean y gost.
- Mae Cyfoeth Naturiol Cymru yn gweithio gyda'r Cyngor i ddatblygu cynllun llifogydd cymunedol ar gyfer ystâd Glasdir, sy'n cynnwys penodi wardeniaid llifogydd cymunedol.
- Mae Cyfoeth Naturiol Cymru wedi cynnal archwiliad o Afon Clwyd trwy Ruthun a cherddodd Aelodau Etholedig Rhuthun ar hyd yr afon ar 23 Hydref 2013.

### **8. Park Place, Stryd Mwrog, Maes Ffynnon, Rhuthun**

- Mae Cyfoeth Naturiol Cymru wedi gwneud gwaith i drwsio bwnd yng nghyffiniau Cae Ddôl (roedd y bwnd wedi erydu cyn y llifogydd o ganlyniad i weithgarwch dynol).

- Gosodir falfiau i atal y llif ar y cysylltiadau gyli ar yr A494 ar Stryd Mwrog i atal llifogydd o'r Afon Clwyd rhag llifo i'r briffordd.
- Gwnaed gwaith cynnal gan Gyfoeth Naturiol Cymru i wal gerrig ger yr Afon Clwyd ym Maes Ffynnon.

## **9. Llanbedr Dyffryn Clwyd**

Mae Llywodraeth Cymru wedi cytuno â chynnig y Cyngor i waith gael ei wneud i newid cylfat allweddol cyn Cynllun Rheoli Risg Llifogydd Llanbedr. Bydd y gwaith yn cael ei gomisiynu yn Hydref 2013.

## **10. Loggerheads**

Dim gweithredu.

## **11. Corwen**

Dim gweithredu.

## **12. Glyndyfrdwy**

Cynhaliwyd cyfarfodydd rhwng swyddogion y Cyngor â pherchnogion y tai a gafodd eu heffeithio a chynigiwyd cyngor ar sut i ddiogelu eiddo unigol. Nid yw'n ymddangos bod ateb syml i'r broblem.

Mae tudalen hwn yn fwriadol wag



|                                   |                                                                                                   |
|-----------------------------------|---------------------------------------------------------------------------------------------------|
| <b>Adroddiad i'r:</b>             | <b>Pwyllgor Archwilio Cymunedau</b>                                                               |
| <b>Dyddiad y Cyfarfod:</b>        | <b>25 Tachwedd 2013</b>                                                                           |
| <b>Aelod / Swyddog Arweiniol:</b> | <b>Aelod Arweiniol y Parth Cyhoeddus/<br/>Pennaeth Gwasanaethau Priffyrdd ac<br/>Amgylcheddol</b> |
| <b>Awduron yr Adroddiad:</b>      | <b>Rheolwr yr Adain Rheoli Rhwydwaith a'r<br/>Rheolwr Priffyrdd Strategol</b>                     |
| <b>Teitl:</b>                     | <b>Fersiwn Ddrafft Rhaglen Gyfalaf Priffyrdd<br/>2014/15 a chynnydd y strategaeth ddrafft</b>     |

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## **1. Am beth mae'r adroddiad yn sôn?**

Fersiwn ddrafft ddiweddaraf rhaglen gyfalaf priffyrdd 2014/15 a datblygiad y broses i gyflawni'r strategaeth a chynllun cyfalaf tair blynedd.

## **2. Beth yw'r rheswm dros lunio'r adroddiad hwn?**

Galluogi'r aelodau i drafod fersiwn ddiweddaraf Rhaglen Gyfalaf Cynnal a Chadw Priffyrdd 2014/15 o fewn yr amserlen angenrheidiol er mwyn cyflwyno achos busnes i Lywodraeth Cymru ei ystyried o dan Fenter Benthycu Llywodraeth Leol.

Darparu'r wybodaeth ddiweddaraf ynglŷn â'r cynnydd sy'n digwydd wrth ddatblygu'r Strategaeth a fersiwn ddrafft y Polisi Cynnal a Chadw Priffyrdd.

## **3. Beth yw'r Argymhellion?**

**3.1** Bod yr Aelodau'n ystyried ac yn cytuno ar fersiwn ddrafft ddiweddaraf Rhaglen Gyfalaf Cynnal a Chadw Priffyrdd yn amodol ar newidiadau pellach a wneir gan Grwpiau Ardal yr Aelodau.

**3.2** Bod yr Aelodau'n nodi cynnwys y ddogfen Polisi ac yn cytuno i adolygu allbwn y Gweithgor Strategaeth Priffyrdd sydd wedi ei drefnu ar gyfer mis Rhagfyr 2013.

## **4. Rhaglen Gyfalaf 2014/15**

### **4.1 Y sefyllfa ddiweddaraf**

Mae'r fersiwn ddiweddaraf wedi ei atodi yn Atodiad A, ond bydd ymgynghori ynglŷn â hyn yn digwydd gyda Grwpiau Ardal unigol yr Aelodau yn ystod y pedair wythnos nesaf.

Mae'r rhaglen wedi cael ei datblygu'n dilyn adolygiad helaeth o ddata sydd wedi ei gasglu drwy gynnal arolygon, drwy ymgynghori gyda'r swyddogion priffyrdd perthnasol a thrwy gael mewnbwn gan aelodau etholedig a Chynghorau Tref a Chymuned.

Mae'r darn olaf o ddata, sef data Gwrthiant sgidio - Peiriant Archwilio Cyfernod Arferol Grym o'r Ochr (SCRIM) wedi dod i law yn ystod wythnos gyntaf mis Tachwedd, a bydd y data wedi cael ei drosi gogyfer â'i adolygu a'i fewnbynnu i'r rhaglen cyn y bydd y Pwyllgor hwn yn cyfarfod.

## **4.2 Y Camau Nesaf**

Yn dilyn adolygu'r data SCRIM caiff y rhaglen ddrafft ei thrafod yn Grwpiau Ardal yr Aelodau, naill ai mewn cyfarfodydd neu dros e-bost. Bydd allbwn y grwpiau'n cael ei ymgorffori.

Bydd swyddogion yn adolygu'r rhaglen derfynol ac yn penderfynu pa gynlluniau sy'n addas i'w cyflwyno i Lywodraeth Cymru i'w cynnwys yn y cais am arian gan Fenter Fenthyca Llywodraeth Leol. Bydd hyn yn canolbwyntio ar gynlluniau ailwynebu mwy eu maint sy'n hawdd eu hadnabod gan eu bod yn ychwanegu 20 mlynedd at oes yr ased, sef un o brif amcanion y cyllid.

2014/15 fydd y flwyddyn olaf ar gyfer arian Menter Fenthyca Llywodraeth Leol a bydd Llywodraeth Cymru'n awyddus i fonitro effeithiolrwydd y rhaglen waith hon dros dair blynedd.

Wedi i'r Cyngor gytuno ar y gyllideb gyfalaf yn ystod Chwefror 2014, bydd y rhaglen gyfalaf yn cael ei theilwra yn unol â swm terfynol y cyllid sydd ar gael a'i chyhoeddi. Cychwynnir ar y rhaglen ar unwaith.

Os bydd swm yr arian sydd ar gael yn amrywio oddi wrth yr hyn sydd wedi ei nodi ar hyn o bryd a bod angen amrywio'r rhaglen yn sylweddol yna trafodir hyn ymhellach gyda'r Aelodau cyn symud ymlaen.

Mae'r rhaglen yn cael ei chyflawni gan yr Uned Waith o fewn yr Adran Priffyrdd a Gwasanaethau Amgylcheddol ac adroddir ynglŷn â chynnydd trwy Galendr Digwyddiadau'r Aelodau a thrwy anfon adroddiadau cynnydd at yr holl Aelodau.

## **5 Strategaeth Rheoli Asedau Priffyrdd**

### **5.1 Cynnydd hyd yma**

Cytunwyd yng nghyfarfod y Pwyllgor Archwilio Cymunedau fis Gorffennaf i sefydlu Gweithgor i edrych ar y mater hwn ac mae cynrychiolydd o bob un o Grwpiau Ardal yr Aelodau bellach wedi cael eu cynnig. Sef:-

Y Cyngorwyr Merfyn Parry, Peter Evans, Bill Cowie, David Simmons, Huw Williams, Cefyn Williams

Mae'r Cyngorydd David Smith, yn rhinwedd ei swydd fel Aelod Arweiniol y Parth Cyhoeddus, wedi cael ei wahodd i gadeirio'r grŵp.

Mae swyddogion wedi bod yn canolbwyntio ar gyflawni fersiwn ddrafft rhaglen gyfalaf 2014/15 y mae'n rhaid ei pharatoi a chytuno arni a'i chyflwyno i Lywodraeth Cymru o

fewn amserlenni tynn fel rhan o gyflwyniad a fydd yn cael ei werthuso'n llawn. Mae hyn wedi achosi oedi o ran gweld cynnydd yn natblygiad y Strategaeth.

## **5.2 Y camau nesaf**

Cynigir cynnal cyfarfod cyntaf y Grŵp ar 3 Rhagfyr 2013.

Bydd drafft cyntaf ein dull gweithredu o ran cynllunio cylched oes, costio oes gyfan, rheoli data ac asesu risg yn cael ei gyflwyno i'r grŵp. Caiff canlyniad hyn ei ymgorffori mewn dogfen strategaeth ddrafft fer a ddylai fod ar gael yn gynnar iawn yn y flwyddyn newydd.

Mae dogfen Polisi Cynnal a Chadw eisoes mewn bodolaeth ar ffurf ddrafft a bydd yn cael ei chyflwyno yng nghyfarfod cyntaf y grŵp. Bydd hyn yn cefnogi ac yn llywio'r strategaeth.

Fel y cytunwyd gan y Pwyllgor hwn fis Gorffennaf 2013, rhagwelir y bydd y rhwydwaith cyfan yn cael ei flaenoriaethu yn ystod chwarter cyntaf 2014/15. Bydd y ddogfen hon yn dynodi sefyllfa bresennol pob rhan o'r briffordd a phob gwaith atgyweirio arfaethedig y mae angen ei wneud, a bydd amcangyfrif o'r costau.

Bydd y ddogfen hon, sydd wedi ei chefnogi gan fath o ddadansoddiad cost a budd o'r lefelau ariannu, yn ffurfio sail y cynnig a wneir i'r Grŵp Buddsoddi Strategol ar gyfer cyllid cyfalaf 2015/16.

## **6 Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Dynodir Gwella ein Ffyrdd fel blaenoriaeth yng Nghynllun Corfforaethol 2012-17.

## **7 Faint fydd yn hyn yn ei gostio a sut bydd yn effeithio ar wasanaethau eraill?**

Mae'r Cyngor wedi nodi lefel debygol y buddsoddiad a wneir mewn ffyrdd yn y Cynllun Corfforaethol. Mae'r Strategaeth Rheoli Asedau Priffyrdd a'r ystyriaeth sydd wedi ei rhoi i ddatblygu'r Rhaglen Gyfalaf yn hanfodol wrth wneud yn siŵr ein bod yn sicrhau'r gwerth gorau o'r buddsoddiad hwn.

## **8 Beth yw'r prif gasgliadau'r asesiad a gynhaliwyd i effaith y penderfyniad hwn ar gydraddoldeb?**

Mae'r gyfundrefn rheoli'r priffyrdd wedi'i dylunio er mwyn gwella diogelwch cyffredinol pob un sy'n defnyddio'r ffyrdd. Er mwyn cefnogi amcanion cydraddoldeb y cyngor mae'n bwysig bod hygyrchedd corfforol at wasanaethau, trafndiaeth, yr amgylchedd adeiledig a mannau agored yn cael ei wella. Mae ymgynghoriad sy'n mynd rhagddo gyda'r henoed a chyda phobl anabl wedi amlygu'r ffaith fod diffyg cyrbau isel yn broblem sy'n cael effaith anghymesur mewn perthynas â diogelwch a hygyrchedd ar gyfer pobl sydd ag amhariad corfforol gan gynnwys defnyddwyr sgwteri symudedd a chadeiriau olwyn a bod diffyg palmentydd cyffyrddol ar gyfer pobl ag amhariad gweledol. Byddwn yn datblygu ac yn asesu effaith y rhaglen waith ar gydraddoldeb a

thrw y hynny yn dynodi ardaloedd i'w blaenoriaethu ar gyfer gosod cyrbau isel a byddwn yn parhau i ymgynghori.

## **9 Pa ymgynghori a gynhaliwyd gyda'r Pwyllgorau Archwilio ac eraill?**

Ymgynghorwyd â swyddogion sy'n ymwneud â chynnal a chadw'r priffyrdd. Gofynnwyd i Aelodau Etholedig roi mewnbwn i'r broses a bydd hynny'n ffurfio rhan o'r broses adolygu trwy gyfrwng Grwpiau Ardal yr Aelodau. Holwyd barn y Cynghorau Tref a Chymuned.

## **10 Datganiad y Prif Swyddog Cyllid**

Mae buddsoddi yn y priffyrdd wedi'i gynnwys fel blaenoriaeth corfforaethol ers sawl blwyddyn ac maent wedi eu cyllido yn unol â hynny. Mae'n fwriad yn y Cynllun Corfforaethol i barhau â hyn ac mae tybiaeth y bydd cyllid ar gael dros y blynyddoedd sydd i ddod.

## **11 Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

Gallai methu ystyried pob agwedd o gyflwr y briffordd yn ofalus wrth ddatblygu'r rhaglen gyfalaf arwain at fethu ymdrin â materion diogelwch. Mae'r risg honno'n cael ei lliniaru gan y broses a ddefnyddiwyd wrth ddatblygu'r rhaglen a chan y ffaith fod Strategaeth Rheoli Asedau Priffyrdd wedi cael ei datblygu.

Gallai bod yn hwyr wrth ddatblygu'r rhaglen gyfalaf achosi problemau ariannu gyda Llywodraeth Cymru a gallai achosi anawsterau o ran caffael hefyd. Mae'r risg yn cael ei lleihau trwy ein bod wedi datblygu'r rhaglen ac wedi cynnwys yr Aelodau'n gynnar.

Gallai diffyg buddsoddiad yn y Briffordd os yw hynny wedi ei ddynodi'n flaenoriaeth greu risg i enw da'r Awdurdod. Mae'r Cynllun Corfforaethol yn dynodi cyllid i gefnogi'r flaenoriaeth hon.

## **12 Pŵer i wneud y Penderfyniad**

Deddf Priffyrdd 1980

Mae erthyglau 6.3.3 a 6.3.4 yng Nghyfansoddiad y Cyngor yn amlinellu pwerau'r Pwyllgorau Archwilio mewn perthynas â'r materion sy'n cael eu hystyried yn yr adroddiad hwn.

### **Swyddog Cyswilt:**

Rheolwr yr Adain Rheoli Rhwydwaith

Ffôn: 01824 706875

**NODER: Rhestr DDRAFFT yw hon sydd yn agored i'w chadarnhau neu ei diwygio yng nghyfarfodydd y Grwpiau Aelodau Ardal yn ystod yr wythnosau nesaf.**

| Ffordd        | Enw                                        | Ardal           | Gwaith                                           | Amcanbris |
|---------------|--------------------------------------------|-----------------|--------------------------------------------------|-----------|
| R679          | Bryneglwys Ffordd y Mynydd                 | Dyffryn Dyfrdwy | Ail-wynebu                                       | £100,000  |
| R699          | Tan y Fron , Pentredwr                     | Dyffryn Dyfrdwy | Ail-wynebu                                       | £105,300  |
| A542          | O'r Britannia Inn i Abbey Farm             | Dyffryn Dyfrdwy | Ail-wynebu                                       | £168,000  |
| U1634         | Birch Hill, Llangollen                     | Dyffryn Dyfrdwy | Micro Asphalt                                    | £22,800   |
| R655          | Ffordd y Rhaeadr, Cynwyd                   | Dyffryn Dyfrdwy | Micro Asphalt                                    | £6,180    |
| R636          | Pen Ddol, Cynwyd                           | Dyffryn Dyfrdwy | Ail-wynebu                                       | £53,000   |
| A542          | Bwlch yr Oernant, o'r gilfan i'r Chwarel   | Dyffryn Dyfrdwy | Ail-wynebu                                       | £120,000  |
| A542          | Bwlch yr Oernant o'r tro i Bryn-goleu      | Dyffryn Dyfrdwy | Ail-wynebu                                       | £48,000   |
| U1271         | Ffordd ganolog Colomendy                   | Dinbych         | Ail-wynebu                                       | £112,000  |
| U1335         | Maes Glas, Dinbych                         | Dinbych         | Ail-wynebu                                       | £19,320   |
| R206          | O fferm Llawog i Lanynys                   | Dinbych         | Haen uchaf newydd                                | £4,000    |
| R194/<br>R195 | Pentre Felin, Ffordd Las, Llandyrnog       | Dinbych         | Haen uchaf newydd                                | £10,000   |
| R256          | O'r Gofeb Rhyfeli Brion, Llanrhaeadr       | Dinbych         | Ail-wynebu                                       | £39,000   |
| U0398         | Maes Ffyddion, Rhuddlan                    | Elwy            | Micro Asphalt                                    | £7,800    |
| U0403         | Ffordd yr Ucheldir, Rhuddlan               | Elwy            | Micro Asphalt                                    | £12,000   |
| U0409         | Ffordd Ganol, Rhuddlan                     | Elwy            | Micro Asphalt                                    | £15,000   |
| U0407         | Highlands Close, Rhuddlan                  | Elwy            | Micro Asphalt                                    | £16,200   |
| R038          | Pant y Dulaith, Cwm                        | Elwy            | Ail-wynebu rhan a haen uchaf newydd ar ran arall | £160,000  |
| R017          | Ffordd Hiraddug, Dyserth                   | Elwy            | Haen uchaf newydd                                | £25,200   |
| U1125         | Clwydian Park Ave, Trefnant                | Elwy            | Ail-wynebu                                       | £31,200   |
| U1124         | Clwydian Park Crescent, Trefnant           | Elwy            | Ail-wynebu                                       | £16,200   |
| U1127         | Brondyffryn, Trefnant                      | Elwy            | Ail-wynebu                                       | £24,000   |
| U1128         | Nant y Patrick, Trefnant                   | Elwy            | Ail-wynebu                                       | £30,000   |
| A547          | Cylchfan y Clwb Golff, Rhuddlan            | Elwy            | Ail-wynebu                                       | £5,000    |
| B5429         | Bryn Bella, Tremeirchion                   | Elwy            | Ail-wynebu                                       | £36,000   |
| A548          | Ffordd yr Arfordir o Bont Bodnant i'r ffin | Prestatyn       | Haen uchaf newydd                                | £147,200  |
| U0217         | Fforddisa (Rhan 2), Prestatyn              | Prestatyn       | Ail-wynebu                                       | £110,000  |
| U0727         | Mount Road, y Rhyl                         | y Rhyl          | Ail-wynebu                                       | £4,200    |
| U0851         | Rhan isa Stryd Fawr, y Rhyl                | y Rhyl          | Ail-wynebu                                       | £350,000  |

|               |                                                      |         |                   |          |
|---------------|------------------------------------------------------|---------|-------------------|----------|
| U0613         | Deva Crescent, Rhyl                                  | y Rhyl  | Micro Asphalt     | £2,400   |
| R583          | O Fferm Tai Teg Farmi Melin y Wig                    | Rhuthun | Ail-wynebu        | £81,200  |
| R413          | Eryrys i Graianrhyd ger Chwarel Maes y Droell        | Rhuthun | Ail-wynebu        | £58,500  |
| A5104         | Gorffen y rhan ger Llandegla                         | Rhuthun | Ail-wynebu        | £232,000 |
| U1463         | Mynedfa Bro Deg oddi ar Erw Goch, Rhuthun            | Rhuthun | Micro Asphalt     | £5,500   |
| U1426         | Ty'n y Parc, Rhuthun                                 | Rhuthun | Micro Asphalt     | £13,500  |
| A525          | O'r Rhewl hyd at yr arwydd 30mya yn Rhuthun          | Rhuthun | Ail-wynebu        | £224,000 |
| R387          | Ffordd y Clwb Golf, Efenechtyd                       | Rhuthun | Ail-wynebu        | £71,500  |
| R392          | Y rhan o Ffodd y Clwb Golf at Gapel y Rhiw           | Rhuthun | Micro Asphalt     | £12,000  |
| U1521         | Ystad y Dyffryn, Pwllglas                            | Rhuthun | Ail-wynebu        | £3,000   |
| R499          | Graigadwywynt igyffordd Ty Newydd Pwll Naid Junction | Rhuthun | Ail-wynebu        | £78,000  |
| R384/<br>R386 | Cyffordd Ty Isa Junction ar y B5105 i Efenechtyd     | Rhuthun | Ail-wynebu        | £67,000  |
| R612          | Betws GG y ffordd o'r pentref tuag at Gorwen         | Rhuthun | Ail-wynebu        | £104,000 |
| R584          | Pont Petryal i Melin y Wig                           | Rhuthun | Haen uchaf newydd | £48,000  |
| R377          | Y ffyrdd o Bontuchel i Glocaenog                     | Rhuthun | Ail-wynebu        | £62,400  |
| R353          | Caerhafod, Bontuchel i Hiraethog                     | Rhuthun | Ail-wynebu        | £40,000  |
| A525          | Y rhan i'r de o Lanfair DC                           | Rhuthun | Haen uchaf newydd | £57,600  |

|                                 |                                                                                                                                       |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adroddiad i:</b>             | <b>Pwyllgor Archwilio Cymunedau</b>                                                                                                   |
| <b>Dyddiad y Cyfarfod:</b>      | <b>25 Tachwedd 2013</b>                                                                                                               |
| <b>Aelod/Swyddog Arweiniol:</b> | <b>Aelod Arweiniol: Cyllid ac Asedau<br/>Pennaeth Cyllid ac Asedau</b>                                                                |
| <b>Awduron yr Adroddiad:</b>    | <b>Rheolwr Eiddo a Rheolwr Prisio ac Ystadau</b>                                                                                      |
| <b>Teitl:</b>                   | <b>Caniatáu Prydlesi tir ac adeiladau'r Cyngor i<br/>Grwpiau Cymunedol a'r polisïau a'r prosesau<br/>sy'n gysylltiedig â'r uchod.</b> |

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## **1. Am beth mae'r adroddiad yn sôn?**

- 1.1 Ystyried polisi'r Cyngor ar gyfer caniatáu prydlesi yn arbennig i grwpiau cymunedol. Darparu gwybodaeth ar y nifer o brydlesi mewn bodolaeth, pa mor aml y'i hadolygir, prosesau ar gyfer caniatáu a rheoli'r prydlesi ac ar gyfer pennu unrhyw ostyngiad yn y taliadau a godir.

## **2. Beth yw'r rheswm dros lunio'r adroddiad hwn?**

- 2.1 Darparu gwybodaeth am bolisi'r Cyngor ar ganiatáu prydlesi yn arbennig i grwpiau cymunedol, nifer y prydlesi presennol, pa mor aml y'i hadolygir a'r prosesau ar gyfer caniatáu, rheoli a phenderfynu ar unrhyw ostyngiad yn y taliadau a godir.

## **3. Beth yw'r Argymhellion?**

- 3.1 Bod yr Aelodau'n trafod cynnwys yr adroddiad a gwneud sylwadau yn unol â hynny.

## **4. Manylion am yr Adroddiad.**

- 4.1 Mae'r Sir yn berchen ar amrywiaeth o asedau nad ydynt yn weithredol ac mae llawer o'r adeiladau hyn yn cael eu meddiannu dan amrywiaeth o brydlesi i gymysgedd eang o Denantiaid.
- 4.2 Mae'r daenlen sydd ynghlwm yn Atodiad 1 yn rhoi crynodeb o Brydlesi'r Cyngor i sefydliadau lle mae llai na rhent y farchnad yn cael ei dalu ac yn dangos prif delerau'r cytundeb, gan gynnwys y rhent a gadwyd o dan y Brydles, cylch adolygu rhent, darpariaethau prif ddefnyddwyr a rhent sy'n daladwy gan y deiliad fel y dangosir. Gall prydlesi amrywio o dymor cymharol fyr i gyfnodau hirach sy'n effeithio ar werth yr ased i'r Cyngor ac yn adlewyrchu i raddau lefel y buddsoddiad a wnaed gan y Tenant. Mae Atodiad 1 wedi'i eithrio rhag ei ddatgelu i'r cyhoedd yn rhinwedd paragraff 14 Rhan 4 o Atodlen 12A Deddf Llywodraeth Leol 1972.

- 4.3 Mae gan y Cyngor bolisi safonol ar gyfer asedau nad ydynt yn eiddo gweithredol ac un ar wahân ar gyfer eiddo Dysgu Gydol Oes sydd wedi cael eu datgan dros ben fel rhan o'r Rhaglen Moderneiddio Addysg. Mae gan y rhain broses ymgynghori ased ar wahân gyda'r gymuned leol cyn trosglwyddo'r ased i Landlord y Sir.
- 4.4 Yn gyffredinol, pan fydd eiddo yn cael ei ystyried yn weddill i anghenion y Gwasanaeth, mae adroddiad yn cael ei gyflwyno i'r Grŵp Rheoli Asedau (GRhA). Yna ymgynghorir â Gwasanaethau eraill o ran ei addasrwydd ar gyfer defnydd arall o fewn y Cyngor. Os na fydd unrhyw wasanaeth arall o'r Cyngor angen yr ased, bydd adroddiad pellach yn cael ei gyflwyno i'r GRhA i ddatgan yr asedau sy'n weddill i anghenion y Cyngor.
- 4.5 Cynhelir ymgynghoriad llawn gydag Aelodau a'r gwasanaeth wrth ddatgan asedau sy'n weddill. Gellir derbyn ceisiadau gan Grwpiau Cymunedol sy'n dymuno defnyddio asedau sy'n weddill neu ddefnydd cymdeithasol neu difasnachol trwy amrywiaeth o lwybrau ar unrhyw adeg yn ystod y broses ymgynghori, gan gynnwys ar ôl i'r adeilad gael ei roi ar y farchnad agored.
- 4.6 Os na ystyrir ased yn addas i'w waredu am ba bynnag reswm neu sy'n anodd ei farchnata, yna gall ei osod i ddeiliaid anfasnachol fod yn ateb ymarferol o ran cadw adeilad i gael ei ddefnyddio.

#### **4.7 Gweithdrefn ar gyfer Caniatáu Prydles**

- 4.7.1 Wrth ystyried y cais am brydles, mae swyddogion yn defnyddio meini prawf diwydrwydd dyladwy masnachol i asesu a oes gan yr ymgeisydd y gallu i fodloni telerau'r brydles dybiannol, gan gynnwys talu rhent, rhwymedigaethau atgyweirio, cydymffurfio â statud dros gyfnod cyfan y Brydles ayyb.
- 4.7.2 Mae pob cais yn cael ei ystyried yn ôl ei rinweddau ei hun. Mae llawer o'r prydlesi a roddwyd i grwpiau cymunedol yn cael eu cysylltu â gallu i gael gafael ar gyllid grant, felly byddai Prydles fel arfer yn cael ei thrafod am gyfnod isafswm o 21 mlynedd er mwyn bodloni gofynion ariannu. Yn gyffredinol, er mwyn cydymffurfio â phatrwm adolygu rhent pum mlynedd, byddai Prydles o 25 mlynedd yn gyffredinol yn cael ei thrafod.
- 4.7.3 Gall Adolygiadau Rhent o fewn Prydles fod yn ymarfer cymhleth a llafurus, ond yn fasnachol yn werth chweil pan fydd y Tenant yn talu rhent y farchnad. Os yw'r Tenant yn derbyn llai na'i werth, yn yr un modd, gall y broses gymryd llawer o amser, ond heb gynhyrchu llawer o refeniw ychwanegol i'r Cyngor.
- 4.7.4 Cytunir ar delerau prydles rhwng y ddwy ochr mewn ymgynghoriad â'r Adran Cleient. Bydd telerau y cytunwyd arnynt yn cael eu hanfon at Bennaeth y Gwasanaethau Cyfreithiol a Democrataidd i baratoi dogfen ddrafft a chwblhau'r un un maes o law.
- 4.7.5 Cynhelir y pŵer statudol ar gyfer yr uchod gan y Cyngor hwn o dan Adran 123 o Ddeddf Llywodraeth Leol 1972. Mae'r Ddeddf hon yn nodi y caiff Cyngorau



waredu eu tir mewn unrhyw fodd y dymument, ond na ddylent waredu tir am lai na'r gydnabyddiaeth orau y gellir yn rhesymol ei chael.

#### **4.8 TANBRISIO - Gorchymyn Caniatâd Gwaredu Cyffredinol (Cymru) 2003**

- 4.8.1 Mae'r Cyngor yn defnyddio meini prawf safonol i asesu cryfder unrhyw gais o'r fath yn unol â'r llythyr tanbrisiad yn Atodiad 2. Uchafswm y tanbrisiad y mae'r Cyngor yn barod i'w warantu yw 90% o rent y farchnad a bydd hyn fel arfer am gyfnod penodol sy'n gysylltiedig â'r cylch adolygu rhent. Dylai unrhyw danbrisiad yn y rhent gael ei gofnodi drwy lythyr ochr i'r Brydles.
- 4.8.2 Cyn caniatáu Prydles am lai na'i werth, cynhelir ymgynghoriad mewnol gyda'r adran sy'n ddeilydd y portffolio, y Cyfarwyddwr/Pennaeth Gwasanaeth perthnasol ac Aelod Lleol lle mae'r ased.
- 4.8.3 Nid yw grwpiau cymunedol yn gyffredinol yn ariannol gadarn ac mae ceisiadau ar gyfer tanbrisiad sy'n is na rhent y farchnad yn gyffredin. Mae'n ofynnol i holl warediadau asedau (prydles a rhydd-ddaliad) sy'n llai na'r ystyriwyd orau gydymffurfio â'r Gorchymyn Caniatâd Gwaredu Cyffredinol (Cymru) 2003. Mae'r Gorchymyn yn rheoleiddio gwaredu tir ac adeiladau sector cyhoeddus yn danbrisiad o lai na £2m. Mae'n rhaid i'r Archwilydd Dosbarth gael gwybod am yr holl danbrisiadau.
- 4.8.4 Mae gweithdrefn y Cyngor ar gyfer caniatáu tanbrisiad yn Atodiad 2 o'r adroddiad hwn. Mae'r meini prawf ar gyfer caniatáu tanbrisiad wedi cael ei dynhau er mwyn adnabod yr ymgeiswyr mwyaf haeddiannol. Bellach, mae angen asesu eu gwerth ariannol a'u gallu i gydymffurfio â thelerau'r Brydles.
- 4.8.5 Mae angen asesiad o incwm refeniw posibl a gollwyd a gwerth cyfalaf o ganlyniad i unrhyw danbrisiad hefyd.

#### **5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

- 5.1 Nid oes angen penderfyniad, fodd bynnag, mae prydlesu tir ac adeiladau sy'n eiddo i'r Cyngor i grwpiau cymunedol yn cyfrannu at wireddu dyhead y Cyngor o fod yn agos at y gymuned.

#### **6. Beth fydd yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?**

**Adnoddau ychwanegol angenrheidiol (staffio neu ariannol):** Amherthnasol

**TGCh:** Amherthnasol

**Cyfreithiol:** Pennaeth y Gwasanaethau Cyfreithiol a Democrataidd sy'n gyfrifol am baratoi'r dogfennau drafft.

**Bioamrywiaeth:** Amherthnasol

**Effeithiau ar yr Amgylchedd:** Amherthnasol

7. **Beth yw prif gasgliadau'r Asesiad o'r Effaith ar Gydraddoldeb (EqIA) a gynhaliwyd ar y penderfyniad?**

Asesiad o'r Effaith ar Gydraddoldeb wedi'i gynnwys yn Atodiad 3.

## **8. Pa ymgynghoriadau a gynhaliwyd gyda'r Pwyllgor Archwilio ac eraill?**

Dim, mae'r adroddiad hwn ar gais y Pwyllgor Archwilio Cymunedau mewn ymateb i gais gan Grŵp Aelodau Ardal Rhuthun (GAA).

## **9. Datganiad y Prif Swyddog Cyllid**

Mae'r Cyngor yn derbyn incwm rhent sylweddol trwy brydlesu eiddo a rhaid i unrhyw danbrisiad gael ei ystyried yn ofalus. Fodd bynnag, maent yn ffordd ddefnyddiol o ddelio ag adeiladau anodd eu gosod ac i gefnogi grwpiau cymunedol lle mae'r angen yn codi.

## **10. Pa risgiau sydd ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

10.1 Mae'r Cyngor wedi cronni nifer sylweddol o eiddo yn amodol ar Brydlesi gosod i gymuned neu denantiaid tebyg. Mae'r rhain yn cynrychioli portffolio o asedau yn eu rhinwedd eu hunain sy'n darparu gwasanaethau i'r cymunedau o eiddo'r Cyngor Sir. Mae'r canlynol yn werth eu hystyried o ran rheoli risg yr asedau hyn:

- Mae'r rhain yn asedau lle mae'r Cyngor wedi blaenori naill ai incwm refeniw neu dderbynneg gyfalaf er mwyn caniatáu i'r defnydd presennol ddigwydd.
- Mae'r asedau hyn yn dal angen rhywfaint o oruchwyliaeth gan y Landlord (Cyngor) dros dymor eu prydles.
- Mae rheoli asedau anfasnachol dan brydles fasnachol dybiannol yn anodd ac yn cymryd llawer o amser ac mae angen rhywfaint o ddisgresiwn a barn gan swyddogion unigol a'u rheolwyr.
- Mae gan y Cyngor gyfrifoldeb i sicrhau bod gan y tenant y gallu i gydymffurfio â thelerau'r Brydles a'u bod mewn sefyllfa ariannol i gyfiawnhau tanbrisiad. Mae hyn angen i'r Tenant ateb cwestiynau a godwyd er budd y cyhoedd lle byddent yn teimlo eu bod yn cael eu targedu yn annheg gan eu Landlord.
- Mae gan y Cyngor sefyllfa anodd i'w mabwysiadu lle mae pwysau i fod yn agos at y Gymuned ac ar yr un pryd i leihau'r nifer o asedau a chynhyrchu derbyniadau cyfalaf.
- Gall y berthynas Landlord/Tenantiaid fynd yn berthynas gyfreithiol wrthwynebus. Mae Prydlesi yn fath o gontract i ddefnyddio tir. Os bydd un ochr yn torri'r contract, yna yn ddieithriad mae'n rhaid i'r ochr arall droi at y gyfraith i'w gywiro'n effeithiol. Nid yw hyn bob amser yn briodol yn achos sefydliadau Cymunedol o safbwynt Landlordiaid.

## **11. Grym i wneud Penderfyniad**

11.1 Dim angen penderfyniad

11.2 Erthygl 6.3.3 a 6.3.4 o Gyfansoddiad y Cyngor yn nodi pwerau Archwilio o ran archwilio a datblygu ac adolygu polisi.

### **Swyddog Cyswllt:**

Pennaeth Cyllid ac Asedau Ffôn: 01824 706140

Yn rhinwedd Paragraff(au) 14 Rhan 4, Atodlen 12A  
Deddf Llywodraeth Leol 1972.

Document is Restricted

Mae tudalen hwn yn fwriadol wag

## ***Disposals at an Undervalue – Evaluation Matrix***

### **PROCEDURES**

This document is to be read in conjunction with the attached AMG report dated 1<sup>st</sup> October 2004.

**\*\*Please note if the undervalue is for a large amount or disposal an AMG report seeking permission to let/sell at undervalue may be required prior to the undervalue procedure\*\***

On receipt of request for undervalue you need to:

1. Arrange for a rental/disposal valuation (either in-house or independent depending on circumstance)
2. Once market valuation is agreed, send a copy of the letter coloured blue below to the proposed tenant/purchaser and await response, they can claim up to 90% (minimum value of rechargeable undervalue is £25).
3. A consultation is needed with Local members, Internal departments (client and any others it may affect), state the market value and the % undervalue the group is seeking. If this is objected to you need to establish what % the client department would approve and inform the proposed tenant/purchaser.
4. Once comments are received, a report needs to be drafted (templates are under "Committee" file and then "Lead Member") and this is then passed to Ceri M Jones for circulation, at this point an initial letter is drafted to Kevin Emmitt (contact details below), any queries that are raised from this will be sent directly to the writer to answer.
5. Once the report is approved the writer then compiles a Record (templates are Committee file and Lead Member) and this copy is then sent to Ceri M Jones and Kevin Emmitt. Kevin will require his within 21 days of the outcome.

#### Rental undervalue

- You will need to quote in the report if the undervalue is to be backdated to the beginning of the lease/tenancy at will/ tenancy agreement etc.
- You will need to state if there are any rent reviews and if the undervalue will be applicable for the whole term, unto the first rent review or no. years (if only to help a group set up initially).

Kevin Emmitt (Welsh Audit Office)

Audits email address for reports:

**kevin.emmitt@wao.gov.uk**

This was drafted for a disposal undervalue letter:

I would suggest we promptly appoint an independent valuer for comment in preparation for the proposed undervalue, which will be subject to AMG and Lead Member approval and to ensure compliance with the RICS UKGN5 Local Authority Guidance note of land for less than best consideration, RICS Valuation Standards, January 2008 6th edition.

This is the standard letter we send out for rental undervalues, the main requirements stay the same.

Further to our discussion regarding undervalues the following information applies.

Any undervalue in rent would have to meet the approval and support of the Client Department, Local Members and Lead Member. Please also note that the final report will be sent to the Welsh Audit Office, who have a right to request further information and may raise objections if deemed appropriate.

Please indicate your proposed amount of undervalue requested, this can be up to a maximum of 90%, this is subject to the support of the Client Department within Denbighshire County Council, Local Member(s), Welsh Audit Office and any other relevant department if applicable.

To allow us to consider any application for under value grant aid the following mandatory information would be required by letter:-

1. A copy of the Groups constitution.
2. Confirmation that the Group is a non-profit making body and have a constitution with community objectives.
3. A copy of the Groups business plan or evidence that the Group can maintain the asset to a Council set minimum standard.
4. The Group meets the criteria of the community strategy.

Also, the following information to support the Groups compliance with the economic, environmental and social well being requirements are (minimum of 3 must be met):-

1. Estimate of the number of jobs to be created.
2. Details of how the Group delivers a Leisure Service to \*\*\*\*.
3. Details of economic benefits to \*\*\*\*, as a consequence of the Group.
4. Social Benefits to \*\*\*\*, as a consequence of the Group.
5. Provision of healthy living activity.
6. Details of environmental benefits to \*\*\*\*, as a consequence of the Group

In your response to the Council please forward a copy of your proposed Business Plan.

Please note, the word "group" is used as a general term and covers Voluntary Bodies, Community Associations, Sports Clubs, Town Councils, Community Councils, Residents Associations, Charitable Bodies and Trusts. A copy of the Community Strategy is available from David Davies who can be contacted on 01824 706146.

**REPORT TO ASSET MANAGEMENT COMMITTEE**

**REPORT BY:** COUNCILLOR JULIAN THOMPSON-HILL LEAD MEMBER FOR  
PROPERTY & ASSET MANAGEMENT

**DATE:** 1<sup>ST</sup> OCTOBER 2004

**SUBJECT:** DISPOSALS AT AN UNDERVALUE – EVALUATION MATRIX

**1.0. Decision Sought:**

1.1 That Members consider the evaluation matrix (appendix 1) for the assessment of disposals at an undervalue by way of a lease or freehold sale.

**2.0. Reason for seeking Decision**

2.1 Cabinet on 20<sup>th</sup> April 2004 approved the policy guidance and criteria for disposal at an undervalue (appendix 2).

2.2 A matrix was to be developed for approval by AMC to assess and score proposed disposals at an undervalue.

2.3 It is recommended, in the cases of freehold disposals the level of undervalue shall be a maximum of 50% of the unrestricted market value. In the cases of leaseholds, it is recommended that grants awarded towards the rent shall be a maximum of 90%, subject to a minimum charge of £20.00.

2.4 The undervalue awarded shall be by way of a grant and funded by the portfolio holding department. The market rent shall be shown in the lease and the grant shall be recorded by way of a “side letter” which shall be personal to the parties, except in exceptional circumstances.

2.5 Any grant towards the rent of over £10,000 per annum shall be subject to a service level agreement, to be monitored by the relevant portfolio manager.

**3.0 Power to Make the Decision**

3.1. S123 of the Local Government Act 1972 gives the power to dispose of land. General Disposal Consent (Wales) 2003.

**4.0 Cost Implications:**

4.1 Loss of potential capital receipt or rent.

**5.0 Financial Controller Statement:**

5.1 The Council has an urgent need to generate additional capital resources to fund the many desirable schemes already identified, together with the increasing backlog of major maintenance works to property, highways and structures. Great care needs to be exercised when considering asset disposals at an undervalue to ensure that the proposed use of the asset has a higher Council priority than

the works that could otherwise have been funded from a disposal at full market value.

**6.0 Consultation carried out:**

6.1 Asset Management Group supports the evaluation process.

**7.0 Implications on other Policy Areas including Corporate**

7.1. Community Strategy, Service and Corporate Asset Management Plans.

**8.0 Recommendation**

8.1. That Members approve the evaluation matrix and all requests for an undervalue are evaluated in accordance with the matrix (appendix 1) and the maximum undervalue to be granted shall be as set out in 2.3 of the report.

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Report Author: JP

Date:

Ref:

Amendment Number:

==== =====



## **APPENDIX 1**

### **General Disposal Consent (Wales) 2003 Assessment of requests for disposals at an undervalue**

Mandatory requirements:

1. The applicant shall be a Charity or have a constitution with community objectives and be non profit making body.
2. The undervalue shall be less than £2 million – action Valuation & Estates.
3. The District Auditor shall be notified of the Council's intention to dispose of an asset under the consent – action Valuation & Estates.
4. Business plan to be inspected and approved or evidence supplied by the applicant that it can maintain the asset to a Council set minimum standard.
5. The project meets the criteria of the community strategy.
6. The project has regard to the Service Asset Management Plan/ Corporate Asset Management Plan.

Economic, Environmental and Social Wellbeing requirements: To be completed by relevant portfolio manager.

The project complies with the economic, environmental and social well being requirements (minimum of 3 must normally be satisfied, in exceptional circumstances, only one to be met)

- Job creation
- Environmental improvements
- Local service delivery
- Social benefits
- Provision of healthy living activity
- Economic benefits



9. The relevant Portfolio Manager must confirm that no alternative funding is available and that the proposed use of the asset could not be achieved unless a disposal at undervalue were made.
10. All requests for disposal at an undervalue must be accompanied by a business plan and/or detailed evidence of how the asset will be maintained after disposal.
11. If the grant towards the rent is over £10,000 per annum, the relevant Portfolio Manager shall monitor compliance with the terms of the grant by way of Service Level Agreement or other method as appropriate.
12. Where a disposal is by way of lease, Members are requested to confirm which of the following options they wish to adopt as policy for making a grant towards the rent:
  - i. the grant towards the rent to be for the whole term of the lease (even in cases of long lease terms) and for the rent to be increased annually in line with the retail price index; or
  - ii. the grant to be linked where appropriate to rent reviews, (it is usual for example for long leases to have rent reviews every five years).
13. The market rent shall be shown in the Lease and the grant shall be recorded by way of a 'side letter' which shall be personal to the parties except in exceptional circumstances.

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Mae tudalen hwn yn fwriadol wag

## APPENDIX 3

# The Granting of Leases of Council Land and Buildings to Community Groups 11 November 2013

Equality Impact Assessment

# The Granting of Leases of Council Land and Buildings to Community Groups

**Contact:** <Rebecca Williams, Property Services

**Updated:** 07.11.2013

## 1. What type of proposal / decision is being assessed?

Other

## 2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

<To consider the Council's policy for the granting of leases in particular to community groups. Information to be provided on the number of leases in existence, the frequency of their review, the processes for granting and managing the leases, and for determining any reduction in the charges levied>

## 3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

No

This report is for information only on an existing process.

## 4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

*(Please refer to section 1 in the toolkit for guidance)*

As this report is for information no assessment has been undertaken at this time, if further actions are required as a result of this report then further equality impact assessments will be undertaken

**5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**  
*(Please refer to section 1 in the toolkit for a description of the protected characteristics)*

Please see response to point 4 above

**6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?**

As above

**7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.**

|                 |                                 |
|-----------------|---------------------------------|
| <Please Select> | <If yes, please provide detail> |
|-----------------|---------------------------------|

**8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?**

|    |                                |
|----|--------------------------------|
| No | please see response to point 4 |
|----|--------------------------------|

| Action(s)                                      | Owner        | By when?   |
|------------------------------------------------|--------------|------------|
| <Please describe>                              | <Enter Name> | <DD.MM.YY> |
| <Please describe>                              | <Enter Name> | <DD.MM.YY> |
| <Please describe>                              | <Enter Name> | <DD.MM.YY> |
| <Please describe>                              | <Enter Name> | <DD.MM.YY> |
| <Unrestrict editing to insert additional rows> | <Enter Name> | <DD.MM.YY> |

**9. Declaration**

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

|              |            |
|--------------|------------|
| Review Date: | 11.05.2014 |
|--------------|------------|

| Name of Lead Officer for Equality Impact Assessment | Date       |
|-----------------------------------------------------|------------|
| Rebecca Williams                                    | 08.11.2014 |

**Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.**

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|                            |                                     |
|----------------------------|-------------------------------------|
| <b>Adroddiad i'r:</b>      | <b>Pwyllgor Archwilio Cymunedau</b> |
| <b>Dyddiad y Cyfarfod:</b> | <b>25 Tachwedd 2013</b>             |
| <b>Awdur yr Adroddiad:</b> | <b>Y Cydlynnydd Archwilio</b>       |
| <b>Teitl:</b>              | <b>Rhaglen Waith Archwilio</b>      |

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## 1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn cyflwyno rhaglen gwaith i'r dyfodol drafft y Pwyllgor Archwilio Cymunedau i'r aelodau ei hystyried.

## 2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Gofyn i'r Pwyllgor adolygu a chytuno ar ei raglen waith i'r dyfodol, a rhoi'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

## 3. Beth yw'r Argymhellion?

Bod y Pwyllgor yn ystyried yr wybodaeth a ddarparwyd a chymeradwyo, adolygu neu addasu ei raglen gwaith i'r dyfodol fel y mae'n ystyried yn briodol.

## 4. Manylion am yr Adroddiad

- 4.1 Mae Erthygl 6 Cyfansoddiad y Cyngor yn nodi cylch gorchwyl, swyddogaeth ac aelodaeth pob Pwyllgor Archwilio, tra bod rheolau trefniadaeth pwyllgorau archwilio yn Adran 4 o'r Cyfansoddiad.
- 4.2 Yn unol â Chyfansoddiad Cyngor Sir Ddinbych, mae'n rhaid i bwyllgorau archwilio baratoi rhaglen waith a'i hadolygu. Drwy adolygu a blaenoriaethu materion, mae modd i aelodau sicrhau fod y rhaglen waith yn cyflwyno rhaglen dan arweiniad yr aelodau.
- 4.3 Arfer sydd wedi'i fabwysiadu yn Sir Ddinbych ers nifer o flynyddoedd yw bod pwyllgorau archwilio'n cyfyngu ar nifer yr adroddiadau a ystyrir mewn unrhyw gyfarfod i uchafswm o bedwar, yn ogystal ag adroddiad rhaglen waith y Pwyllgor ei hun. Amcan y dull hwn yw hwyluso cael trafodaeth fanwl ac effeithiol ar bob eitem.
- 4.4 Gofynnir i'r Pwyllgor ystyried rhaglen waith ddrafft ar gyfer cyfarfodydd i ddod fel y nodwyd yn atodiad 1 a'i chymeradwyo, ei hadolygu neu ei diwygio yn ôl yr angen gan ystyried y canlynol:
  - materion a godwyd gan aelodau'r Pwyllgor
  - y materion y cyfeiriwyd atynt gan y Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio
  - Perthnasedd i flaenoriaethau'r Pwyllgor/y Cyngor/y Gymuned

- Cynllun Corfforaethol y Cyngor ac Adroddiad Blynyddol Cyfarwyddwr Gwasanaethau Cymdeithasol
  - bodloni'r llwyth gwaith
  - amseroldeb
  - canlyniadau
  - gwybodaeth a materion allweddol i'w cynnwys mewn adroddiadau
  - a fydd y swyddogion a/neu aelodau'r Cabinet perthnasol yn cael gwahoddiad (gan ystyried a yw eu presenoldeb yn angenrheidiol neu yn ychwanegu gwerth). (Ym mhob sefyllfa bydd y penderfyniad yn cael ei rannu gyda'r aelod arweiniol perthnasol)
  - cwestiynau i'w gofyn i swyddogion / aelodau arweiniol y Cabinet.
- 4.5 At hyn, wrth ystyried eitemau i'w cynnwys yn y rhaglen waith, efallai y byddai aelodau'n cael budd o ystyried y cwestiynau canlynol wrth benderfynu a yw eitem yn addas neu beidio:
- beth yw'r mater?
  - pwy yw'r budd-ddeiliaid?
  - beth sy'n cael ei ystyried mewn mannau eraill?
  - beth sydd angen i archwilio ei wybod? a
  - pwy sy'n gallu cynorthwyo?
- 4.6 Fel y nodwyd ym mharagraff 4.2 mae Cyfansoddiad Cyngor Sir Ddinbych yn gofyn i bwyllgorau archwilio baratoi rhaglen waith a'i hadolygu. Er mwyn cynorthwyo'r broses o flaenoriaethu adroddiadau, os yw'r swyddogion o'r farn fod pwnc yn haeddu cael amser i'w drafod ar raglen fusnes y Pwyllgor, mae'n rhaid iddynt wneud cais ffurfiol i'r Pwyllgor ystyried derbyn adroddiad ar y pwnc hwnnw. I wneud hyn, mae'n rhaid cyflwyno 'ffurflen gais' sy'n nodi diben, pwysigrwydd a chanlyniadau posib yr eitem. Nid oes ffurflen gais wedi dod i law ar gyfer y cyfarfod hwn.
- 4.7 Rhaglen Waith i'r Dyfodol y Cabinet  
Wrth benderfynu ar eu rhaglen waith mae'n bwysig fod pwyllgorau archwilio yn ystyried rhaglen waith y Cabinet. Ar gyfer y diben hwn, mae rhaglen waith y Cabinet wedi ei chynnwys yn Atodiad 2.
- 4.8 Datblygiad Penderfyniadau'r Pwyllgor  
Yn Atodiad 3 mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor a gwybodaeth am y datblygiadau yn sgîl y penderfyniadau

## 5. **Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio**

Dan drefniadau archwilio'r Cyngor mae Grŵp Cadeiryddion ac Is-Gadeiryddion Archwilio (GCIGA) yn gweithredu fel pwyllgor cydlynu. Cynhaliwyd y cyfarfod GCIGA ar 24 Hydref. Ni chyfeiriwyd unrhyw eitemau o'r Grŵp i'r Pwyllgor hwn i'w hystyried. Trefnwyd i'r Grŵp gyfarfod eto ar 5 Rhagfyr.

**6. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Bydd archwilio effeithiol yn gymorth i'r Cyngor gynnal y blaenoriaethau corfforaethol yn unol ag anghenion cymunedau a dymuniadau trigolion. Bydd datblygu ac adolygu'r rhaglen waith gydlynol yn barhaus yn cynorthwyo'r Cyngor i fonitro ac adolygu materion polisi.

**7. Beth yw prif gasgliadau'r asesiad a gynhaliwyd ynglŷn ag effaith y penderfyniad ar gydraddoldeb?**

Ni chynhaliwyd Asesiad o Effaith ar Gydraddoldeb er diben yr adroddiad hwn gan nad yw ystyried rhaglen waith i'r dyfodol y Pwyllgor yn debygol o gael effaith andwyol neu annheg ar bobl sy'n rhannu nodweddion sydd wedi'u diogelu.

**8. Faint fydd hyn yn ei gostio a sut y bydd yn effeithio ar wasanaethau eraill?**

Mae'n bosib y bydd yn rhaid i wasanaethau neilltuo amser swyddog i gynorthwyo'r Pwyllgor gyda'r eitemau a nodwyd yn y rhaglen waith a chydag unrhyw gam gweithredu yn dilyn ystyried yr eitemau hynny.

**9. Pa ymgynghoriadau a gynhaliwyd?**

Does dim angen cynnal ymgynghoriad ar yr adroddiad hwn. Fodd bynnag, mae'r adroddiad ei hun a'r ystyriaeth a roir gan y Pwyllgor i'w raglen waith ar gyfer y dyfodol yn gyfystyr ag ymgynghoriad gyda'r Pwyllgor o ran ei raglen waith.

**10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

Nid oes risg wedi ei ganfod o ran y Pwyllgor yn ystyried ei raglen waith. Fodd bynnag, wrth adolygu ei raglen waith yn rheolaidd gall y Pwyllgor sicrhau bod meysydd sy'n peri pryder yn cael eu hystyried a'u harchwilio fel y maent yn dod i'r amlwg a bod argymhellion yn cael eu gwneud er mwyn mynd i'r afael â nhw.

**11. Grym i wneud Penderfyniad**

Yn unol ag Erthygl 6.3.7 Cyfansoddiad y Cyngor mae'n rhaid i bwyllgorau archwilio'r Cyngor baratoi rhaglen waith a'i hadolygu.

**Swyddog Cyswllt:** Y Cydlynnydd Archwilio  
Rhif ffôn: (01824) 712554  
E-bost: [dcc\\_admin@denbighshire.gov.uk](mailto:dcc_admin@denbighshire.gov.uk)

Mae tudalen hwn yn fwriadol wag

## Communities Scrutiny Committee Forward Work Plan

**Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.**

| Meeting         | Lead Member(s)                                                    | Item (description / title)                                                             | Purpose of report                                                                                                                                                              | Expected Outcomes                                                                                                                                                                                                                                                                                                                                                                                                                         | Author                                 | Date Entered              |
|-----------------|-------------------------------------------------------------------|----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|---------------------------|
| 23 January 2014 | <b>Cllrs Hugh H Evans &amp; Huw LI Jones</b><br><i>(required)</i> | 1 Town and Area Plans (Quarterly Report)<br><br><i>[to be scheduled at circa 11am]</i> | To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities                                           | (i) identification of any slippages with the plans' deliveries and actions to improve performance;<br>(ii) assist the Council to come closer to its communities                                                                                                                                                                                                                                                                           | Rebecca Maxwell/Peter McHugh/Tom Booty | January 2013              |
|                 | <b>Cllr. Hugh H Evans</b>                                         | 2 Rhyl Going Forward Programme (Quarterly Report)                                      | To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and<br><br>(ii) identify any slippages with the Programme's delivery | Ensuring that the Programme:<br>(i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area;<br>(ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and<br>(iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents | Tom Booty/Mark Dixon                   | September 2012            |
|                 | <b>Cllrs. Hugh H Evans &amp; David Smith</b><br><i>(required)</i> | 3 Concept Design of Green Space - WRHIP                                                | Pre—decision scrutiny of the design proposals and the consultation process with respect to the design                                                                          | Assurances that the recommended design conforms that the brief given and that all viewpoints/observations have been considered                                                                                                                                                                                                                                                                                                            | Tom Booty/Carol L Evans                | August 2013               |
|                 | <b>Cllr. Hugh Irving</b> <i>(not</i>                              | 4 Community Covenant with the                                                          | To give an annual update on how the measures introduced under                                                                                                                  | Identification of improvements to the covenant and the formulation                                                                                                                                                                                                                                                                                                                                                                        | David Davies                           | Dec 2012<br>(rescheduled) |

## Communities Scrutiny Committee Forward Work Plan

| Meeting | Lead Member(s)                                | Item (description / title) | Purpose of report                               | Expected Outcomes                                                                                                                                                              | Author                                                                                                                                                                                                                                                                                                                                                                                                                                    | Date Entered                                             |
|---------|-----------------------------------------------|----------------------------|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
|         | <i>required)</i>                              |                            | Armed Forces (Nov/Dec 2013)                     | the covenant have supported the armed forces community in Denbighshire, and for the Committee to consider any changes to provision                                             | of recommendations to strengthen it                                                                                                                                                                                                                                                                                                                                                                                                       | October 2013)                                            |
| 6 March |                                               |                            |                                                 |                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                          |
| 3 April | <b>Cllrs Hugh H Evans &amp; Huw LI Jones</b>  | 1                          | Town and Area Plans (Quarterly Report)          | To monitor the Council's performance in delivering its town plans and their benefit to the towns themselves and outlying communities                                           | (i) identification of any slippages with the plans' deliveries and actions to improve performance;<br>(ii) assist the Council to come closer to its communities                                                                                                                                                                                                                                                                           | Rebecca Maxwell/Peter McHugh/Tom Booty<br>January 2013   |
| 15 May  | <b>Cllr. Hugh H Evans</b>                     | 1                          | Rhyl Going Forward Programme (Quarterly Report) | To evaluate and monitor the Programme's progress and achievements in delivering its anticipated outcomes; and<br><br>(ii) identify any slippages with the Programme's delivery | Ensuring that the Programme:<br>(i) has sufficient capacity, resources and the necessary commitment to deliver the intended outcomes for the Rhyl area;<br>(ii) supports the future vision for Rhyl, and is conducive with the wider regeneration agenda for Denbighshire; and<br>(iii) delivers a viable, sustainable future for the area and county in general, with improved long-term employment prospects and outcomes for residents | Tom Booty/Mark Dixon<br>September 2012                   |
|         | <b>Cllr. David Smith</b><br><i>(required)</i> | 2                          | Caravan Sites Strategy for Denbighshire         | To consider the draft multi-agency Caravan Sites Strategy for the County (including the risk                                                                                   | Improved regulation and enforcement of caravan sites within the county will contribute                                                                                                                                                                                                                                                                                                                                                    | Graham Boase/Paul Mead<br>July 2013 (rescheduled October |

Communities Scrutiny Committee Forward Work Plan

| Meeting  | Lead Member(s)            | Item (description / title) |                                                    | Purpose of report                                                                                                                                                                                         | Expected Outcomes                                                                                                                                                                                                                                                                                                                                                                                         | Author                    | Date Entered  |
|----------|---------------------------|----------------------------|----------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------|
|          |                           |                            |                                                    | and impact analysis of the strategy's proposals)                                                                                                                                                          | towards delivering the Council's economic ambition whilst ensuring that vulnerable people are protected and assisted to live independent lives                                                                                                                                                                                                                                                            |                           | 2013)         |
| May/June | <b>Cllr. Bobby Feeley</b> | 1                          | The provision of Day Care Services in Denbighshire | To evaluate the Council's provision of day care services across the County                                                                                                                                | An evaluation of the Council's Day Care Services' provision and its effectiveness in delivering the corporate priorities of protecting vulnerable people and helping them to live as independently as possible, and modernising the council to deliver efficiencies and improve services for its customers, will enable members to identify any slippages, gaps in service delivery or risks to residents | Phil Gilroy/Helena Thomas | May 2013      |
|          | <b>Cllr. David Smith</b>  | 2                          | Food Review                                        | To monitor the delivery of the task and finish group/Cabinet's recommendations with regards to the Council's policies and procedures with respect to food procurement, regulation and contract management | Assurances that all practical measures in place to ensure maximum safety and provenance of food materials used by the Council and arms length organisations are enforced and adhered to with a view to protecting residents, businesses and visitors                                                                                                                                                      | Hywyn Williams            | February 2013 |
|          |                           |                            |                                                    |                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                           |                           |               |

Future Issues

Tudalen 115

## Communities Scrutiny Committee Forward Work Plan

| Item (description / title)          | Purpose of report                                                 | Expected Outcomes                                                         | Author                     | Date Entered  |
|-------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------|---------------|
| Community Infrastructure Levy (CIL) | To outline the proposals for implementing the CIL in Denbighshire | The development of an appropriate and effective CIL scheme for the County | Graham Boase/Angela Loftus | February 2013 |
|                                     |                                                                   |                                                                           |                            |               |

**For future years**

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |

**Information/Consultation Reports**

| Information / Consultation | Item (description / title) | Purpose of report | Author | Date Entered |
|----------------------------|----------------------------|-------------------|--------|--------------|
|                            |                            |                   |        |              |

**Note for officers – Committee Report Deadlines**

| Meeting         | Deadline              | Meeting | Deadline           | Meeting | Deadline        |
|-----------------|-----------------------|---------|--------------------|---------|-----------------|
|                 |                       |         |                    |         |                 |
| 23 January 2014 | <b>9 January 2014</b> | 6 March | <b>20 February</b> | 3 April | <b>20 March</b> |

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12/11/13 RhE



Cabinet Forward Work Plan

Appendix 2

Tudalen 117

| Meeting            | Item (description / title) |                                                                                 | Purpose of report                                                                                         | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                        |
|--------------------|----------------------------|---------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------|
| <b>26 November</b> | 1                          | Finance Report Update                                                           | To update Cabinet on the current financial position of the Council                                        | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                        |
|                    | 2                          | Establishment of an AONB Joint Committee                                        | To approve the establishment of a joint committee                                                         | Yes                                | Cllr Huw Jones / Lisa Jones / Howard Sutcliffe                  |
|                    | 3                          | Response to the Consultation on Town and Area Plans – Llangollen & Corwen Areas | To approve the Town and Area Plans for Llangollen & Corwen areas.                                         | Yes                                | Cllr Hugh Evans / Rebecca Maxwell / Peter McHugh / Tom Booty    |
|                    | 4                          | Approval of Contract Award for Sub-regional Young Carers' Service               | To award the contract                                                                                     | Yes                                | Vicky Allen                                                     |
|                    | 5                          | Business Rates Write-offs (Part 2)                                              | To authorise any business rates write offs                                                                | Yes                                | Cllr Julian Thompson-Hill / Paul McGrady / Ian Paul             |
|                    | 6                          | Financial Position of the Scala (Part 2)                                        | To consider an update on the financial position of the Scala                                              | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                        |
|                    | 7                          | Denbighshire Supporting People Local Commissioning Plan 2014-15 and 2015-16     | To provide comments on and support the Plan prior to the Plan being submitted to the North Wales Regional | Yes                                | Cllr Bobby Feeley / Supporting People Team Manager (Katie Newe) |

Cabinet Forward Work Plan

| Meeting            | Item (description / title) |                                                                                | Purpose of report                                                                                                             | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                     |
|--------------------|----------------------------|--------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------|
|                    |                            |                                                                                | Collaborative Committee and Welsh Government                                                                                  |                                    |                                                              |
|                    | 8                          | Clwyd Leisure                                                                  | To consider the future delivery options for the facilities currently operated by Clwyd Leisure Limited                        | Tbc                                | Cllr Huw Jones / Hywyn Williams                              |
|                    | 9                          | Items from Scrutiny Committees                                                 | To consider any issues raised by Scrutiny for Cabinet's attention.                                                            | Tbc                                | Scrutiny Coordinator                                         |
| <b>17 December</b> | 1                          | Finance Report Update                                                          | To update Cabinet on the current financial position of the Council                                                            | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                     |
|                    | 2                          | Corporate Plan QPR: Quarter 2 2013/14                                          | To monitor the Council's progress in delivering the Corporate Plan 2012 -17                                                   | Tbc                                | Cllr Barbara Smith / Alan Smith                              |
|                    | 3                          | Response to the Consultation on Town and Area Plans – Ruthin & Prestatyn areas | To approve the Town and Area Plans for Ruthin & Prestatyn areas                                                               | Yes                                | Cllr Hugh Evans / Rebecca Maxwell / Peter McHugh / Tom Booty |
|                    | 4                          | Public Realm Strategy                                                          | To approve the Council's Public Realm Strategy following the conclusion of the public consultation on its aims and objectives | Yes                                | Cllr. David Smith/ Hywyn Williams                            |
|                    | 5                          | Clwyd Leisure                                                                  |                                                                                                                               | Tbc                                | Cllr Huw Jones /                                             |

Cabinet Forward Work Plan

| Meeting                | Item (description / title)                                                                                   | Purpose of report                                                                                                        | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                              |
|------------------------|--------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------------------------------------|-----------------------------------------------------------------------|
|                        |                                                                                                              |                                                                                                                          |                                    | Hywyn Williams                                                        |
|                        | 6 Clocaenog/Cyffylliog School Review                                                                         |                                                                                                                          |                                    | Cllr Eryl Williams / Jackie Walley                                    |
|                        | 7 Items from Scrutiny Committees                                                                             | To consider any issues raised by Scrutiny for Cabinet's attention.                                                       | Tbc                                | Scrutiny Coordinator                                                  |
|                        |                                                                                                              |                                                                                                                          |                                    |                                                                       |
| <b>14 January 2014</b> | 1 Finance Report Update                                                                                      | To update Cabinet on the current financial position of the Council                                                       | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                              |
|                        | 2 West Rhyl Housing Improvement Project                                                                      | Concept design of open green space to be considered                                                                      | Tbc                                | Cllr Hugh Evans / Carol L Evans                                       |
|                        | 3 North Wales Schools and Public Buildings Contractor Framework (NWSPBC Framework) - Contractors Appointment | A decision is required to award the places to become part of the NWSPBC Framework following the tender process.          | Yes                                | Cllr Julian Thompson-Hill / Tania Silva / Sion Evans / Stuart Andrews |
|                        | 4 Procurement Business Case for Three Counties                                                               | To consider the Business Case                                                                                            | Yes                                | Cllr Julian Thompson Hill / Paul McGrady                              |
|                        | 5 Framework for Integrated Health and Social Care                                                            | To consider the local response to the Welsh Government's guidance document "A Framework for Delivering Integrated Health | Yes                                | Cllr Bobby Feeley / Phil Gilroy                                       |

Cabinet Forward Work Plan

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| Meeting            | Item (description / title) |                                                                               | Purpose of report                                                                                                                    | Cabinet Decision required (yes/no) | Author – Lead member and contact officer    |
|--------------------|----------------------------|-------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|---------------------------------------------|
|                    |                            |                                                                               | and Social Services for Older People”                                                                                                |                                    |                                             |
|                    | 6                          | Procurement Business Case for a combined Denbighshire and Flintshire service. | To consider Business Case                                                                                                            | Yes                                | Cllr Julian Thompson-Hill / Paul McGrady    |
|                    | 7                          | Single Access Route to Housing – Common Allocations Policy                    | To approve a Common Allocations Policy (CAP) for social housing across North Wales (local authority and registered social landlords) | Yes                                | Cllr Hugh Irving/Peter McHugh/<br>Sue Lewis |
|                    | 8                          | Budget Setting                                                                | To consider budget setting proposals.                                                                                                | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady    |
|                    | 9                          | Items from Scrutiny Committees                                                | To consider any issues raised by Scrutiny for Cabinet’s attention.                                                                   | Tbc                                | Scrutiny Coordinator                        |
|                    |                            |                                                                               |                                                                                                                                      |                                    |                                             |
| <b>18 February</b> | 1                          | Finance Report Update                                                         | To update Cabinet on the current financial position of the Council                                                                   | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady    |
|                    | 2                          | Advocacy Provision for Children and young people in North Wales               | To commission a regional N. Wales advocacy service for vulnerable children and young people                                          | Tbc                                | Cllr Bobby Feeley / Michelle Hughes         |
|                    | 3                          | Items from Scrutiny Committees                                                | To consider any issues raised by Scrutiny for                                                                                        | Tbc                                | Scrutiny Coordinator                        |

Cabinet Forward Work Plan

| Meeting         |   | Item (description / title)                                                        | Purpose of report                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                     |
|-----------------|---|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------|
|                 |   |                                                                                   | Cabinet's attention.                                                        |                                    |                                                              |
| <b>25 March</b> | 1 | Finance Report Update                                                             | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                     |
|                 | 2 | Corporate Plan QPR: Quarter 3 2013/14                                             | To monitor the Council's progress in delivering the Corporate Plan 2012 -17 | Tbc                                | Cllr Barbara Smith / Tony Ward                               |
|                 | 3 | Response to consultation on Town and Areas Plans – Rhyl, Denbigh & Rhuddlan areas | To approve the Town and Area Plans for Rhyl, Denbigh & Rhuddlan areas       | Tbc                                | Cllr Hugh Evans / Rebecca Maxwell / Peter McHugh / Tom Booty |
|                 | 4 | Items from Scrutiny Committees                                                    | To consider any issues raised by Scrutiny for Cabinet's attention           | Tbc                                | Scrutiny Coordinator                                         |
| <b>29 April</b> | 1 | Finance Report Update                                                             | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                     |
|                 | 2 | Items from Scrutiny Committees                                                    | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                                         |
| <b>27 May</b>   | 1 | Finance Report Update                                                             | To update Cabinet on the current financial position of                      | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady                     |

Cabinet Forward Work Plan

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| Meeting     | Item (description / title) |                                       | Purpose of report                                                           | Cabinet Decision required (yes/no) | Author – Lead member and contact officer |
|-------------|----------------------------|---------------------------------------|-----------------------------------------------------------------------------|------------------------------------|------------------------------------------|
|             |                            |                                       | the Council                                                                 |                                    |                                          |
|             | 2                          | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention.          | Tbc                                | Scrutiny Coordinator                     |
|             |                            |                                       |                                                                             |                                    |                                          |
| <b>June</b> | 1                          | Finance Report Update                 | To update Cabinet on the current financial position of the Council          | Tbc                                | Cllr Julian Thompson-Hill / Paul McGrady |
|             | 2                          | Corporate Plan QPR: Quarter 3 2013/14 | To monitor the Council's progress in delivering the Corporate Plan 2012 -17 | Tbc                                | Cllr Barbara Smith / Tony Ward           |
|             | 3                          | Items from Scrutiny Committees        | To consider any issues raised by Scrutiny for Cabinet's attention           | Tbc                                | Scrutiny Coordinator                     |
|             |                            |                                       |                                                                             |                                    |                                          |

Note for officers – Cabinet Report Deadlines

| Meeting         | Deadline           | Meeting         | Deadline          | Meeting        | Deadline           |
|-----------------|--------------------|-----------------|-------------------|----------------|--------------------|
|                 |                    |                 |                   |                |                    |
| <i>November</i> | <b>12 November</b> | <i>December</i> | <b>3 December</b> | <i>January</i> | <b>30 December</b> |

Updated 08/11/13 - KEJ

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## Progress with Committee Resolutions

| Date of Meeting | Item number and title                                             | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Progress                                                                                 |
|-----------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| 17 October 2013 | 6. North Wales Gypsy and Traveller Accommodation Needs Assessment | <p><b>RESOLVED –</b></p> <p>(a) to note the recommendations of the Bangor University Report; that Denbighshire should be required to provide 2 residential pitches for Gypsies and Travellers (each of which could accommodate up to 4 caravans) and one transit pitch which could accommodate up to 7 caravans on a short term basis - to be developed on a sub-regional basis with Conwy County Borough Council, and</p> <p>(b) to note, but not support, the proposed composition and remit of the Steering Group, as outlined in Appendix 2 to the report; and</p> <p>(c) that the further details and costings requested above be incorporated into the report that will be presented to County Council in due course.</p> | The report is scheduled to be considered by County Council at its meeting on 3 December. |

Mae tudalen hwn yn fwriadol wag